

Get Ready for Your Arrival

Extra-Ue students

Information on:

Housing Services, Fiscal Code, Health
Insurance, Immigration Procedures,
Welcome Services and activities



Politecnico
di Torino

PoliTO Website – Practical information

The screenshot displays the PoliTO website interface. At the top left is the logo of Politecnico di Torino (1859). A search bar contains the text "keywords or people". A navigation menu includes "POLITO", "EDUCATION", "RESEARCH", "INNOVATION", and "SOCIAL IMPACT". Below this is a secondary menu with categories: "Applying, studying, graduating", "Bachelor's degree programmes", "Master's degree programmes", "Ph.D. programmes and Postgraduate School", "Specializing Master's programmes and lifelong learning", "International students", "Services and life at Politecnico", "Active learning", "Teaching Lab", and "Quality of education". The "International students" category is circled in red. A red arrow points to the "EDUCATION" menu item. The breadcrumb trail reads "Home > Education > International students > Practical information". The main heading is "Practical information for international students". Below it are five buttons: "ACCOMMODATION", "IMMIGRATION REQUIREMENTS", "FISCAL CODE", "HEALTH INSURANCE", and "CONTACT US". A sidebar menu on the right lists: "International students", "Prospective students", "Recognition of a foreign educational qualification", "Exchange students", "Practical information", "Accommodation", "Fiscal Code", "Immigration Requirements", "Health insurance", "Cost of living", "Contact us", and "Welcome@PoliTO". The "Practical information" item in the sidebar is circled in red, with a large red arrow pointing to it from the right. At the bottom left is the "Welcome@PoliTO" button.

ACCOMMODATION

PoliTO has a service called «**Cerco Alloggio**».

It offers a service of orientation and support finding a room/flat to rent thanks to a database of certified apartments.

➤ **HOW TO CONTACT CERCO ALLOGGIO BEFORE YOUR ARRIVAL**

Fill in the form

➤ **HOW TO CONTACT CERCO ALLOGGIO AT YOUR ARRIVAL**

You can book for your appointment at the «Accommodation Desk» in PoliTO on the Reservation Tool of your PoliTO student page (Portale della Didattica).

ACCOMMODATION – OTHER OPPORTUNITIES

EXCHANGE STUDENTS

(Erasmus+/Double Degree/Bilateral Agreement)

[Collegio Einaudi* call](#)

USEFUL LINKS

(For all students)

[Study in Torino website](#)

[PoliTO Accommodation](#)

***Collegio Universitario di Torino “Renato Einaudi”** → It is private non-profit foundation, recognized and accredited by the MUR, which manages Colleges of Merit.

PRACTICAL INFORMATION – CODICE FISCALE

The Fiscal Code (Codice Fiscale) is a code made up of letters and numbers and it is used to identify the citizens living in Italy.

The Fiscal Code is needed for:

- enrolling at PoliTO;
- opening a bank account;
- receiveing the payment from a scholarship;
- signing a rental contract.

You can obtain it:

- **At the Italian Embassy/Consulate of your country**
- **At your arrival at the local Revenue Agency (Offices of the *Agenzia delle Entrate*)**

Copia per il richiedente

 **CERTIFICATO DI ATTRIBUZIONE DEL CODICE FISCALE**

CODICE FISCALE XXXXXXXXXX	 BRGJRL89L1221280
COGNOME XXXXXXXXXX	
NOME XXXXXXXXXX	SESSO M
COMUNE (O STATO ESTERO) DI NASCITA PORTOGALLO	PROVINCIA DI NASCITA EE
DATA DI NASCITA 12/07/1989	
DATA 31 OTTOBRE 2018 Per delega del Direttore Provinciale Consorzio Grabona Il Funzionario XXXXXXXXXX	UT XXXXXXXXX
IL FUNZIONARIO	

AVVERTENZE
Questo certificato attesta il codice fiscale e i dati ad esso associati, registrati in Anagrafe Tributaria.
La stampa del codice fiscale nel formato bar-code (codice a barre) ne consente l'acquisizione ottica, al pari del tesserino di codice fiscale e della Tessera Sanitaria.

AGE.DREFI.REGISTRO UFFICIALE.1657291.31-10-2019-U
Identificativo certificato: 20191657291

PRACTICAL INFORMATION – CODICE FISCALE

WHERE TO APPLY AT YOUR ARRIVAL

In February/March a desk of *Agenzia delle Entrate* is available **at PoliTO** → you can book for an appointment through your PoliTO student page (*Portale della Didattica*)

DOCUMENTS NEEDED at the appointment

- Passport/ID card and a photocopy of it
- Visa (non-EU students) and a photocopy of it
- Form filled in

FORM AND SAMPLE ON HOW TO FILL IN IT

You can find them here: [International Students - Fiscal code \(polito.it\)](#)

IMMIGRATION PROCEDURES

Check Politecnico Website – International Students

The screenshot shows the Politecnico di Torino website. The navigation menu includes: Applying, studying, graduating; Bachelor's degree programmes; Master's degree programmes; Ph.D. programmes and Postgraduate School; Specializing master's programmes and lifelong learning; **International students** (circled in red); Services and life at Politecnico; Teaching Lab & educational projects; and Qualità della formazione. Below the menu, the breadcrumb trail reads: Home > Education > International students > Practical Information. The 'Practical Information' section contains buttons for: ACCOMMODATION, IMMIGRATION REQUIREMENTS (indicated by a red arrow), FISCAL CODE, HEALTH INSURANCE, and CONTACT US. On the right, a sidebar menu lists: International students (with a close icon), Prospective students, Exchange students (with a plus icon), **Practical Information** (circled in red), Accommodation, Immigration Requirements (with a plus icon), and Health insurance.

IMMIGRATION PROCEDURE

- **European Union citizens** are not required to apply for the residence permit. For stayings longer than 3 months registration at “Ufficio Anagrafe” requested.
- **Non-EU citizens** have to apply for the residence permit or for the Declaration of Presence within 8 working days from their arrival in Italy .

PoliTO has the Immigration Desk that offer assistance or information relating immigration procedures.

Please Note!

People with dual nationality (Italian or EU/ExtraEU) do not need to apply for the residence permit.

IMMIGRATION PROCEDURE NON-EU STUDENTS

Non-EU students need an entry visa for Italy for long-term stay.

It is necessary to apply for visa through the UNIVERSITALY portal (this application is called “pre-enrolment”).

ONLY Non-EU students who are residing in a Schengen country for study reason and are coming to PoliTO to participate in a European exchange programme may be allowed to enter Italy without a Visa, provided that they have a valid Schengen residence permit and that they meet all the requirements established by Italian immigration law.

If you enter Italy with a Study Visa

IF YOU ENTER ITALY WITH A STUDY VISA – RESIDENCE PERMIT

1. Within **8 working days** (Saturdays and Sundays don't count) you must submit your residence permit application.
2. You can receive assistance to fill in the application for the residence permit at the Immigration Desk. Reserve your appointment through the Reservation Tool on your PoliTO student page (*Portale della Didattica*)
3. Before the appointment, you need to collect the documentation listed [here](#).

IF YOU ENTER ITALY WITH A STUDY VISA – RESIDENCE PERMIT

4. You have to send the application to any «Sportello Amico» of any Post Office where you:
 - › Pay 70,46€ (postal slip) + 30,00€ (envelope)
 - › Get the **POSTAL RECEIPT**: it's also your temporary residence permit
 - › Receive your appointment for the fingerprints at the Immigration Office of Questura
5. Go to Fingerprints appointment at the Immigration Office of Questura
6. Wait for the appointment to collect the residence permit card at the Immigration Office of Questura



Entering Italy with a Schengen residence permit...

ENTERING ITALY WITH A SCHENGEN RESIDENCE PERMIT

You may be allowed to enter Italy for a stay longer than 90 days without an Italian visa provided that the following conditions are met:

- you are an **incoming Non-EU Erasmus+ or Exchange student**, enrolled in a university degree, who has a **Visa** and a **valid residence permit for STUDY reasons** which has been issued by the European Schengen country where you are enrolled
- you are currently participating in a European exchange programme (Erasmus or else) and you have the documentation that clearly states it
- your Schengen residence permit and/or visa, issued by the European Schengen country where you are enrolled, is valid for the duration of your stay in Italy or cover part of your stay in Italy
- Your stay in Italy does not exceed 360 days

ENTERING ITALY WITH A SCHENGEN RESIDENCE PERMIT

Case 1.

If you have a **valid residence permit**¹ for study reason issued by the Schengen country you are living in and that will **cover the entire duration of the stay in Italy**:

- **To enter Italy** → you do not have to apply for a study Visa (this rule is applicable for stays not exceeding 360 days).
- **To stay in Italy** → you have to **apply for the DECLARATION OF PRESENCE** directly to the Immigration Office of the Questura in Torino upon your arrival in Italy and **within 8 working days** from your arrival.

¹ In some EU countries, the residence permit is substituted by a registration at the Police, a declaration by a local authority or the EU visa itself.

ENTER IN ITALY WITH A SCHENGEN RESIDENCE PERMIT

Case 1.

If you have a **valid residence permit**¹ for study reason issued by the Schengen country you are living in and that will **cover the entire duration of the stay in Italy.**

DECLARATION OF PRESENCE

WHAT

Documentation to bring with you at the Immigration Office of the *Questura di Torino*:

- ✓ Passport and Schengen study residence permit (and photocopy of them)
- ✓ Declaration of hospitality (issued by the residence/hotel where you are living or by the owner of the apartment)
- ✓ Document attesting the Exchange Programme/Joint Master programme you are attending
- ✓ Self-declaration of enrolment at PoliTO (you can print from your PoliTO student page).

WHERE

Immigration Office of the *Questura di Torino* – Corso Verona 4

WHEN

Monday to Friday at 9:00 am

ENTERING ITALY WITH A SCHENGEN RESIDENCE PERMIT

Case 2.

If you have a valid residence permit for study reason issued by the Schengen country you are living in that is going to expire after your entry in Italy or doesn't cover the entire period of your stay in Italy

- **To enter Italy** → You don't have to apply for a study Visa
- **To stay in Italy** → **You have to apply for an Italian residence permit with large advance before the expiring** of your current residence permit.

Be aware that once you have the residence permit card issued by the other Schengen country expired and you have only the receipt attesting you have applied for the Italian residence permit, it is not allowed to travel outside Italy.

In order to travel outside Italy it is necessary to have the electronic card of the Italian residence permit card.

ENTERING ITALY WITH A SCHENGEN RESIDENCE PERMIT

Case 2.

If you have a valid residence permit for study reason issued by the Schengen country you are living in that is going to expire after your entry in Italy or doesn't cover the entire period of your stay in Italy

APPLY FOR ITALIAN RESIDENCE PERMIT

1. You can receive assistance to fill in the application for the residence permit at the Immigration Desk. Reserve your appointment through the Reservation Tool on your PoliTO student page (*Portale della Didattica*)
2. Before the appointment , you need to collect the documentation listed [here](#).
In addition to the previous documentation, you also have to attach:
 - copy of the Schengen Visa and/or copy of the Schengen residence permit;
 - documentation attesting the participation to the Exchange Programme/Joint Master programme

RESIDENCE PERMIT – ADDITIONAL INFO

ABOUT THE TIMING

- **8 days** from your arrival: you must apply for the residence permit
- **From 2 to 7 months** to attend the fingerprints appointment
- **50 days** approximately after the appointment to receive the permit card (you will receive a sms from Questura when it will be ready)
- **60 days** before your permit expires you can start the RENEWAL PROCEDURE (send an e-mail to Immigration Desk)

RESIDENCE PERMIT – ADDITIONAL INFO

- **CHECK YOUR APPLICATION ONLINE**

Using the USERNAME ID and the PASSWORD of your postal receipt you can check your application [here](#)

- **TRAVEL WITH THE RECEIPT OF THE FIRST PERMIT**

- With a valid D type Visa you can stay in Italy and travel in the Schengen Country Area (passport + Visa + postal receipt) for a maximum of 90 days;

(when your Visa expires you **CAN'T** travel outside Italy with the receipt only)

- **TRAVEL WITH A VALID ELECTRONIC CARD OF THE RESIDENCE PERMIT**

With a valid residence permit released from a Schengen country **you can travel** in the Schengen area without asking for a Visa for a maximum of 90 days;

(for non-Schengen countries → you must check if they ask for a visa to enter **before** your travel)

HEALTH INSURANCE – NON EU CITIZENS

The immigration law requires you to take out a health insurance during your stay in Italy. You have three options:

1. PRIVATE INSURANCE from your country or from an Italian insurance company

It must have these requirements:

- The contract has to be taken out in the holder's name (in western characters) and has to be written in Italian (or in English, French, Spanish);
- validity in the Schengen Area/Italy
- it states the exact coverage period (it must be not less than 6 months and maximum 1 year; notice that the duration of the residence permit will be connected to the duration of the insurance)
- it must have clearly written the type of coverage for the medical expenses and it must have a € 30.000 ceiling (expressed/converted in Euros)
- The whole document has to be endorsed and stamped by the Italian Embassy/Consulate in your country (for insurance stipulated with a non Italian company)

2. Document proving their right to health assistance on the basis of **TREATIES AND BILATERAL AGREEMENTS SIGNED BY ITALY AND ONE'S OWN COUNTRY**, which has been issued by the Italian Embassy/Consulate in their Country.

HEALTH INSURANCE – NON EU CITIZENS

3. **SUBSCRIBE** to the **ITALIAN NATIONAL HEALTH SERVICE** (Servizio Sanitario Nazionale - S.S.N.).

Notice that:

- It costs **€ 700 per calendar year** (the payment it is non-divisible and does not have retroactive effect)
- The **validity** of the payment and of the subscription is **from January to December**

By registering with the Italian SSN, you obtain the same services guaranteed to Italian citizens, i.e. :

- having a family doctor/general practitioner
- free hospitalization at public and contracted hospitals
- pharmaceutical assistance
- specialist medical examinations
- vaccinations
- other services provided for in the essential levels of care

ADDITIONAL INFO ON HEALTH INSURANCE AVAILABLE [**HERE**](#)

Welcome@PoliTO

Politecnico di Torino

keywords or people

INFORMATION FOR

POLITO EDUCATION RESEARCH INNOVATION SOCIAL IMPACT

Applying, studying, graduating Bachelor's degree programmes Master's degree programmes Ph.D. programmes and Postgraduate School Specializing Master's programmes and lifelong learning International students Services and life at Politecnico Active learning Teaching Lab Quality of education

Home > Education > International students > Welcome@PoliTO

Welcome@PoliTO

WILLKOMMEN 欢迎 स्वागत BIENVENIDA
WELCOME
BIENVENUE ようこそ
добро пожаловать
ترحيب BEM-VINDO

Giving a warm welcome to international students at the university is of the utmost importance. It helps you feel valued, supported, and included in the new academic community.

Our welcome program includes activities and initiatives aimed at facilitating your arrival and stay in Torino, providing necessary information, and foster a sense of belonging. By embracing diversity and creating an inclusive environment, we encourage cultural exchange, enhance global perspectives, and enrich the overall educational experience for both international and national students.

Don't miss out on the opportunities we make available to you.

- International students
- Prospective students
- Recognition of a foreign educational qualification
- Exchange students
- Practical information
- Welcome@PoliTO**
- Financial aid
- Refugees and refugee-like

PRE-ARRIVAL WEBINAR

WELCOME WEEKS

WELCOME GUIDE

WELCOME POINT AND AVAILABLE SERVICES

ACADEMIC CALENDAR a.y. 2024/2025

**Any
questions?**

