Welcome Orientation Meeting

Politecnico di Torino

September 11th and 12th

Politecnico di Torino

WELCOME TO

POLITO

WELCOME SPEECHES

- Elisa Armando: Deputy Head International Affairs
- Students Mobility Unit – academic matters
- Teaching & Language Center – Italian language courses
- Students & Welcome Hub - Life Division – Practical information for your stay in PoliTO and Torino
- Q&A session
- ESN Association – Buddy System
- Wrap up and meeting with Students Associations – mentor students – *Cerco Alloggio* service

Welcome speech and useful tips by the Students Mobility Unit

Topics

To be done after your arrival

Learning agreement

Academic issues

To be done after your arrival

After your arrival

Registration of your arrival

Welcome Orientation Meeting **absence** >> declare your arrival date*

Upon validation of it, your Home University will receive your PoliTO Declaration of Stay in replacement of their Certificate of Arrival

Welcome Orientation Meeting **attendance** >> official start date of your mobility

IMPORTANT: Have you had your acceptance letter scanned??

Your Home University has already received your PoliTO Declaration of Stay in replacement of their Certificate of Arrival

Update your Turin address

- New PoliTO profile
- Personal Area
- View personal data and update address
- Access
- Persona details
- Change information
- Contact info

Collect the Smart Card*

Career status ACTIVE

Download PoliTO Declaration of Stay

*Step#4 guidelines in Get ready for PoliTO section

Learning agreement

To be remembered

Type of mobility	Learning Agreement requirements
Courses/courses and final project	• Choose at least 18 credits/ECTS per semester from your PoliTO Degree programme of application (Italian credits are excluded). Other credits can be chosen also from the entire catalogue • Final project and Italian language credits are excluded • Recommended credits per semester: 20/30 • The PoliTO Degree programme of application cannot be changed
Final project/PhD research	• The credit workload is agreed with PoliTO and Home University supervisors
Double Degree	• Include the courses of your first semester of mobility according to the scheme shown in the Double Degree Agreement. If you don't know it, contact your PoliTO Academic Advisor! • All courses have to belong to your PoliTO Degree programme of application • The Italian language course credits are **not considered** in the amount of ECTS necessary to graduate

Final Project

Mobility for Final Project

- Evaluated by your PoliTO supervisor through the Final Project Evaluation form (downloadable in your Portale della Didattica page)
- Not shown in the Transcript of Records
- No final discussion at PoliTO

Mobility for Double Degree

- You need to find by yourself a PoliTO final project supervisor
- You need to define with them the topic
- The Double Degree Agreement specifies the final project credits amount and where to defend the thesis
- Final discussion and graduation

Learning Agreement drop and add period

Who?

mobility for courses, courses and final project, double degree

When?

from September 19th to October 8th

How?

Learning Agreement already unlocked;
enter in your PoliTO profile > Career> Incoming Students > Define your Learning Agreement
For academic issues contact your PoliTO Academic Advisor

Why?

Only if you need to modify your L.A.

If you don't have to, the courses are already approved

*Check the **Step #3 part 1 and 2** in your New PoliTO profile >> Career >> Incoming students >> Get ready for PoliTO or the **tutorial in the videoguides section***

Academic issues

Courses

Composed by:

- ✓ **1 module**
  - Modules can be worth 6, 8 or 10 credits and their workload is 25 hours per credit - 10 hours (class) and 15 hours (homework)

- ✓ **More than 1 module (integrated courses)**
  - The modules of an integrated course **cannot be separated**: they are complementary and offered as a whole.
  - You cannot choose to attend only 1 module as the final grade will be registered only after having passed all of them.

It is not possible to ask professors to let you attend courses that are not included in your PoliTO Learning Agreement.

Advice!

If you need less credits, you can choose another course which fits better in your study plan.

Courses overlap

Timetable clashes might happen if you select courses taught in:

- different years
- different degree courses
- same category (free credits).

You can:

- modify the Learning Agreement during the drop and add period
- try to select the courses from the same major/year
- decide to leave overlapping courses in the Learning Agreement (**courses attendance is not always compulsory even if strongly recommended**)

Exams

Exam periods (*sessioni*)

There are 3 *sessioni* available:

- ✓**January/February** (end of the first semester)
- ✓**June/July** (end of the second semester)
- ✓**September** (recovery session)

Check the Academic Calendar in the Student Guide of your Programme here

Advice!

Since all the exams take place in the same period, you should study every week and organize your workload for the upcoming sessions!

How to take the exam:

1) Register up on your Portale della Didattica page (don't forget it!)
2) Show up on the examination date (follow the instructions given by your professor)
3) Have your passport/ID and your Smart Card with you, as you'll be requested to prove your identity before taking the exam

Important

Exams can be **written**, **oral** or **both**.

Check the online course description or ask your professor.

Online exams are not allowed

Advice!

Did you fail an exam?
DON'T WORRY!
You can take it again during all the exams sessions of the academic year of your exchange period.

Exam scores

Range from 18 to 30	
Below **18**	**failed**
From **18** to **23**	**low** (albeit sufficient)
From **24** to **26**	**average**
From **26** to **27**	**good**
From **27** to **28**	**very good**
From **29** to **30**	**excellent**
30 e lode	**excellent with honours**

Scores registration

Scores are registered through an online procedure by professors.

Those already registered cannot be refused nor modified.

Transcript of records

- For each passed course, the ECTS (European Credits Transfer System) and the cumulative percentage will be shown
- Marks below 18 (failed) will not appear
- If an exam grade is P (passed), like the PoliTO Italian language exam, this cannot be converted in a score from 18 to 30
- The final score of an integrated course is only one. Single modules cannot be registered
- You must declare your departure date from Torino (PoliTO profile> Career > incoming students> Declaration of mobility in presence) in order to download it
- Your Home University receives it automatically

Advice!

Try to feel involved in PoliTO's life and keep in touch with your professors and mates as much as you can!

Further instructions will be given before the end of your mobiltiy

How to reach...

The Students Mobility Unit:

Campus Help Desk
Corso Castelfidardo 39 (1st floor) every Tuesdays and Thursdays from 9 am to 12:30 pm

Virtual help desk
upon request via Ticket >> INCOMING MOBILITY

Ticketing service
Ticket >> INCOMING MOBILITY

Other PoliTO offices:

Campus Help Desk
when available, more details here

Ticketing service

Professors:

By E-mail
using your PoliTO e-mail account (sSTUDENT NUMBER@studenti.polito.it). Remember to check it frequently!

Welcome speech
By the CLA - University Language centre

The Italian language courses at Politecnico di Torino

The **CLA** (University Language centre) offers
in-person Italian language courses.

How can you join an Italian language course?

You are required to register through your **PoliTo profile, *Languages* Tab, section *Italian*, *Italian language courses*.** According to the period of your mobility, you can register for an Italian course delivered in:
First Semester: procedure open **in October and November**
and/or in
Second Semester: procedure open **in March and April**

More information at:
https://www.polito.it/en/education/services-and-life-at-politecnico/services/polito-language-centre-cla/italian#par_19786

https://www.polito.it/en/education/services-and-life-at-politecnico/services/polito-language-centre-cla/italian/plida-exam

The Italian language courses at Politecnico di Torino

- are taught by teachers of Società Dante Alighieri (https://www.dante.global/en), an organization which spreads the Italian language and culture in Italy and abroad through its Centres all over the world

- **are delivered exclusively in person at Politecnico**

- start **1 or more weeks after** the beginning of the other courses

- are usually held **at 19:00-20:30 on three days a week from Monday to Friday**
  and on some Saturday mornings

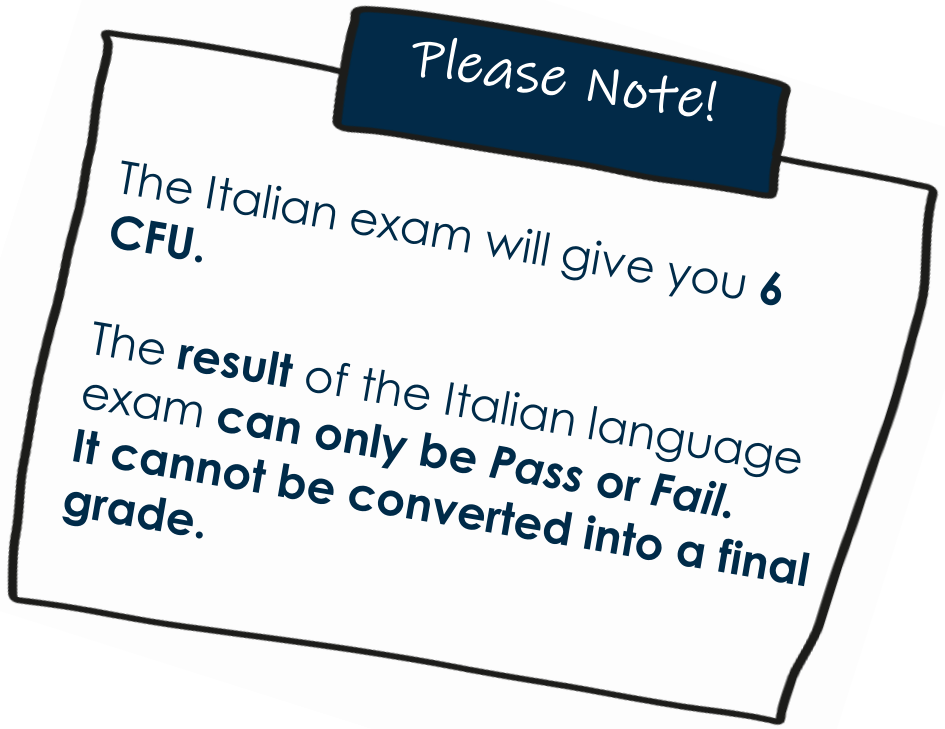
Mobility for courses / courses and final project / final project / research during Ph.D. - Italian COURSE/EXAM RULES - OPTIONAL

When you register for an Italian course (through your Polito profile> Languages TAB), the **Italian course/exam** will be automatically **added to your Learning Agreement.**

You can take the university Italian exam (in person @Politecnico) during the standard Examination periods ONLY if you have an Italian language course in your Learning Agreement.

If your mobility project lasts 2 semesters, you **can**:

- attend an Italian course in First Semester
- Attend another Italian course in Second Semester (provided that you passed the exam in First Semester)



Mobility for Double Degree: Italian COURSE/EXAM RULES

If you are enrolled in an English-taught degree programme:
MANDATORY - You must take and pass the Italian language exam – **level 2** (already included in your Learning Agreement). **You are not allowed to take an Italian language exam of higher/lower level.**
The Italian language exam is a graduation requirement. The 6 credits of the Italian exam do no count towards the number of credits required for graduation at PoliTO.

If you are enrolled in an Italian-taught degree programme or in a blended programme
Not mandatory – If you are interested in learning Italian, you can attend an Italian language course. You do not need to include it in your Learning Agreement and you will not have any Italian language exam.

PLIDA at Politecnico

The teachers of our Italian courses are specifically trained to prepare students to take the *PLIDA* in order to obtain the *Italian language certificate developed by Società Dante Alighieri* and recognized by the Italian Ministry of Foreign Affairs and International Cooperation, the Ministry of Labour, and the Ministry of Education, University and Research.
You can take the **PLIDA for the CEFR levels A2** or **B1** in the sessions organized at Politecnico in cooperation with Società Dante Alighieri.

If you intend to register for PLIDA, take into account that the PLIDA has *PROPER RULES, DIFFERENT FROM THE ITALIAN UNIVERSITY EXAM RULES*: **if you ARE ABSENT FROM THE PLIDA YOU HAVE REGISTERED FOR, you will be charged the PLIDA fee** if your absence is not justified – full information on PoliTo website – PLIDA.

PLIDA at Politecnico

More information about the PLIDA certificate at:
https://www.dante.global/en/certifications/plida-certification

Information about:
PLIDA - registration deadlines and PLIDA payment policy:
https://www.polito.it/en/education/services-and-life-at-politecnico/services/polito-language-centre-cla/italian/plida-exam

Registration for PLIDA @Politecnico, 2 steps:

- open an account on the PLIDA website – instructions available on PoliTo website (see link above)
- through your PoliTo profile, *Languages* Tab, section *Italian*, *PLIDA*

Welcome speech and practical tips by the PoliTO Students & Welcome Hub - LIFE Division

Francesca Brazzani
Head of Service

PoliTO Welcome Staff:
Marina Galati Welcome Domain Expert
Fernanda Torre
Francesca Sartorio
Vincenzo D'Alessandro

PoliTO Website – Practical information

Politecnico di Torino

keywords or people

INFORMATION FOR

POLITO | EDUCATION | RESEARCH | INNOVATION | SOCIAL IMPACT

Applying, studying, graduating | Bachelor's degree programmes | Master's degree programmes | Ph.D. programmes and Postgraduate School | Specializing Master's programmes and lifelong learning | International students | Services and life at Politecnico | Aptitude-oriented education | Teaching Lab | Quality of education

Home > Education > International students > Practical information for international stud...

Practical information for international students

Services and information designed for you

Accommodation

Fiscal Code

Residence permits and stay requirements

Health insurance

Welcome@PoliTO

WELCOME@POLITO ›

- International students ×
  - Prospective students +
  - Recognition of a foreign educational qualification +
  - Exchange students +
  - Practical information ×
    - Accommodation
    - Fiscal Code
    - Residence permits and stay requirements
    - Health insurance
    - Cost of living
  - Welcome@PoliTO
  - Financial aid
  - Refugees and refugee-like +

Politecnico di Torino

PRACTICAL INFORMATION – *CODICE FISCALE*

Fiscal Code (Codice Fiscale)

A unique alphanumeric code used to identify individuals in Italy.

Why You Need It

- ✓ To open a bank account
- ✓ To receive scholarship payments
- ✓ To sign a rental contract
- ✓ To complete enrollment at PoliTO

How to get it

- ➢ At the Italian Embassy/Consulate in your home country
- ➢ Upon arrival at PoliTO

Copia per il richiedente

Agenzia Entrate

CERTIFICATO DI ATTRIBUZIONE DEL CODICE FISCALE

CODICE FISCALE
XXXXXXXXXXXXXXXX

BRGJRL89L12Z128O

COGNOME
XXXXXXXXXXXXXXXX

NOME
XXXXXXXXXXXX

SESSO
M

COMUNE (O STATO ESTERO) DI NASCITA
PORTOGALLO

PROVINCIA DI NASCITA
EE

DATA DI NASCITA
12/07/1989

DATA 31 OTTOBRE 2019

Per delega del Direttore Provinciale
Il Funzionario
XXXXXX

TIMBRO UFFICIO

IL FUNZIONARIO .....

UFFICIO
UT XXXXXXXXXX

AVVERTENZE
Questo certificato attesta il codice fiscale e i dati ad esso associati, registrati in Anagrafe Tributaria.
La stampa del codice fiscale nel formato bar-code (codice a barre) ne consente l'acquisizione ottica, al pari del tesserino di codice fiscale e della Tessera Sanitaria.

AGE.DREFI.REGISTRO UFFICIALE.1657291.31-10-2019-U
Identificativo certificato: 20191657291

PRACTICAL INFORMATION – *CODICE FISCALE*

🧭 Where to Apply at Your Arrival

A dedicated **desk for Fiscal Code requests** is available at **PoliTO***.

*Reserve your appointment using the Reservation Tool available on your PoliTO student page (Portale della Didattica)

📄 Documents Needed at the Appointment

- Passport/ID card and a photocopy of it
- Visa (non-EU students) and a photocopy of it
- Form filled in

📝 Form and Instructions

At the **Welcome Point** and on our website:
👉 Fiscal Code | Politecnico di Torino

IMMIGRATION PROCEDURES

EU Citizens

✅ **Stayings up to 3 months**: No registration needed
📝 **Stayings 3–12 months**: Temporary registration at *Ufficio Anagrafe*, valid for 1 year, auto-cancellation after expiry
🏠 **Stayings over 12 months**: Permanent registration in the resident population registry

Non-EU Citizens

✈️ **Long-term stayings**: Entry visa
🗂️ Within 8 working days: Apply for Residence Permit
🔄 **Exception**: Exchange students with valid Schengen residence permit may enter without visa if legal conditions are met

People with **dual nationality (Italian or EU + ExtraEU)** do not need to apply for the residence permit.

MORE INFO

PoliTO's Immigration Desk offers support with immigration procedures.

PoliTO services and tools

PoliTO services and facilities

Accommodation

PoliTO has a service called «*Cerco Alloggio*».

Cerco Alloggio offers a service of orientation and support in the research of a rooms/flats to rent thanks to a database of certified apartments.

If you need help finding accommodation, book for your appointment through your PoliTO Profile on the Reservation Tool.

Additional info here.

🍽 Food Services at PoliTO

The Engineering and Architecture campuses offer a variety of on-site food services, including a company restaurant and several bars with payment options like rechargeable cards and apps compatible with meal vouchers.

Students' Canteens

University canteens are run by EDISU Piemonte. The closest University canteen to PoliTO Main Campus is in Corso Castelfidardo, 30A.

Check the other locations and the opening times **HERE**

PoliTO services and facilities

Students' Canteens

- International Mobility students can access **EDISU Piemonte food service** at a **discounted rate** (lowest price bracket: **Bracket 11**)
- **PAYMENT METHOD→** Only by showing the "Campus Piemonte ID Meal" APP
- **DOWNLOAD →** Available on App Store, Google Play, and AppGallery Huawei
- **LOGIN →** you have to use the login credentials that the University sent you on the e-mail address you provided.
- **MORE INFO:** Section "**FOOD SERVICE" - "International Mobility Students**" on EDISU website
- **SUPPORT**: Open a TICKET in the "TICKETING" section on EDISU

PoliTO services

Libraries

You can borrow book and magazines from the various libraries.

Study Rooms

Various study rooms are availble to have a quiet environment for studying.

LaIB

Students have access to various Basic Informatic Laboratories (LaIB) for their activities.

Post Office and Bank

Inside PoliTO, there are a bank and a post office available for students and staff.

PoliTO Tools

PoliTO student card

Each student receives a Smart Card for: Identification and access to PoliTO facilities Collect it by booking an appointment via the Reservation Tool.

PoliTO App

PoliTO App is the official app of Politecnico di Torino that provides information and customized services to students, faculty and administrative staff.

PoliTO e-mail account

Each PoliTO student has an email address related to the student's number ID (matricola) assigned at the enrolment (sMATRICOLA@studenti.polito.it).

PoliTO Wi-Fi

In all PoliTO campuses you can find free Wi-Fi. In order to access the PoliTO Wi-Fi wireless LAN network you need use your PoliTO email address and password.

PoliTO inclusion and support

Inclusion and Support

SAMBA – Health, Physical Activity and Wellbeing

Students can take part in initiatives aimed to improve their quality of life, both at university and beyond, offered by the **SAMBA project* (Health, Physical Activity and Wellbeing at the Academy**), promoted by PoliTO together with other Universities/Afam (Higher Artistic, Musical and Choreographic Education) in Piedmont and Valle d'Aosta.

The initiatives concern:

- **listening and psychological support**, also **to recognize emotions and to deal with anxiety**
- **support for difficulties in studying**
- laboratory activities for wellbeing (**food, art, music**)
- **physical activities** for psychophysical wellbeing
- support in case of **risky behaviors and addictions.**

Choose an activity: ask for an interview or book now!

To learn more about the project go to the SAMBA website

**SAMBA is a PRO-BEN project funded by the Ministry of University and Research, conceived and implemented by the Department of Psychology of Università degli Studi di Torino together with the Politecnico di Torino, Università degli Studi di Scienze Gastronomiche, Accademia Albertina di Belle Arti di Torino, Conservatorio Statale di Musica "Giuseppe Verdi" di Torino, Istituto Musicale Pareggiato della Valle d'Aosta.*

Inclusion and Support

Counselling Service

A counselling service, run by psychologists provides advice and support, assuring privacy and confidentiality

Special Needs Unit

Politecnico di Torino offers various services to support and accompany students with disabilities and students with Specific Learning Disorders (SpLD) along their learning path.
You can contact the Special Needs Unit through the ticketing system.

Confidential Counselor and Anti-Violence Help Desk E.M.M.A. Onlus

The Confidential Cousellor

The **Confidential Counsellor** provides assistance and advice to anyone (students, teachers, or technical, administrative, and library staff) who has experienced discrimination, harassment, or sexual harassment. They work to ensure the right for a favorable work and study environment, in compliance with the fundamental principles of respect, equality, freedom, fairness, and human dignity.

Anti-Violence Help Desk E.M.M.A. Onlus

The **Anti-Violence Help Desk E.M.M.A. Onlus** is an initiative activated within Politecnico di Torino, designed to offer support to female students, teachers, researchers, and staff of the university, as well as every woman in the community. The main objective of this desk is to provide a safe space and listening service to address and prevent gender-based violence, promoting awareness on this sensitive issue.

Kit informativo CUG
Kit informativo CUG (english version)

PoliTO Community

Enrolling at Politecnico does not only mean gaining access to a different, innovative and multidisciplinary course catalogue, but also joining a welcoming community offering the chance to enjoy unique experiences.

PoliTO Community

Welcome Point

You can find our mentor students and ask for information about the procedures to be completed upon your arrival from Monday to Friday from 9:00 am to 12:00 pm until the 10th October.

WHERE: Main Campus – Corso Castelfidardo, 39 at Cittadella Politecnica – ground floor, right side down the hall

Student Societies

Student societies allow students to share their interests and/or cultures.

Student Teams and Projects

Students can join various Student Teams to create a project that allows them to boost cultural and technical skills.

PoliTO Community

Buddy system with ESN – Exchange students

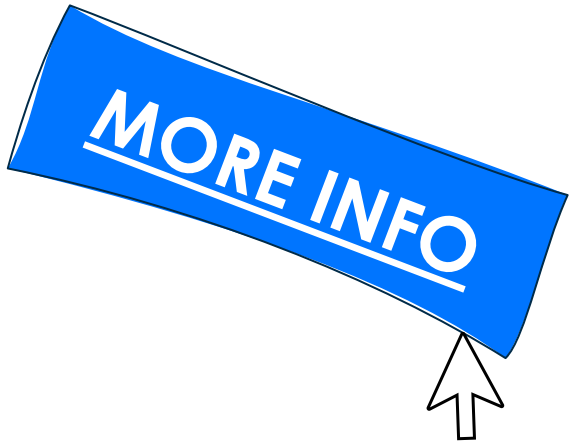
Exchange students can have a PoliTO Buddy. You just have to register on Buddy System and wait to be contacted by their buddies.

WeAreHERe – Supporting Girls in STEM

The **WeAreHERe** project promotes young women's participation in STEM by challenging gender stereotypes. Mentors share their experiences through: events at PoliTO, monthly Instagram live sessions, one-on-one appointments for future engineering students

🔗 https://www.instagram.com/wearehere_polito

Welcome@PoliTO



Home > Education > International students > **Welcome@PoliTO**

Welcome@PoliTO

Giving a warm welcome to international students at the university is of the utmost importance. It helps you feel valued, supported, and included in the new academic community.

Our welcome program includes activities and initiatives aimed at facilitating your arrival and stay in Torino, providing necessary information, and foster a sense of belonging. By embracing diversity and creating an inclusive environment, we encourage cultural exchange, enhance global perspectives, and enrich the overall educational experience for both international and national students.

Don't miss out on the opportunities we make available to you.

- International students ×
  - Prospective students +
  - Recognition of a foreign educational qualification +
  - Exchange students +
  - Practical information
  - Welcome@PoliTO
  - Financial aid
  - Refugees and refugee-like +

ACCOMMODATION ›

PRE-ARRIVAL WEBINAR ›

WELCOME WEEKS ›

WELCOME GUIDE ›

WELCOME POINT AND AVAILABLE SERVICES ›

ACADEMIC CALENDAR 2025/2026 ›

PoliTO Welcome activities

JOIN AND HAVE FUN WITH THE ACTIVITIES!

Scan the QR code to view the Welcome Weeks digital calendar.

Opening times and how to reach...

- **Welcome Point**

from Monday to Friday - from 9:00 AM to 12:00 PM

- **Immigration Desk**

from Monday to Friday - from 9:00 AM to 12:00 PM

- **Accommodation Desk**

Mondays, Tuesdays, Thursdays, and Fridays from 2:30 PM to 5:30 PM

- **Fiscal Code Desk**

Wednesday and Thursday - from 9:00 AM to 12:00 PM
+ Tuesday 16 and Friday 26 September

- **Where**

Corso Castelfidardo 39 (Right side down the hall)

- **Reservations and Info**

Welcome Point free access
Other services by appointment on the Reservation Tool on your PoliTO profile

Any questions?

Thank you!

Politecnico
di Torino