STEP #VISA

Non-European citizens only

If you are a non-European citizen not living in a **Schengen country**
In order to know if are required to apply for the visa you can visit the website of the Italian Ministry of Foreign Affairs: **https://vistoperitalia.esteri.it/home/en**

PRE – ENROLMENT TUTORIAL

www.universitaly.it

PRE – ENROLMENT TUTORIAL

Before starting this procedure you must have already obtained the **PoliTO Acceptance letter**, otherwise it will be incomplete and rejected.

Students in a mobility for **Double Degree/Final project/PhD Research** ➔ will obtain it 24 hours after having completed Step #2

Students in a mobility for **Courses/Courses and final project** ➔ will obtain it once received the L.A. approval by the PoliTO Academic Advisor for Step #3

PRE – ENROLMENT TUTORIAL

Go to www.universitaly.it, click here:

Log in | Forgot your password? | Why and
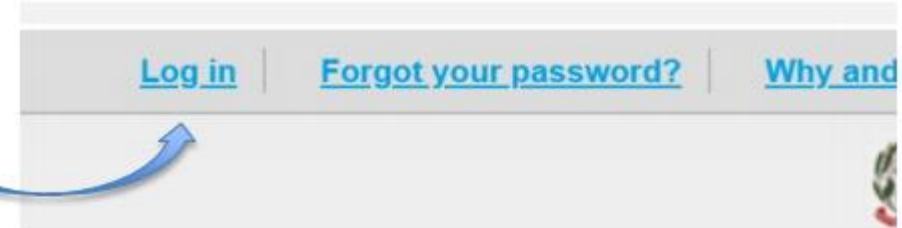
> Personal area - login

email:

Password:

Log in

and then here:

Forgot your password?
Why and how to register

PRE – ENROLMENT REGISTRATION

> Why and how to register

The UniversItaly portale gives you access to lots of useful information.
After you register you will have access to all the resources and services of the UniversItaly portale.

Complete the online registration form, once your account is set up you will have access to all the website resources and services.

Join now!

PRE – ENROLMENT REGISTRATION

All fields are mandatory. Personal details must match the ones in your passport.

- **If you have more than one name/surname you have to specify them all**
- **You DON'T have to add also your father's name (even if your passport specifies it)**

Citizenship *   ITALY

Italian tax code if you *
have one

We remind that for any communication about universitaly procedures you will be contacted through
Each User must keep it updated.

We remind you that it is not possibile to use PEC, Hotmail, Msn and Live because these domains do no
Universitaly.
We have already pointed out the situation to the server administrators but they still treat our emails as sp
We kindly invite you to use different domains until the situation is fixed.
Thank you!

Use the same e-mail you used to APPLY@PoliTO

Email adress *

mportant! all notifications relating to pre-enrolment will be sent to this address

Confirm email address
*

PRE – ENROLMENT REGISTRATION

All fields are mandatory, except for CODICE FISCALE (tax code), skip this info if you do not own it yet, you will apply for it at the Italian Embassy or at arrival in Italy

PRE – ENROLMENT REGISTRATION

ALMOST DONE!
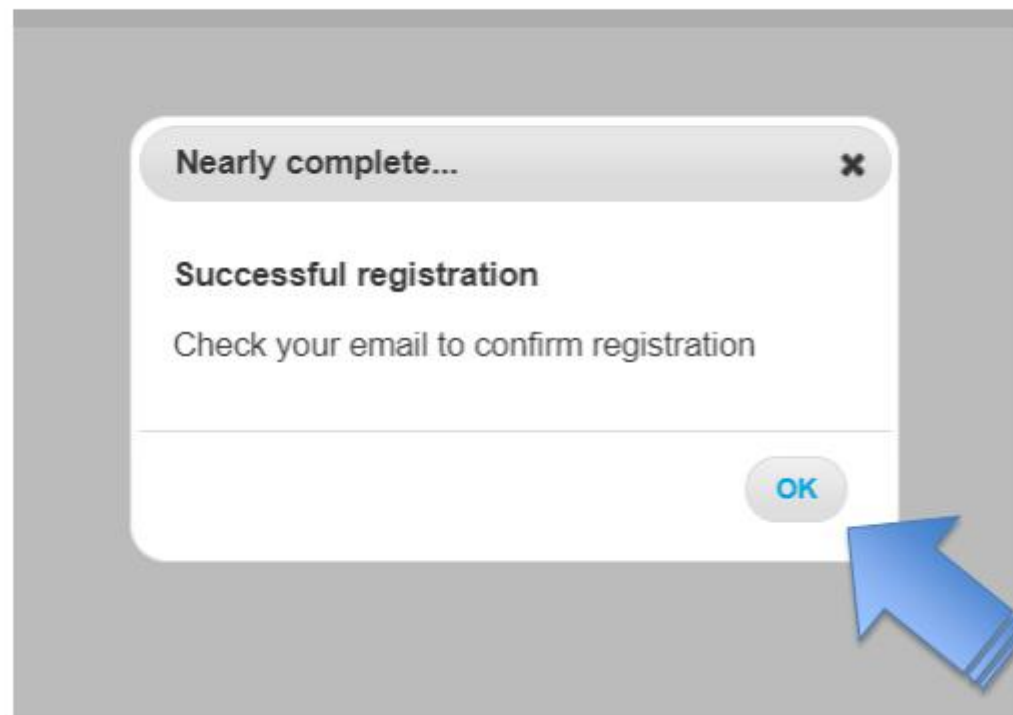
PRE – ENROLMENT: Step A

International Students

Do you need a **visa**?

Pre-enrol now

Contacts

Accesso Programmato / IMAT

Click here:

PRE-ENROLMENT APPLICATION
STEP A

Choose the academic year in which you want to enrol / carry out the mobility

2023/2024

Personal data ⓘ

Name (including your middle names)   Surname

Birth Date   Gender

Country of birth   Town/City of birth

Current Citizenship 1   Current Citizenship 2

Current Citizenship 3

Current Citizenship 3

PRE – ENROLMENT: Step A

All fields are mandatory, except for CODICE FISCALE (tax code), skip this info if you do not own it yet, you will apply for it at the Italian Embassy or at arrival in Italy

PRE – ENROLMENT: Step B

PRE-ENROLMENT APPLICATION
STEP B

| Passport

Passport number | Expiry date

Upload a passport size picture of your face | ⬇
Only pdf/jpeg/png - 10Mb max are accepted
Scegli file | Nessun file selezionato

Upload your valid passport | ⬇
Only pdf/jpeg/png - 10Mb max are accepted
Scegli file | Nessun file selezionato

| Visa Application ℹ

Country

Where will you apply for a visa?

Specify the reason for the visa application

Upload the passport you attached on APPLY@PoliTO (if you have renewed it please inform the International Mobility Unit through the Ticketing service >> Incoming Mobility)

PRE – ENROLMENT: Step B

Course type section:
- Double Degree students → select the same Degree Course that is in your application form even if the language of the programme is not the same as PoliTO academic offer
- Exchange students (mobility for courses/ courses and final project/ final project/ research during PhD) → select "Corsi singoli/Single Courses" and write your Degree Course of Application

Course Information

Institution

Università

Institution Name

POLITECNICO DI TORINO

Course Type *i* For more information about Course
Type click: here

Laurea Magistrale

- Every Languages
- English Language
- Other Languages

Course Name

Mechanical Engineering

Course Curriculum

- None

Course location

○ MILANO Via La Masa, 34
○ LECCO Via Gaetano Pre

ID account at the chosen University / AFAM / Institute

ID account at the chosen Ui

GO TO STEP C

Insert here your PoliTO profile number received after Step #2 (s######)

POLITECNICO DI TORINO

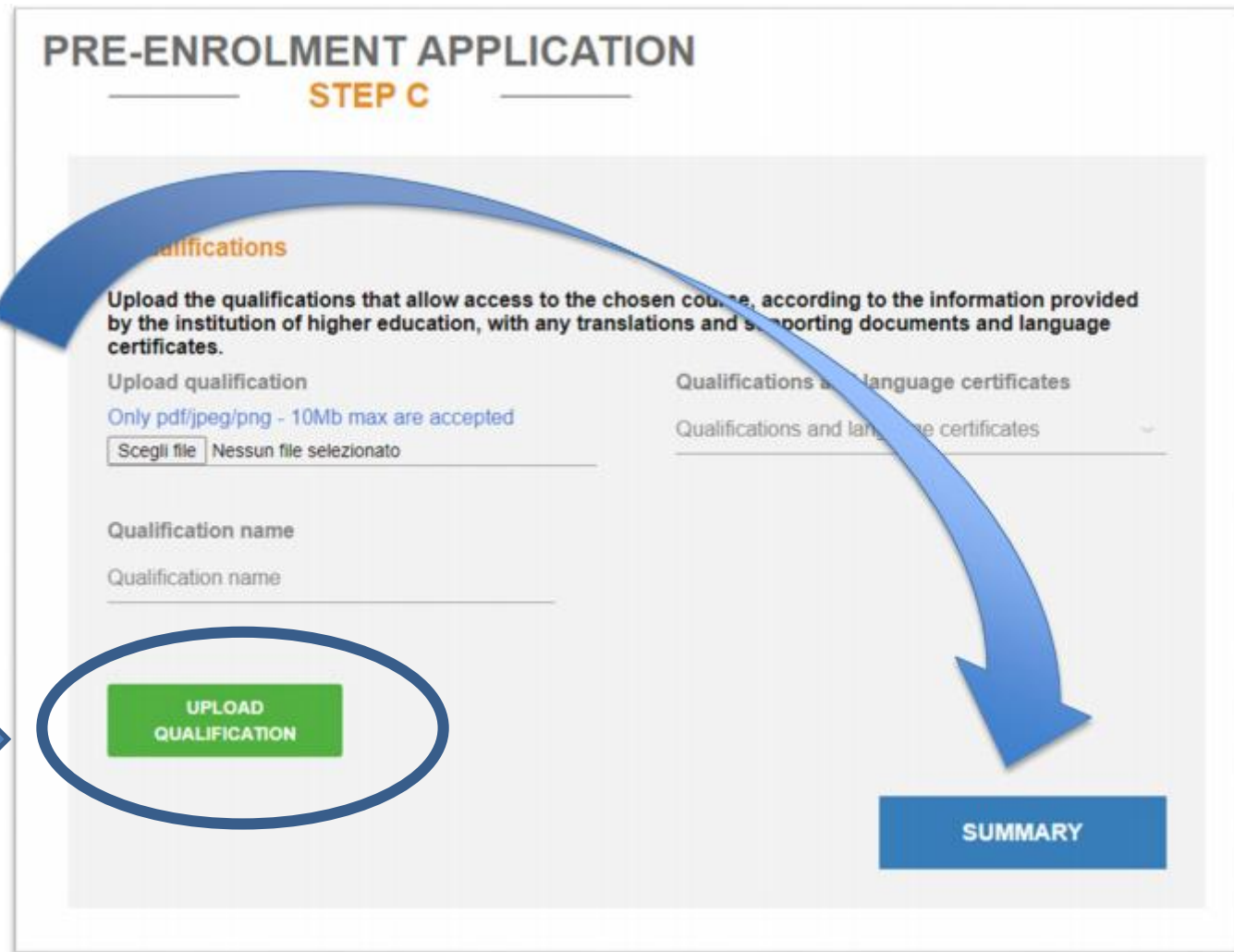# PRE – ENROLMENT: Step C

Compulsory!

Upload qualification section: Attach only your "Acceptance letter" available in your New PoliTO profile >> Online services >> Incoming students >> Incoming students documents. **Do not attach any other document**

Qualifications and language certificates section: Select "other" in order to categorize the Acceptance letter

Qualification name section: Write "Acceptance letter"

Remember to click it before moving on!!

PRE-ENROLMENT APPLICATION
STEP C

Qualifications

Upload the qualifications that allow access to the chosen course, according to the information provided by the institution of higher education, with any translations and supporting documents and language certificates.

Upload qualification
Only pdf/jpeg/png - 10Mb max are accepted
[Scegli file] Nessun file selezionato

Qualifications and language certificates
Qualifications and language certificates

Qualification name
Qualification name

UPLOAD QUALIFICATION

SUMMARY

he/she undertakes to:
- provide proof of the pre-determined necessary financial resources and the necessary insurance coverage for medical treatment and hospitalisation in accordance with the provisions of Italian law or to commit to enter into a contract for such insurance coverage upon entry into Italy;
- forward the application for a STUDENT residence permit to the competent police headquarters within 8 working days of entry into Italy, complete with the required documentation;
- return to the country of residence upon expiry of the visa if not admitted to or not enrolled in the chosen course.

I have read the data processing ☑✔

Apply for pre-enrolment   **Back to the homepage**

By pushing this button your pre-enrolment application will be sent to the University / AFAM / Institute you have chosen. The University / AFAM / Institute will verify your application and forward it, along with information on your admission, to the chosen Consulate.
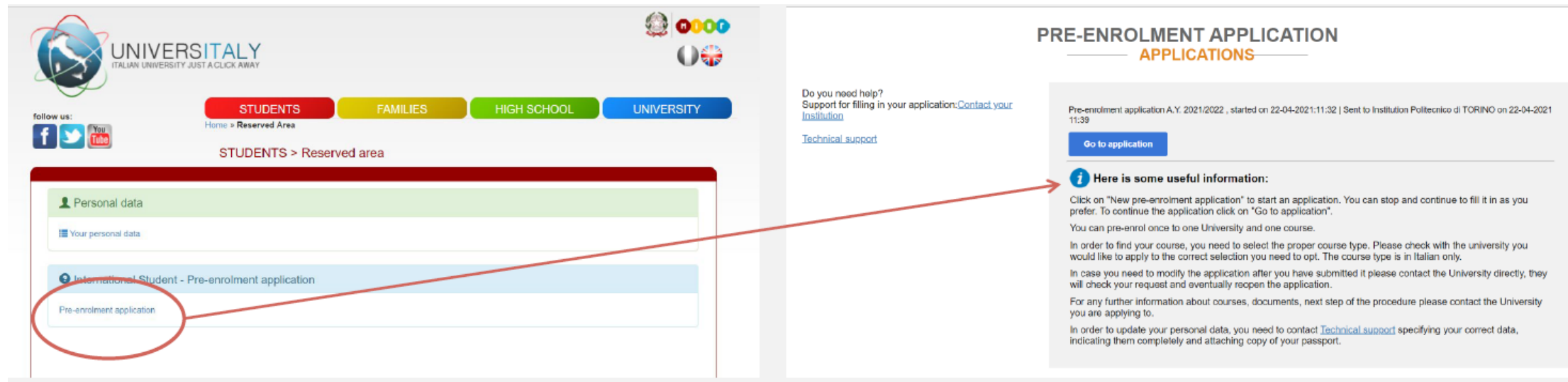
Check your email regularly and follow the instructions you will receive.

Before submitting your application, make sure all the details are correct because you won't be able to change them afterwards

PRE – ENROLMENT REGISTRATION SENT!

If you have any issues while you are registering you can contact the Technical Support

Once you have completed the registration you are required to send a Ticket to the International Mobility Unit (INCOMING MOBILITY topic) in order to have it validated, otherwise your registration will remain in stand by.

Once the validation is done, you will receive a notification by Universitaly and you can proceed with the Visa application according to the Embassy/Consulate dispositions. **A copy of the visa letter can be downloaded in your New PoliTO profile >> Online services >> Incoming students >> Incoming students documents.**