



**POLITECNICO
DI TORINO**

Scuola di Master
e Formazione Permanente

Albo n. 1522/2018

4 excellence awards for deserving students

intended for students enrolled in the
2nd level Specializing Master's programme in

SpacE Exploration and Development Systems

Politecnico di Torino – A.Y. 2017/18

(Annex "A" – Executive Decision of the Head of the Division of Student Affairs n. 1011/2018)

Also available at the following link:

<https://didattica.polito.it/master/seeds/2018/introduction>



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1 Introduction

The Office of Specializing Master's Programmes and Lifelong Learning, upon request of the Master's Coordinator, announces four excellence awards funded by Compagnia di San Paolo. The awards are intended to support four students who will participate in the 69th edition of the International Astronautical Congress – IAC, to be held in Bremen (Germany), from 1st to 5th October 2018.

The gross amount of each award corresponds to € 1.500,00 and will cover the following costs:

- Travel expenses
- Hotel
- Meals
- Conference registration

2 Requirements

In order to be considered for these awards, students must be enrolled in the 2nd Level Specializing Master's programme in "SpacE Exploration and Development Systems" a.y. 2017/2018.

Moreover, students must have passed all the exams included in their Study Plan with a weighted average grade equal or higher than 25/30.

3 Award Regulation

The award is compatible with other sources of financial support. However, if a student has already been awarded a scholarship by another institution for participating in the same congress, he/she will no longer be considered eligible.

4 How awards are assigned

The Office of Specializing Master's Programmes and Lifelong Learning verifies which students meet the eligibility requirements.

A Selection Committee, composed of three faculty members, defines a ranking list of eligible candidates; awards recipients are chosen from the ranking list on the basis of the highest average grade.

The names of the four winners will be published at the this link <https://didattica.polito.it/master/seeds/2018/introduction>.

The recipients will also receive an email into their institutional mailbox.

5 Awards payment

In order to facilitate the payment procedure, the awards recipients have to formally accept the award and upload their IBAN code on their personal page of Teaching Portal ("Tasse e Pagamenti" section).

The Office will send an email with the deadline to accept the award and the instructions to upload the IBAN code.

Furthermore, the recipients must fill out a form that they will receive by e-mail (*Modulo detrazioni*).

The award will be paid in two installments:

- Euro 1.000,00 within August 2018
- Euro 500,00 after the International Astronautical Congress

In order to receive the balance payment, the awards recipients must submit the following documents to the Office of Specializing Master's Programmes and Lifelong Learning (or send by email to master.universitari@polito.it):

- Flight/train/bus tickets (boarding cards/electronic tickets)
- Proof of accommodation (such as hotel payment receipt, hotel reservation etc.)
- Registration Confirmation on IAC website



6 Privacy policy

Personal data included in the application form will be processed by Politecnico di Torino in accordance with the General Data Protection Regulation (EU Regulation 2016/679) and the Code regarding the protection of personal data (Legislative Decree No. 196 of 30th June 2003 and further amendments) in pursuit of its institutional aims and in accordance with the transparency purposes imposed by the law. The processing of personal data is based on the principles of correctness, lawfulness and relevance of purposes.

More information about the processing of personal data and the right of access by the data subject are available at: <https://didattica.polito.it/privacy/>. The data controller is Politecnico di Torino, represented by the Rector, with statutory seat in Corso Duca degli Abruzzi, 24 - 10129 Torino. For information and inquiries it is possible to contact: privacy@polito.it.

It is possible to contact the data protection officer of Politecnico di Torino for any inquiries on the processing of personal data and the right of access: dpo@polito.it

The person in charge of the selection procedure is Mr. Alberto Pusceddu (Head of the Specializing Master's Programmes and Lifelong Learning Office).

For additional information, please contact: master.universitari@polito.it.