Politecnico di Torino
Direzione Studenti, Didattica e Internazionalizzazione

Bachelor's and Master's degree programs a.y. 2025/26
International students with non-Italian qualification
Conditional Enrolment due to missing documents

HOW TO SUBMIT MISSING DOCUMENTS

1. Log in to your personal page on the Teaching Portal/Portale della Didattica
2. Click on **Career/Carriera – University Career Management/Gestione Carriera – Access/Gestione Allegati Carriera - Add new documents/Aggiungi documenti**.
3. Select the type of document you are uploading from the menu (e.g. Residence permit, Declaration of Value, Seconday school diploma etc.).
4. Upload a scanned PDF version of the required document (PDF only – no JPEG).

If documents are approved the notes on your personal page will be removed and your conditional enrolment will be cleared.

DEADLINES FOR SUBMITTING DOCUMENTS

- **Study Visa (Type D): November 28, 2025**
- **Residence Permit: November 30, 2026**
- ***Declaration of Value*, *CIMEA Statement of Comparability/Verification* OR *Diploma Supplement* for Master of Science students ONLY: November 30, 2026**

  The "**Attestato di Corrispondenza" (Certificate of Correspondence) obtained on the ARDI** platform substitutes the Statement of Comparability issued by CIMEA. In any case, please note that the correspondence assessment reported in ARDI is based on foreign qualification as a whole and not on individual cases. For this reason, Politecnico reserves itself the right to ask the applicant additional documents for the verification of his/her non-Italian qualification (such as the CIMEA Statement of Verification). For this reason, **applicants are encouraged to present the CIMEA Statement of Verification to speed up the evaluation process**
- **Fiscal Code: June 30, 2026**

NON-EU STUDENTS – Study Visa (Type D)

- If you do not upload the visa by **November 28, 2025**, you will have limited access to the services available on your personal page of the Teaching Portal (i.e. you cannot request enrolment certificates nor register for any exam etc.) until you upload it.
- If the visa is not uploaded by **January 29, 2026**, your enrolment at Politecnico will be cancelled with immediate effect on their previous academic progress.

NON-EU STUDENTS – Residence Permit

- If you don't upload your residence permit by **November 30, 2026**, you will have limited access to the services available on your personal page of the Teaching

Portal (i.e. you cannot request enrolment certificates nor register for any exam etc.) until you upload it.

- If your residence permit is denied by the Italian authorities (Questura di Torino), your enrolment at Politecnico will be cancelled with immediate effect on their previous academic progress.
- No tuition refunds will be granted in case of enrolment cancellation.

EU AND NON-EU STUDENTS - Fiscal Code

- If you do not upload your Fiscal Code, when required by **June 30, 2026**, you will have limited access to the services available on your personal page of the Teaching Portal (i.e. you cannot request enrolment certificates nor register for any exam etc.) until you upload it.

Politecnico di Torino reserves the right to request original documents at any time. You may be asked to present them in person at the front desk, always keep your original documents available.

For any questions or clarifications, please contact the Admissions and Tuition Fees Unit through the Ticketing System, well before the stated deadlines.

Last update 30/07/2026