



**POLITECNICO
DI TORINO**

Scuola di Master
e Formazione Permanente

Albo n. 1676/2019

3 excellence awards for deserving students

intended for students enrolled in the
2nd level Specializing Master's programme in

SpacE Exploration and Development Systems

Politecnico di Torino – A.Y. 2018/19

(Annex "A" – Director – General's Executive Decision no. 1225/2019)

Also available at the following link:

https://didattica.polito.it/master/seeds/2019/excellence_awards_iac



INDEX

1 Introduction	3
2 Requirements	3
3 Award Regulation and incompatibilities	3
4 How to apply for the awards.....	3
5 How awards are assigned.....	3
6 Awards payment	4
6 Privacy policy	4



1 Introduction

The Office of Specializing Master's Programmes and Lifelong Learning, upon request of the Master's Coordinator, announces three excellence awards funded by Compagnia di San Paolo. The awards are intended to support three students who will participate into the 70th edition of the International Astronautical Congress – IAC, to be held in Washington, from 21st to 25th October 2019.

The gross amount of each award corresponds to € 1.300,00 and will cover the following costs:

- Travel expenses
- Hotel
- Meals
- Conference registration

2 Requirements

In order to be considered for these awards, students must be enrolled in the 2nd Level Specializing Master's programme in "Space Exploration and Development Systems" a.y. 2018/2019.

Moreover, students must have passed all the exams included in their Study Plan with a weighted average grade equal or higher than 25/30.

3 Award Regulation and incompatibilities

The award is compatible with other sources of financial support. However, if a student has already been awarded a scholarship by another institution for participating in the same congress, he/she will no longer be considered eligible.

4 How to apply for the awards

In order to apply, students need to log into the personal page of the Teaching Portal: "Portale della Didattica" - "Segreteria online" - "Apply@Polito" – "Select your course" – "Add application" – "Research and Academic Scholarships" – "Scholarships and prizes".

Application forms must be submitted within:

- **September 2nd, 2019 at 1:00 p.m. - Italian time**

The applicant must attach mandatorily a self-certification to the application (annex A), in which he/she declares that has not been already awarded a scholarship by another institution for participating into the 70th edition of the International Astronautical Congress – IAC, to be held in Washington, from 21st to 25th October 2019.

In case the application is sent without the aforesaid document, the application will not be considered.

5 How awards are assigned

The Office of Specializing Master's Programmes and Lifelong Learning verifies which students meet the eligibility requirements and defines a ranking list of eligible candidates.

Awards recipients are chosen from the ranking list on the basis of the highest weighted average grade with reference to the following exams included in their Study Plan:

Exam	ECTS
Fundamentals of space sciences and techniques	6
Space management and utilization	6
Space exploration systems I	6
Space exploration systems II	6
Human space systems I	7
Human space systems II	6
Space telecommunications, GNC and avionics	8

The three prizes will be awarded to the three students with the highest weighted average grade.

In case of parity, the prize will be awarded to the student with the best score obtained at the moment of admission to the Master's programme.



The names of the awards recipients will be published on the relevant page of the website: https://didattica.polito.it/master/seeds/2019/excellence_awards_iac, and also on the following link: didattica.polito.it/tasse_borse_e_premi/bandi_borse_e_premi.html.

The publication of the selection outcomes is expected not later than September 10th, 2019.

The recipients will also receive an email into their institutional mailbox.

The recipients will have to confirm their acceptance through a declaration form. This form will be published on the website. It must be filled in and sent by email (master.universitari@polito.it) within the deadline that will be communicated (generally within 7-10 days).

In case one or more candidates will not confirm their acceptance within the given deadline, the prize will be re-assigned to students on the reserve list according to their position in the list.

The candidates placed on the reserve list will be contacted only if a recipient will not confirm. In this case, a new deadline for acceptance will be assigned.

The person in charge of the selection procedure is Mr. Alberto Pusceddu (Head of the Specializing Master's Programmes and Lifelong Learning Office).

6 Awards payment

In order to facilitate the payment procedure, the awards recipients have to formally accept the award and upload their IBAN code on their personal page of Teaching Portal ("*Tasse e Pagamenti*" section).

The Office will send an email with the deadline to accept the award and the instructions to upload the IBAN code.

Furthermore, the recipients must fill out a form that they will receive by e-mail (*Modulo detrazioni*).

The award will be paid in two instalments:

- Euro 1.000,00 within the end of September 2019
- Euro 300,00 after the International Astronautical Congress.

In order to receive the grants, the awards recipients must submit in the period following the congress these documents to the Office of Specializing Master's Programmes and Lifelong Learning (or send by email to master.univesitari@polito.it):

- Flight/train/bus tickets (boarding cards/electronic tickets)
- Proof of accommodation (such as hotel payment receipt, hotel reservation etc.)
- Registration Confirmation on IAC website.

The award may be subject to IRPEF taxation because it shall be considered as income equivalent to that of an employee. In order to establish the correct tax category, the student will therefore be required to fill out the form "Modulo detrazioni IRPEF" provided by the administrative offices of Politecnico di Torino.

6 Privacy policy

In accordance with the General Data Protection Regulation (EU Regulation 2016/679) and the "Code regarding the protection of personal data" (Legislative Decree No. 196 of 30th June 2003 and further amendments) personal data are processed by Politecnico di Torino exclusively **for the selection and enrolment process** in pursuit of the university aims and in accordance with the transparency purposes imposed by the law. The processing of personal data is based on the principles of correctness, lawfulness and relevance of purposes. More information on the processing of personal data is available at: <https://didattica.polito.it/privacy/>.

It is possible to contact the data protection officer of Politecnico di Torino for any inquiries on the processing of personal data and the right of access: dpo@polito.it

For additional information, please contact: master.universitari@polito.it.