



**Politecnico  
di Torino**

## **Regulations for the recognition of Student Societies of Politecnico di Torino**

Approved by the Board of Governors on 15<sup>th</sup> December 2023  
Issued by Rector's Decree no. 1302/2023 in force from 22.12.2023

### **ART. 1 – Aims and purposes**

1. Politecnico promotes general cultural, social, sports, educational and recreational initiatives or activities of interest to a specific field of study, consistent with the institutional aims of the University, proposed by the student population in favour of its community. To this end, it encourages the establishment of non-profit Student Societies, recognising their activities and role also through the provision of spaces and resources, as specified in Article 9 of these Regulations.
2. The purpose of these Regulations is to establish a Register of Student Societies recognised by the Politecnico di Torino and to define its functioning.

### **ART. 2 – The Register of Student Societies and its purpose**

1. The Register of Student Societies of Politecnico di Torino (hereinafter referred to as the “Register”) has been established by a Rector’s decree. The Register is kept by the Department of Students, Education and International Affairs (hereinafter referred to as “STUDI”) under the responsibility of the Vice Rector for Teaching and the Head of STUDI Department and it is an electronic register.
2. The Register shall state:
  - The name of the Society;
  - The Statute;
  - The Memorandum of association including the date of its establishment;
  - The date of registration in the Register (art. 5);
  - The date of the last membership renewal.
3. The list of the registered Student Societies, stating the names of their legal representatives, is published in a specific section of Politecnico website.
4. Any amendment to the Memorandum, the Statute, the representatives, and the dissolution measures must be communicated by means of an online procedure available in the same section of the website within 30 days of amendment. All modifications will be made public by updating the Register, after approval of the Vice Rector for Teaching and the Head of STUDI Department.
5. Being included in the Register is for merely descriptive purposes of the Societies and it is not a guarantee for the regularity of their functioning with regard to their membership purposes and other civil and tax provisions in force at the time.

### **ART. 3 – Purposes of Student Societies**

1. Student Societies recognised by Politecnico di Torino must be set up for the benefit of the student population and on a non-profit-making basis for the purpose of carrying out recreational, sporting, educational, cultural, learning support activities, organisation and management of study spaces, representation activities of student members, which do not replace or conflict with the institutional activities of Politecnico, under penalty of exclusion from the Register as provided for in Article 7 of these Regulations.
2. Societies must be inspired by the principles of democracy and equality of rights of all members, providing for operating modes enabling each member to take part in the life of the Society.
3. The activities of the Societies must be inspired by the values of the Constitution and antifascism and the declaration of repudiation of all forms of discrimination, xenophobia and racism. An activity is excluded due to its contents and/or forms of expression and/or organisation, if it is:
  - a. detrimental to the values and image of Politecnico;
  - b. dedicated to contents that are clearly pseudoscientific or anti-scientific;
  - c. lacking in ethical, political and cultural pluralism and disrespectful of the principles of the Constitution of the Italian Republic.

### **ART. 4 – Requirements for registration and for maintaining accreditation**

1. Student Societies must be composed of a minimum of 30 students enrolled at Politecnico di Torino in order to be eligible for registration. The positions of President and legal representative must be held by students enrolled in one of the programmes of the Politecnico di Torino.
2. Politecnico graduates or students enrolled in other universities are allowed to join Politecnico Societies.
3. With reference to Societies characterised solely by international origins or cultures, participation of at least 10% of members of different nationalities is required, in order to enhance the spirit of integration and inclusion that inspires associationism and is a fundamental value of Politecnico.
4. Students may join no more than three Societies and may simultaneously hold positions in only one of the registered Societies.
5. A Student Society whose name is identical to that of a registered one or one that has already applied for registration cannot be registered.
6. Societies must be established by means of a registered private deed and they must have an association Statute providing for at least: a) an assembly body that allows each member to take part in the life of the Society; b) a governing body composed of members elected by the assembly and renewed on a regular basis; c) a legal representative, an expression of the board of directors; d) the duration of the Society positions; e) the criteria for the admission and exclusion of members and the modalities of associating. It is also required to comply with the other operating conditions provided for by the current legislation for

unrecognised Societies, at civil and fiscal level.

7. In order to maintain their accreditation in the Register, Societies have to submit – at the end of each solar year (31 December) – a report concerning the activities carried out during the year as well as an update of the list of members.

#### **ART. 5 – Procedure for inclusion in the Register**

1. Registration applications have to be submitted by using the online procedure available in the Student Societies section of Politecnico website.
2. The registration application must be supported by the following documents:
  - Memorandum and Statute (in the form of a registered private deed);
  - name of the legal representative empowered to represent the Student Society, his/her address and the copy of a valid identity document;
  - list of the members registered in the Student Society at the time of the application for registration, indicating their personal details, signatures and, for students, their student numbers, and undersigned by the legal representative under his/her responsibility; upon request, the legal representative must provide the proper documentation proving the registration of a number of members that meets the minimum requirements (art. 4.1);
  - certificate of the Society tax code and/or VAT number;
  - Student Society bank or postal account details;
3. The application has to be submitted by the legal representative following the online procedures indicated in the section of Politecnico website dedicated to Student Societies;
4. The STUDI Department, in liaison with the Vice Rector for Teaching, examines the applications received during the previous month within the first 15 days of each month (with the exception of August and January). After verifying the existence of the requirements and the regularity of the attached documentation, it orders the registration in the Register by means of a specific Executive Decision. In the event of rejection, Student Societies are notified on their institutional email address.
5. In the event of a dispute concerning the registration or deletion from the Register of a Student Society, the Vice Rector for Teaching decides within 40 days of receipt of the application. The dispute request must be submitted by the legal representative from the e-mail address of the Society to the following address: [albo.associazioni\\_studenti@polito.it](mailto:albo.associazioni_studenti@polito.it). In the event of a further disagreement, it is possible to appeal to the Student Ombudsman who (pursuant to Article 18, par. 2 of the Politecnico Statute), following the necessary investigations, proposes appropriate action to the competent bodies.

#### **ART. 6 – Duration and renewal of the inclusion in the Register**

1. The inclusion in the Register lasts for three years. The first year is counted from the actual date of inclusion until 31st December of the year in which the registration has been made.
2. In order not to avoid being removed from the Register, each Society must notify its intention to remain registered, by resubmitting, within 30 days of the registration expiration, the renewal application through the online procedure available in the section of Politecnico website dedicated to Student Societies.
3. The STUDI Department, in cooperation with the Vice Rector for Teaching, examines the renewal applications within 20 days of their receipt. After verifying the existence of the requirements and the regularity of the documentation attached, the STUDI Department orders the renewal of the inclusion in the Register with an Executive Decision.

#### **ART. 7 – Removal from the Register**

1. A Student Society is removed from the Register if:
  - a) it formally applies for cancellation;
  - b) it has not maintained at the end of each year the requirements set out in Article 4;
  - c) if it has not applied for the membership renewal within the deadline referred to in article 6;
  - d) if it has failed to notify any amendments to the Memorandum, the Statute, the persons entitled to represent it or the dissolution measures as set out in Article 2.
2. A Student Society is also automatically removed from the Register if:
  - a) it has seriously misused any resources, of an economic or material nature, made available by Politecnico or by other entities that have relations and collaborations with Politecnico;
  - b) it has violated the principles contained in the Politecnico Code of Ethics, or the obligations arising from other Politecnico Regulations;
  - c) it has carried out activities that go against the activities indicated in Article 3;
  - d) it has failed to meet the other conditions that legitimise its registration.
3. Other causes for cancellation from the Register arise in the event of manifest internal disagreements within the Society, in respect of which Politecnico does not express a judgement of merit, as well as in the event of a conduct that is detrimental to the values and image of Politecnico perpetrated by members of the Society.
4. In the event of cancellation, any unused resources made available by Politecnico, including the spaces granted, have to be returned and made available to Politecnico di Torino.
5. Cancellation is ordered by means of a specific Executive Decision in which the reasons for it are explained.

### **ART. 8 – Effects of Registration**

Student Societies included in the Register:

- are allowed to refer explicitly to their inclusion in the Register of 'Associazioni Studentesche del Politecnico di Torino' in their external communication activities;
- are assigned an institutional email address, which will be the only communication channel used by Politecnico. There must be a person in charge of checking the mailbox weekly;
- are given a dedicated space on Politecnico website in which the Student Society Memorandum and Statute, the name of the legal representative, the Society aims and fields of interest, as well as the tax code and/or VAT number will be published.

### **ART. 9 – Resources and space allocation**

1. Societies included in the Register, as they belong to the academic community, can obtain a temporary concession of Politecnico spaces pursuant to "Regolamento per la concessione in uso temporaneo degli spazi del Politecnico di Torino" issued by Rector's Decree no. 6 of 10 January 2023.
2. University spaces may be assigned for temporary use for the purposes referred to in art. 2 of the Regulations referred to in paragraph 1 above.
3. The procedures to request and receive such spaces are also governed by art. 4 of the Regulation referred to in paragraph 1 above.
4. Long-term allocation of spaces is based on availability and following evaluation by the Board of student projects and grants.
5. Shared spaces can be assigned to multiple Societies when a joint application is submitted.

Societies included in the Register can apply for funding or resources to Politecnico pursuant to "Regole Operative per il riconoscimento di attività e il finanziamento di progetti dei Team e delle Associazioni Studentesche del Politecnico di Torino" regulations, approved by the Board of student projects and grants and available on the specific section of Politecnico website.

### **ART. 10 – Final and transitional provisions**

1. Student Societies that have already obtained accreditation before the entry into force of these Regulations must necessarily reapply for inclusion in the Register in the same way as for the new Societies. They are also required to present again the documentation already submitted if it can be considered valid pursuant to the provisions contained in these Regulations.

#### **ART. 11 – Processing of personal data**

The processing of personal data by Politecnico is regulated in accordance with the General Regulation on the Protection of Personal Data (EU Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016 - GDPR) and the "Regulation on the protection of personal data in implementation of the EU Regulation 2016/679 of the European Parliament and the Council" issued with Rector's Decree no. 870 of 04/03/2019 for the purposes related to the recognition of Student Societies.