

CALL FOR APPLICATIONS FOR ADMISSIONS TO THE BACHELOR'S DEGREE PROGRAMMES OF THE ENGINEERING AREA AND TO THE PROFESSIONAL BACHELOR'S DEGREE PROGRAMME IN INDUSTRIAL MANUFATURING TECHNOLOGIES FOR EU/EQUIVALENT APPLICANTS AND FOR NON-EU APPLICANTS REQUIRING A VISA A.Y. 2024/2025

The English translation of this document is provided as a support to the student community and has no legal effects.

The Italian version shall constitute the sole authentic text and will be referred to for any legal matters.

Rector's decree no. 1296/2023 dated 22nd December 2023



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Art. 1 (Initiation of the procedure and places available)

- 1. Applications are invited for admissions to the Bachelor's degree programmes of the Engineering area and to the Professional Bachelor's degree programme in Industrial Manufacturing Technologies for a.y. 2024/25. Admissions are limited to the number of student places illustrated in Annex A to this Call.
- 2. Annexes A,B, C and D are integral parts of this Call for applications.
- 3. For the purposes of defining the ranking lists, the following categories have been given the following meaning:

European Union applicants: Italian citizens or other EU nationals; **Equivalent applicants**:

- applicants from Norway, Iceland, Lichtenstein, Switzerland and San Marino;
- non-EU nationals legally residing in Italy with a valid residence permit for study, work or family reasons;
- political refugees;
- staff members of Foreign Diplomatic Missions (Embassies/Consulates) and
 International Organizations based in Italy, legally accredited to the Italian
 Government or to the Holy See (including family members: spouse and children);
- non-EU nationals legally residing in Italy or diplomats who have an Italian high school diploma awarded in Italy or abroad.

Non-EU applicants living abroad and requiring visa

- 4. Enrolment in the Professional Bachelor's degree programme in Industrial manufacturing Technologies is possible exclusively for EU and equivalent applicants.
- 5. Having considered recent trends and the number of withdrawals which have taken place before 31st October in the latest academic years, the number of student places that can be assigned for each programme could be higher than the number of places illustrated in Annex A referred to in par. 1.
- 6. Applicants can register for the admission test (art. 3 and 4) on the Apply@polito platform starting from **Tuesday 23**rd **January 2024**.

Art. 2 (Admission requirements)

- 1. The requirements for admission to the Bachelor's degree programmes of the Engineering area and to the Professional Bachelor's degree programme in Industrial Manufacturing Technologies for a.y. 2024/25 are the following:
 - passing the admission test (TIL-I / Test in Laib Ingegneria) in accordance with the grades and thresholds illustrated in art. 7;
 - meeting the enrolment requirements of Annex B "Requirements for enrolment in the Bachelor's degree programmes of the Engineering area and in the Professional Bachelor's degree programme in Industrial Manufacturing Technologies for a.y. 2024/25";
 - meeting the specific requirements of Annex C "Specific requirements for UK, Scottish, US high school diplomas and International Baccalaureate Diploma a.y. 2024/25".
- 2. Admissions to the Bachelor's degree programmes referred to in this article are subject to prior accreditation of the programmes themselves pursuant to current legislation.
- 3. The score obtained by the applicants in the TIL-I test is only valid for enrolment in academic year 2024/2025. For this reason, when applicants register for the TIL-I test, they must be attending their last year of high school (i.e. they should be getting their high school diploma in the summer of 2024 according to the Italian school calendar) or they must have already earned their high school diploma.



4. For admissions to all Bachelor's degree programmes, non-EU applicants residing abroad and requiring visa (art.1, par. 3) who come from countries with a school system that allows children to start school earlier and get their high school diploma before the age of 18, must necessarily be 17 years old when they obtain their entry visa for study purposes.

Art. 3 (Admission test dates and registration time frames)

1. **The test will be held in person at Politecnico**. The following table illustrates the calendar of TIL-I tests. There is a specific registration time frame for each test session.

Session	Day	Test registration time frame
First	Thursday 21st March	From Tuesday 23 rd January until 2.00 p.m. of Friday 15 th March 2024
Second	Thursday 11 th April	From Tuesday 23 rd January until 2.00 p.m. of Friday 5 th April 2024
	Wednesday 17 th April	From Tuesday 23 rd January until 2.00 p.m. of Wednesday 10 th April 2024
Third	Thursday 9 th May	
mild	Friday 10 th May	From Tuesday 23 rd January until 2.00 p.m. of Friday 3 rd May 2024
Fourth	Tuesday 16 th July Friday 19 th July	From Tuesday 14 th May until 2.00 p.m. of Thursday 11 th July 2024
Fifth	Thursday 29 th August	From Tuesday 14 th May until 2.00 p.m. of Friday 23 rd August 2024
	Friday 30 th August	

- 2. Applicants are allowed to register for a TIL session until all places are full. If a TIL session is full, applicants can register for the next session. The last session is scheduled on 30th August 2024.
- 3. Applicants are allowed to take the TIL test for a maximum of 3 times totally, but only one time per session. If an applicant takes the test more than once, Politecnico will consider the highest score obtained by the applicant in the various tests. Applicants are not allowed to cancel their registration from a test date after registering to it.
- 4. Applicants are not allowed to register for more than one test date at the same time. They can register for a new test date exclusively after taking the test for which they have already registered.
- 5. If an applicant has already registered for a certain test date, the system will not allow the applicant to register for a new test date scheduled before.
- 6. Applicants can choose their preferred time slot for the test from the list of available time slots.
- 7. The TIL-I test will take place in the computer laboratories of the university (LAIB) at the main campus of Politecnico di Torino (Corso Duca degli Abruzzi 24 Torino) or in other venues in Italy, including the venue of Mondovì. Applicants will learn about the specific LAIB where



they will take the admission test on their personal page of the Apply@polito platform as soon as they complete their payment.

8. Further possible test dates will be published exclusively on the University website.

Art. 4 (How to register for and take the TIL-I test)

- 1. All applicants are required to apply for the TIL-I test by registering online on the Apply@polito platform. To complete their application, applicants are also required to pay the registration fee referred to in the next paragraphs 3 and 4.
- 2. Applicants must choose up to a **maximum of 5 Bachelor's degree programmes** (Engineering) and rank them **in order of preference** in the "Select your programme" section.
 - The deadline for adding one or more programmes, changing the order of preference or substituting a choice is no later than 30th August 2024, and in any case before starting the student place reservation or the enrolment process.
- 3. The TIL-I registration fee is € 50.00. The amount paid cannot be reimbursed under any circumstances, nor can it be considered valid for TIL sessions other than the one for which the applicant has registered.
- 4. Payment methods are the following:
 - a. credit cards (or other payment methods available on the PagoPA platform) generating an **immediate payment**;
 - b. pre-printed notice of payment (MAV on the PagoPA platform), generating a **deferred** payment.

Applicants who pay using the method illustrated under letter b) must go back to the Apply@polito platform and enter the payment date in a specific field (self-declaration in compliance with art. 46 and 47 of DPR no. 445/2000). Failure to specify the payment date on the Apply@polito platform entails that the payment is not valid. Both the payment and the self-declaration must take place before the deadlines illustrated in art. 3. Should the self-declaration be found to be false or incorrect, the registration for the test, or the test itself, will be cancelled.

5. We recommend all applicants to start the above-mentioned procedures well in advance of the deadlines in order to avoid that possible technical problems may hinder to complete the process.

Art. 5 (How to register for and take the TIL-I test – applicants with disabilities or with Specific Learning Disorders

- 1. In person TIL-I tests are organized in compliance with current legislation on disabilities and specific learning disorders. The procedures to take the TIL-I test for the applicants referred to in this paragraph are illustrated in the present Call. Applicants can request more information on the special arrangements provided to applicants with disabilities and specific learning disorders to the Special Needs Unit of Politecnico di Torino (https://www.polito.it/didattica/servizi-e-vita-al-politecnico/accoglienza-inclusione-e-sostegno/disabilità-e-dsa by sending a ticket thought the Ticketing Support System. In particular, for organizational purposes:
 - applicants with disabilities or with an invalidity certificate (art. 16 of Law no.104/92) must present a valid certificate issued by the local medical board specifying the type of disability and/or the degree of invalidity at least 15 days before the TIL-I test date. These applicants are entitled to get extra time to complete the test (normally 30% extra time) compared to standard test time.
 - applicants with disabilities or certified specific learning disorders (SpLD), referred to in Law no. 170/2010, must present a valid certificate issued not later than 3 years ago (if the certificate was released before turning 18 years old) by the Italian Health Care



System (SSN) or by a specialist or by an health care facility recognized by the Italian **system.** The certificate must be presented at least 15 days before the TIL-I test date. These applicants are entitled to get maximum 30% extra time compared to standard test time and to use a calculator;

- applicants with disabilities or specific learning disorders (SpLD) who reside abroad and intend to request special arrangements for the TIL-I test must present a certificate of disability or SpLD issued in their country. These documents must be official documents stamped by the issuing institution, signed by an official of the institution and written in one of the following languages: Italian, English, French, Spanish. For documents written in other languages, applicants must provide both the original document and its translation into Italian or English in a single file. The university bodies in charge of examining the above-mentioned certificates will verify if the foreign documents provide evidence of a disability or a SpLD accepted by Italian law.
- 2. Applicants referred to in this article who require special arrangements to take the TIL-I test must **upload their certificate of disability or SpLD to the Apply@polito platform** ("Personal information" section) at least 15 days before the TIL-I test date.
- 3. The Special Needs Unit of Politecnico di Torino will examine the certificates which must be in line with the rules illustrated in the in par. 1.
- 4. Applicants with a valid certificate who need further special arrangements on top of extra time and calculator to take TIL-I test (for example a person who helps them use the PC) must contact the Special Needs Unit by ticket at least 15 days before the TIL-I test date.
- 5. In order to make the TIL-I test more accessible, applicants can use the "ReadSpeaker" to listen to the reading of the questions. Personal headphones with USB plug are required to listen to the automatic reading of the questions (ReadSpeaker).
- 6. Applicants are required to have their own calculator.

Art. 6 (TIL-I contents)

- 1. The TIL-I test is an individual test, available in English and Italian, which is different for each applicant. It is made up of automatically and randomly selected computer interface questions. All tests have an equivalent level of difficulty.
- 2. The TIL-I test consists of 42 questions, divided into 4 sections, with a predetermined number of questions to be finished within a pre-set time:
 - 16 Math questions in 36 minutes
 - 10 Reading Comprehension and Logical Reasoning questions in 20 minutes
 - 10 Physics questions in 22 minutes
 - 6 Basic Technical Knowledge questions in 12 minutes

The total time for the TIL-I test is set at one hour and thirty minutes. Each question has 5 possible answers marked with the letters A, B, C, D, E, only one of which is correct.

Art. 7 (Test evaluation and admission thresholds)

- 1. The result of each individual test is determined as follows:
 - 1 point for each correct answer
 - 0 point for each unanswered question
 - A penalty of 0.25 points (-0.25) for each incorrect question

The score is converted to hundredths and calculated up to the second decimal position. At the end of the test, applicants will be able to see their score on the screen. Moreover, the test result will be available in the applicant personal page of the Apply@polito platform.

2. Applicants who score less than 4,8/16 out of 16/42 in the Mathematics section (which corresponds to less than 30% of the maximum score for the section) will have to fulfil some



supplementary academic obligations (in Italian, Obblighi Formativi Aggiuntivi - OFA). In particular:

- they will be invited to attend tutoring math classes during Year 1;
- they will be required to attend a course called «C.I.A.O. Corso Interattivo di Accompagnamento Online» (online interactive support course). This course is normally offered in the week before the beginning of classes. It seeks to help applicants fill in the gaps in their Math knowledge through specific online tutoring sessions.

More details on this course will be available in the applicant's personal page of the Apply@polito platform, under the "TIL-I" section.

The Student Guide and the Teaching Regulations of each Bachelor's degree programme will explain how students can fulfil their OFA.

- 3. The minimum thresholds for being included in the ranking lists are the following:
 - **30/100** for admission to the Bachelor's degree programme of the Engineering area.
 - a score greater than zero (0) for admission to the Professional Bachelor's degree programme in Industrial Manufacturing Technologies.

The **guaranteed admission threshold** is **60/100**. This score enables applicants to enrol in the Bachelor's degree programme they have chosen as their first preference.

Art. 8 (Cases in which the test is declared invalid)

- 1. During the in-person test applicants must abide by the following conduct rules, otherwise the test may be declared invalid:
 - be absolutely silent during the test, except when they need to ask a question to test supervisor.
 - exclusively make use of the blank sheets of paper and the pen/pencil provided by Supervision Committee;
 - it is forbidden to make use of personal materials such as sheets of paper, notebooks, notes, calculators, earphones or headphones (except for applicants entitled to extra time art. 5) or other materials including mobile phones and smartwatches which must remain switched off at all times and must be placed on the desk; if the mobile phone or smartwatch makes any kind of sound (alarms, wake up alarms, vibrations etc.) the applicant will be invited to leave the room and will be excluded from the selection process.
- 2. When the test is declared invalid due to a violation of the conduct rules referred to in the previous paragraph, the applicant is not entitled to get any refund for the registration fee.
- 3. The provisions of art. 4, par. 4 of this Call (case in which a test is considered invalid) remain in force.

Art. 9 (Progetto Orientamento Formativo)

- Special TIL-I sessions (held on 29th February 2024 and 1st and 5th March 2024) are organized for the high school students who are participating in the "Progetto Orientamento Formativo" and wish to enrol at Politecnico di Torino.
- 2. Without prejudice to the special sessions referred to in par.1, applicants who are participating in the "Progetto Orientamento" must follow the general procedures illustrated in this Call.
- 3. Applicants who take part in the Project "Progetto Orientamento Formativo" and take the TIL test from March onwards upon payment of the corresponding registration fee, are allowed to retake the TIL test for 2 times.



In this case, Politecnico will consider the **highest score** obtained by the applicant in the tests

Art. 10 (TIL-I results and date of publication of the ranking list)

- 1. The TIL-I results are divided in two groups (EU/equivalent applicants and non-EU applicants requiring visa) and they are made public through the publication of:
 - a. the list of the applicants who have scored higher than or equal to the guaranteed admission threshold (art. 7, par. 3)). This score enables applicants to reserve their student place/enrol in the Bachelor's degree programme chosen as their first preference. This list will be published **after each TIL-I session**.
 - b. a merit-based ranking list for each Bachelor's degree programme for the allocation of residual student places. This ranking list includes the applicants who are exempted from taking the admission test (art. 13, par. 1) and the applicants who have scored higher than or equal to the guaranteed admission threshold. The ranking lists will be published on **Tuesday 3rd September 2024**. Please note that applicants will be included exclusively in the ranking lists of the Bachelor's degree programmes that they have selected during the application process on the Apply@polito platform.
- 2. The above-mentioned ranking lists will be published in the online Bulletin (Albo online) and/or on the <u>website of Politecnico</u>.
- 3. The "Enrolment regulations A.Y. 2024-25" which will be published on the <u>university</u> <u>website</u> by 28th March 2024 (enrolment opening date) will illustrate the cases in which applicants need to reserve their student place before enrolling in a Bachelor's degree programme.

Art. 11

(List of applicants who scored higher than the guaranteed admission threshold and ranking lists)

- 1. The applicants who have scored higher than or equal to the guaranteed admission threshold are entitled to reserve their student place /enrol in the programme of their first preference following the order of the ranking list.
- 2. The ranking lists are made with the following criteria:
 - a. there is a separate ranking list for each Bachelor's degree programme;
 - b. applicants are ranked in descending order based on their TIL-I score;
 - c. in case of equal ranking, the score obtained in the individual sections that make up the TIL-I test shall prevail, considered in the following order: Mathematics, Reading comprehension and Logical Reasoning, Physics and Basic Technical Knowledge. In case of a further equal ranking, the younger applicant will be chosen.
- The ranking lists classify prospective students into the following categories:
 - ENROLLED STUDENT WITH INTERNATIONAL CERTIFICATE: a student who has got a valid international certificate (see art. 13, par. 1) and has already enrolled;
 - ASSIGNED STUDENT WITH INTERNATIONAL CERTIFICATE: a student with a valid international certificate who <u>MUST</u> reserve his/her student place/enrol in the Bachelor's degree programme assigned to him/her before the deadline for the update of the ranking list (see art. 14);
 - ENROLLED STUDENT: a student who has reserved his/her student place or has completed the online enrolment process (see art. 14);
 - ASSIGNED STUDENT: a student who <u>MUST</u> reserve his/her student place or enrol in the Bachelor's degree programme assigned to him/her before the deadline for the update of the ranking list (see art. 14); failure to reserve the student place/enrol by the deadline will result in the allocation of his/her place to another applicant – therefore,



failure to reserve one's student place/enrol by the deadline in accordance with art. 14 entails permanent renunciation of the place.

BOOKED STUDENT: a student who can reserve his/her student place/enrol in a
programme that is not the programme of his/her first preference. At the same time,
this student may also be on the waiting list for one or more programme/s with higher
preference based on the order of preference that he/she has expressed during the
application process.

In this case, the student **CAN** either:

- reserve his/her student place and enrol in the programme that has been assigned to him/her and automatically give up the other preferences; or else,
- wait for the next call/s after the next update/s of the ranking list.

If the applicant does not reserve his/her student place, Politecnico will consider that he/she intends to wait for the next call/s.

- STUDENT ON WAITING LIST: a student who has not been offered a place in any Bachelor's degree programme chosen during the application process, but could be offered a place in a non-saturated degree programme in the next call/s if another student with a better score on the ranking list decides to renounce the right to enrol. This student must wait for the next the call/s.
- INTERNAL TRANSFER NOT ALLOWED: a student currently enrolled at Politecnico who has taken the TIL-I test in order to transfer to another programme but has not been included in the ranking list for admission to the new programme.
- WAITING LIST RENUNCIATION: a student who has explicitly renounced his/her right to be on the waiting list (art. 12, par. 3).
- ENROLMENT RENUNCIATION:
 - a student who has been ASSIGNED a place but has failed to reserve his/her student place / enrol by the deadline;
 - a student who has ENROLLED in a programme but has withdrawn from it before the closing date of the ranking list/ before the update of the ranking list referred in art. 12, par. 4 and in art 14, par. 1.
- NOT ADMITTED STUDENT DUE TO UNFULFILLED LANGUAGE REQUIREMENTS: a student who has correctly reserved his/her student place but is not allowed to enrol since he/she does not meet the language requirements illustrated in Annex B to this Call.
- NOT ADMITTED STUDENT: a student who has not reached the minimum admission threshold.
- NOT ADMITTED STUDENT DUE TO CLOSED RANKING LISTS: a student who has not been admitted since the ranking lists were already closed when he/she decided to enrol (see art. 12, par. 4).

Art. 12 (How the ranking lists are updated)

- 1. The applicants included in the ranking lists with the ASSIGNED status will be offered a place based on their preferences, starting from the first preference and within the limit of available places, using the following criteria:
 - a. if there is a place available in the programme that the applicant has chosen as his/her first preference, the applicant is offered a place in that programme (ASSIGNED student); his/her position on the ranking lists of the programmes of lower preferences will not be calculated.
 - b. if the applicant's first choice is not available, the next choices are taken into consideration, until a programme with at least one available place is identified. At this point, the applicant can choose between two options:
 - enrol in the programme assigned to him/her. In this case his/her position on the ranking lists of the other programmes will not be calculated.
 - wait for the next calls and see if new places become available in the degree programmes for which he/she has a BOOKED status.



- c. In the event that the most preferred programmes chosen by the applicant are full, the applicant will be shown with ASSIGNED status on the ranking list of the first programme with vacant places and will no longer be included in the ranking lists of the other programmes for which he/she was in waiting list.
- d. Considering that each Bachelor's degree programme is capped to a predefined number of student places, offers of admission will be made to the applicants who have obtained the best scores in the TIL test until all places are full. For this reason, applicants who have not reached the admission threshold referred to in art. 7, par. 3 may not be admitted to any of the programmes chosen during the application process. In this case, depending on the TIL score, these applicants may be placed on WAITING LIST or on the closing date of all ranking lists they may NOT BE ADMITTED DUE TO CLOSED RANKING LISTS.
- 2. Allocations of places to the applicants included in the ranking lists are based on the updates of the ranking lists which depend on the number of students who reserve their place and enrol online before the deadlines of art. 14.
- 3. The applicants included in the ranking lists who are no longer interested in enrolling at Politecnico di Torino and intend to renounce their right to be on the waiting list, are kindly invited to communicate this decision to Politecnico through the Apply@polito platform; when an applicant renounces his/her right to be on the waiting list, he/she irrevocably gives up his/her position on the ranking list; therefore his/her student place is assigned to another applicant on the ranking list.
- 4. The ranking lists will be closed on **Tuesday 22nd October 2024**. After the closing date of the ranking lists, enrolment will no longer be possible.

Art. 13 (Exemptions from the TIL-I test)

 Upon specific request, applicants may be exempted from taking the TIL-I test if they have a SAT, ACT, GRE and GMAT certificate, recognized as equivalent to passing the TIL-I test (score equal to or higher than the guaranteed admission threshold) according to the following specifications:

<u>Certificate</u>	Required scores
SAT	SAT (section "Evidence-Based Reading and Writing and Math" with a minimum score of 520 points in each section)
<u>ACT</u>	ACT (sections: English, Math, Reading, Science) with a minimum score of 20 points in each section.
<u>GRE</u>	GRE (General Test) with a minimum score of 153 in the "Verbal" section and 144 in the "Quantitative" section and with any score in the "Analytical Writing".
<u>GMAT</u>	GMAT with Total Score of minimum 500 points ("Verbal" and "Quantitative" sections); with any score in the "Analytical Writing" and "Integrated Reasoning" sections.

- 2. To be exempted from the TIL-I test, applicants are required to:
 - upload their certificate to the Apply@polito platform and submit their request by clicking the SUBMIT button from the "save and submit" section of the Apply@polito platform **not later than Friday 5**th **July 2024**. The **outcome** of the verification process will be announced via e-mail **by Friday 19**th **July 2024**.



- ask the Examination Board (SAT, ACT, GRE and GMAT) to send the certificate to Politecnico di Torino for verification.
- 3. Applicants with an Italian university degree included among those listed in Annex D are exempted from taking the TIL-I test. These applicants are required to enter the information on their academic background on the Apply@polito platform.
- 4. The applicants who have already forfeited from studies or will incur in forfeiture (according to art. 19, par. 2 and 3) are also exempted from taking the TIL-I test. Applicants who intend to enrol in the **Bachelor's degree programme in Industrial Production Engineering** are never exempted from taking the TIL-I test.

Art. 14 (Enrolment requirements and process)

1. All applicants are strictly required to meet the deadlines illustrated in the table below. Failure to meet these deadlines entails permanent exclusion from the enrolment process.

Steps for enrolment	Dates
Student place reservation and early enrolment - for applicants who scored higher than the guaranteed admission threshold in the TIL test and for applicants with international certificates	From Thursday 28 th March 2024 until Monday 9 th September 2024 at 2.00p.m.
Publication of the ranking list	Tuesday 3 rd September 2024
Time frame for student place reservation and enrolment for applicants who get an offer of admission after the publication of the ranking list	From Tuesday 3 rd September 2024 until Monday 9 th September 2024 at 2.00p.m.
Publication of the first update of the ranking list	Tuesday 10 th September 2024
Time frame for student place reservation and enrolment for applicants who get an offer of admission after the publication of the first update of the ranking list	From Tuesday 10 th September 2024 until Thursday 12 th September 2024 at 2.00p.m.
Publication of the second update of the ranking list	Friday 13 th September 2024
Time frame for student place reservation and enrolment for applicants who get an offer of admission after the publication of the second update of the ranking list	From Friday 13 th September 2024 ntil Monday 16 th September 2024 at 2.00p.m.
Publication of the third update of the ranking list	Tuesday 17 th September 2024
Time frame for student place reservation and enrolment for applicants who get an offer of admission after the publication of the third update of the ranking list	From Tuesday 17 th September 2024 until Thursday 19 th September 2024 at 2.00p.m.
Publication of the fourth update of the ranking list	Friday 20 th September 2024
Time frame for student place reservation and enrolment for applicants who get an offer of admission after the publication of the fourth update of the ranking list	From Friday 20 th September 2024 ntil Monday 23 rd September 2024 at 2.00p.m.



- If necessary, there will be further updates of the ranking lists. In any case, such updates will take place before the closing date of the ranking list (art. 12, par. 4). In this case, the new deadlines will be published on the applicants' Apply@polito personal page.
- 2. Applicants are required to reserve their student place/enrol following the <u>online</u> <u>procedure</u>. At the same time, they must pay the first instalment of their tuition fees. The standard amount of the first instalment is 161€. Possible reductions or revisions of this amount will be announced in the Tuition Fee Guide for academic year 2024/2025, which is going to be approved by the university bodies at a later date.
- 3. The procedure for student place reservation/enrolment referred to in the previous paragraph (including the payment of the first instalment) must be completed also by the students who are simultaneously enrolled in another university programme, in accordance with Law no. 33 of 12th April 2022.
- 4. The enrolment requirements are listed in Annex B and in Annex C.
- 5. Applicants with a non-Italian high school diploma must meet the language requirements of Annex B by the deadline for student place reservation (see table in par. 1). Before this deadline, they are required to fill in the "language skills" section of the Apply@polito platform entering the information on their English language certificate and/or Italian language certificate required for admission.
- 6. Applicants who have reserved their student place and meet the language requirements must enrol online by **Friday 27**th **September 2024 at 2.00 p.m**. In the event of further updates of the ranking lists and consequent new calls, a new enrolment deadline will be announced.
- 7. Applicants who do not meet the deadlines of this article or the admission requirements listed in Annex B and Annex C lose their right to enrol at Politecnico and will not be entitled to ask for refund of the first instalment of the tuition fees, no matter the justification brought forward.
- 3. **The general instructions for enrolment** will be illustrated in the "Enrolment regulations A.Y. 2024/25" which are going to be published by Thursday 28th March 2024 (enrolment opening date). These regulations will be published on the <u>website of Politecnico</u> calls for applications section.

Art. 15 (Applicants who take more than one admission test)

- 1. Applicants who have taken more than one admission test for different Bachelor's degree programmes offered by Politecnico may be eligible for enrolment in an Engineering programme and at the same time they may be on a waiting list for other programmes (Architecture, Design or Planning). In this case, they must reserve their student place or enrol in the Engineering programme before the deadline in order to avoid losing the place. Subsequently, if they find out that they have been admitted to another programme (Architecture, Design or Planning) and they prefer to enrol in that programme, they will have to choose one of the following options using the online system:
 - withdraw from the Bachelor's degree programme in which they have enrolled ("withdrawal from studies"), following these steps:
 - a. fill out an online form available on their personal page of the Teaching Portal.
 - b. pay 16.00 Euro for the virtual revenue stamp required for the withdrawal (this amount must be paid from the personal page of the Teaching Portal).
 - c. enrol in the new Bachelor's degree programme after they receive the withdrawal confirmation (an e-mail confirming their withdrawal will be sent to their Polito mailbox). To enrol in the new programme, students must go to their personal page of the Teaching Portal and log in to the Apply@polito platform using the Student Number they received when they enrolled in the first programme.



- enrol in the degree programme and declare on the Apply@polito platform that they also want to enrol in another programme (double enrolment) for which they have taken the admission test at Politecnico (see art.16).
- In both cases the process must be completed before the enrolment deadline following the instructions provided in the "Enrolment regulations A.Y. 2024/25".
- 2. Applicants who have taken the TIL-I test and are awaiting the results of the admission tests to other universities must enrol at Politecnico before the deadline in order to avoid losing their place. Subsequently, if these applicants find out that they have been admitted to another university, they will be able to request a withdrawal/transfer, or declare that they want to enrol in both university programmes. Tuition fees previously paid by these applicants will not be refunded under any circumstances.

Art. 16 (Double enrolment in two degree programmes)

- 1. Applicants who want to simultaneously enrol in two degree programmes must refer to the rules contained in Law no. 33 of 12th April 2022 and subsequent ministerial decrees (decree no. 930 of 29th July 2022 and no. 933 of 2nd August 2022) to verify if the two programmes are compatible for double enrolment.
- 2. Double enrolment in two Bachelor's degree programmes of the Engineering area at Politecnico di Torino is not permitted. On the contrary, it is possible to:
 - a. enrol at Politecnico di Torino in a Bachelor's degree programme of the Engineering area and in the Professional Bachelor's degree programme in Industrial Manufacturing Technolgies;
 - b. enrol at Politecnico di Torino in a Bachelor's degree programme of the Engineering area and in a programme of the Architecture area, provided that 2/3 of the courses are different.
- 3. It is possible to simultaneously enrol in a degree programme at Politecnico and in a programme at another university in compliance with the law. During the application process, applicants who are already enrolled at another university are required to enter the following information on the Apply@polito platform (EDUCATIONAL BACKGROUND section): university, denomination and degree class of the programme, list of the exams included in the study plan (passed and unpassed) with number of credits, Scientific and Disciplinary Field and grade (if the exam has already been taken).
- 4. Applicants referred to in paragraphs 2 and 3 who wish to do a double enrolment are required to take the TIL-I test and be on the ranking list.

 If the applicant is on the ranking list for admission to a programme at Politecnico, he/she must confirm his/her intention to enrol directly on the Apply@polito platform by paying the first instalment of the tuition fees (art. 14, paragraphs 1 and 2) before the deadlines, following the procedures for completing the enrolment process, which will be illustrated in the "Enrolment Regulations A.Y. 2024/25" referred to in art. 14, paragraph 8. Failure to comply with these terms entails permanent exclusion from the admission process. After confirming the intention to enrol in the programme, the previous academic records of the applicant will be sent to the Academic Advisor of the programme who will decide on the possible recognition of previously earned credits.

Art. 17

(Applicants currently enrolled in a Bachelor's degree programme and applicants with a university degree)

1. Applicants currently enrolled at Politecnico in a Bachelor's degree programme of the Engineering area are not allowed to register for a TIL-I test (except for the cases listed in the article 18, par. 3 and 4 and the cases listed in art. 19). If they want to register for the TIL-I test, they must request a withdrawal from studies in accordance with the procedure illustrated in the Student Guide. After receiving the withdrawal confirmation, they will be



able to register for the TIL-I test from their personal page of the Teaching Portal (Apply@polito portlet). If they pass the TIL-I test and are on the ranking list for admission to a Bachelor's degree programme, they must confirm their intention to enrol on the Apply@polito platform and pay the first instalment of their tuition fees (art. 14, par. 1 and 2). They must enrol in the programme following the procedures illustrated in the "Enrolment regulations – A.Y. 2024/25" referred to in art. 14, par. 8. Failure to comply with these terms entails permanent exclusion from the admission process. After confirming their intention to enrol in the programme, the previous academic records of these applicants will be sent to the Academic Advisor of the programme who will decide on the possible recognition of previously earned credits.

- 2. Students currently enrolled in a Bachelor's degree programme at another Italian university who intend to study at Politecnico must take the TIL-I test (also if they are attending a programme belonging to the same degree class) and conveniently place themselves on the ranking list.
- 5. During the application process on the Apply@polito platform, these applicants must provide the details of their current Bachelor's studies (university, denomination and degree class of the programme, list of the exams included in the study plan (passed and unpassed) with number of credits, Scientific and Disciplinary Field and grade (if the exam has already been taken). If they are on the ranking list for admission to a Bachelor's degree programme, they must confirm their intention to transfer to Politecnico on the Apply@polito platform and pay the first instalment of their tuition fees (14, par. 1 and 2). They must enrol in the programme following the procedures illustrated in the "Enrolment regulations A.Y. 2024/25" referred to in art. 14, par. 8. Failure to comply with these terms entails permanent exclusion from the admission process. After confirming their intention to enrol at Politecnico, the previous academic records of these applicants will be sent to the Academic Advisor of the programme who will decide on the possible recognition of previously earned credits.

More information will be available in the Student Guide - a.y. 2024/25 (Transfers chapter – Transfers to Politecnico di Torino from another university). The Student Guide is going to be published in June.

- 3. Applicants who are enrolled in a Bachelor's degree programme at another Italian university and wish to enrol also at Politecnico (double enrolment), must refer to the provisions of art. 16.
- 4. Applicants who already have an Italian university degree but are not exempted from taking the TIL-I test within the meaning of art. 13 must take the TIL-I test. If they pass it and are on the ranking list for admission, they must follow the procedures illustrated in the "Enrolment regulations A.Y. 2024/25" (art. 14, par. 8). They must also comply with the terms and deadlines published in the Student Guide 2024/25 Credit Transfer chapter Credit transfer for Bachelor's degree programmes.
- 5. Applicants with an Italian university degree who are exempted from taking the TIL-I test within the meaning of art. 13, par. 3 must follow the procedures illustrated in the "Enrolment regulations A.Y. 2024/25" (art. 14, par. 8). They must also comply with the terms and deadlines published in the Student Guide 2024/25 Credit Transfer chapter Credit transfer for Bachelor's degree programmes.

Art. 18 (Internal transfers - A.Y. 2024/2025)

1. Internal transfers from a Bachelor's degree programme of the Engineering area to another programme of the same area, including the Professional Bachelor's degree programme in Industrial Manufacturing Technologies, (except for the provisions of par. 2 and 3), are always possible with no limitation of places, as long as the student has earned at least 26 credits in the first-year subjects by the end of the September 2024 examination session. The requirements and terms for internal transfers will be illustrated in the Student Guide 2024/25 – Internal Transfers chapter.



- 2. Internal transfers from any Bachelor's degree programme of the Engineering area to the Bachelor's degree programmes in Computer Engineering or Aerospace Engineering are allowed only if new places become available for year 2 (based on the numbers of students admitted in a.y. 2023/2024). If the number of transfer applications is higher than the number of places available, allocations will be based on a merit ranking list. For this reason, Politecnico cannot guarantee that all applicants will be able to transfer to the new programme. The requirements and terms for internal transfers will be illustrated in the Student Guide 2024/25 Internal Transfers chapter.
- 3. Students who wish to make an internal transfer to the Bachelor's degree programme in Industrial Production Engineering must take and pass an admission test. Students are allowed to take the TIL-I test even if they are currently enrolled in another programme (with an active student status). If they pass the test and are on the ranking list for admission to the new Bachelor's degree programme, they must confirm their intention to transfer on the Apply@polito platform and pay the first instalment of their tuition fees (art. 14, par. 1 and 2). They must enrol in the programme following the procedures illustrated in the "Enrolment regulations A.Y. 2024/25" (art. 14, par. 8). Failure to comply with these terms entails permanent exclusion from the admission process.
- 4. Students enrolled in the Professional Bachelor's degree programme in Industrial Manufacturing Technologies who wish to transfer to any other programme of the Engineering area or to the programme in Architecture, Design or Territorial, Urban, Environmental and Landscape Planning are required to take the TIL-I test. If they pass the test and are on the ranking list for admission to the new Bachelor's degree programme, they must confirm their intention to transfer on the Apply@polito platform and pay the first instalment of their tuition fees (art. 14, par. 1 and 2). They must enrol in the programme following the procedures illustrated in the "Enrolment regulations A.Y. 2024/25" (art. 14, par. 8). Failure to comply with these terms entails permanent exclusion from the admission process.
- 5. Applicants currently enrolled at Politecnico in the Bachelor's degree programmes in Architecture or Design or Territorial, Urban, Environmental and Landscape Planning who intend to transfer to a programme of the Engineering area or to the Professional Bachelor's degree programme in Industrial Manufacturing Technolgies must take the TIL-I test and conveniently place themselves on the ranking list. When these applicants register for the TIL-I test on the Apply@polito platform from their personal page, they must select the programme they want to transfer to. This choice cannot be modified. If they pass the test and are on the ranking list for admission to the Bachelor's degree programme they would like to transfer to, they must confirm their intention to transfer on the Apply@polito platform and pay the first instalment of their tuition fees (art. 14, par. 1 and 2). They must enrol in the programme following the procedures illustrated in the "Enrolment regulations A.Y. 2024/25" (art. 14, par. 8). Failure to comply with these terms entails permanent exclusion from the admission process.

Art. 19 (Students who are going to incur in forfeiture/ forfeited students)

Students who are currently enrolled in a Bachelor's degree programme at Politecnico di Torino (DM 270/04) incur in automatic forfeiture on 30th September 2024 if they do not pass the compulsory first-year exams that are required to move to year 2 in a two-year period. These students, as well as the students who forfeited for the same reasons in previous academic years, are allowed to re-enrol in a Bachelor's degree programme of the Engineering area at Politecnico, but they must take the TIL-I test (dates are available in art. 3, par. 1) and be on the ranking list.
When these students register online for the TIL-I test, they are required to select up to a maximum of 5 Bachelor's degree programmes and rank them in order of preference in the "Select your degree programme" section of the Apply@polito platform. The order of preference can be modified in accordance with the provisions of art. 4, par. 2.



- 2. Students who are currently enrolled in a Bachelor's degree programme at Politecnico di Torino (DM 270/04) incur in automatic forfeiture on 30th September 2024 if they do not pass any exam in three consecutive academic years. These students, as well as the students who forfeited for the same reasons in previous academic years, are allowed to re-enrol in the same Bachelor's degree programme (if still offered) without taking the TIL-I test, provided that they have passed their first-year compulsory exams. If the Bachelor's degree programme from which they have forfeited is no longer offered by Politecnico, these students must register for the TIL-I test. During the application process on the Apply@polito platform, they must select up to a maximum of 5 Bachelor's degree programmes and rank them in order of preference in the "Select your programme" section. The order of preference can be modified in accordance with the provisions of art. 4, par. 2.
- 3. The following students:
 - a. students currently enrolled in a Bachelor's degree programme at Politecnico di Torino (DM 509/99) who incur in automatic forfeiture on 30th September 2024 if they do not complete all the exams (except for the Final Project), and students who forfeited in previous academic years for the same reason;
 - b. students currently enrolled in a Bachelor's degree programme that belongs to the system pre-dating DM 509/99 who incur in automatic forfeiture on 30th September 2024, in accordance with art. 149 of the T.U. approved by the Royal Decree no. 1592 of 1933 as well as the students who forfeited in previous academic years for the same reason;

are allowed to enrol in an equivalent degree programme without taking the TIL test. If the Bachelor's degree programme from which they have forfeited is no longer offered by Politecnico, they are required to register for the TIL-I test through the Apply@polito platform. During the registration process, they must choose up to a maximum of 5 degree programmes of the Engineering area and rank them in order of preference in the "Select your programme" section. The order of the choices may be changed in accordance with the provisions of art. 4, par. 2.

- More information on the equivalences among educational qualifications and degree programmes is available on the website of the Ministry of Education, University and Research https://www.istruzione.it/archivio/web/universita/equipollenze-titoli.html
- 4. Academic years 2019/2020 and 2020/2021 do not count towards the number of years of enrolment for imposing forfeiture on students.
- 5. More information will be available in the Student Guide a.y. 2024/24 ("Interruption, Suspension, Withdrawal, Forfeiture" chapter). The Student Guide is going to be published in June.

Art. 20 (Offices)

 For information on this Call applicants can contact the Recruitment and Admissions Unit (Ufficio Promozione, Orientamento e Accesso).
 Contact:, use the Ticketing Support System https://www.polito.it/en/contact-us/contacts-for-students.

Art. 21 (Admissions process manager and Committees)

- 1. The person responsible for the admissions process to the Bachelor's degree programmes of Politecnico di Torino is Mrs. Francesca Maccario, Head of the Division for Students, Education and International Affairs.
- 2. The Rector's Advisor for Orientation, Prof. Sandra Pieraccini, is appointed to chair the Central Committee for all TIL tests for admissions in a.y. 2024/2025. She is also in charge of designating the teaching staff who will provide support during the tests.



- 3. Prof. Anita Tabacco and Mrs. Alessandra Berlese are appointed as members of the Central Committee for TIL tests.
- 4. Prof. Dario Daghero, Prof. Ursula Zich, and Mrs. Francesca Chicco are appointed as substitute members in the event of absence or incompatibility of a member of the Central Committee.
- 5. The members of the Lab Committees responsible for the practical implementation of the TIL-I sessions will be appointed with a Rector's decree at a later date.

Art. 22 (Checks)

1. All declarations made by applicants while filling out the application form for TIL-I registration, as well as any supporting documents attached to the application form, may be checked and verified by Politecnico in accordance with D.P.R. no. 445/2000 (Testo Unico delle disposizioni legislative e regolamentari in materia di documentazione amministrativa).

Art. 23 (Privacy policy)

1. In accordance with the General Data Protection Regulation (EU Regulation 2016/679 – GDPR) and the "Code on the protection of personal data" (D.R. no.196 of 30th June 2003 and further amendments), Politecnico di Torino (Data Controller) shall process applicants' personal data exclusively in pursuit of its institutional aims and for the transparency purposes imposed by the law. Personal data shall be processed in accordance with the principles of lawfulness, fairness and data minimization. The University policy on the processing of personal data is available at https://www.polito.it/privacy/informative-privacy

Art. 24 (Access to documents)

1. Access to test-related documents is allowed in the forms provided for by current legislation and in accordance with the "Regulations on access to administrative documents pursuant to Law. No. 214/1990, civic access and general civic access pursuant to legislative decree no. 33/2013". The terms and forms to request access to test-related documents are also contained in the same Regulations (Regolamento in materia di accesso ai documenti amministrativi ai sensi della Legge n. 241/1990, accesso civico e accesso civico generalizzato ai sensi del D.lgs. n. 33/2013).

Art. 25 (Final provisions)

- 1. For all matters not expressly provided for in this Call for applications, reference is made to existing legislation concerning locally programmed admissions.
- 2. This Call for applications is published on the online University Bulletin available at https://www.swas.polito.it/dotnet/albo online/. The same can be found at https://www.polito.it/en/education/applying-studying-graduating/admissions-and-enrolment/bachelor-s-degree-programmes.
- 3. Possible further amendments to this Call for applications and to Annexes A, B, C and D, of which they are integral parts, might be approved with a specific Rector's decree and published at https://www.swas.polito.it/dotnet/albo online/. The same information will be available at https://www.polito.it/en/education/applying-studying-graduating/admissions-and-enrolment/bachelor-s-degree-programmes.



- 4. Communication with applicants takes place primarily through the Apply@Polito platform. Specific messages might be sent via email, ticket or SMS using the contact details provided by the applicants during their registration on the platform.
- 5. Politecnico does not take any responsibility in case of unavailability of recipients and for loss of communications due to inexact indication of an applicant's e-mail address or telephone number or due to delay or failure to notify changes to the contacts provided during the application process.
- 6. An appeal against this Call for applications can be made to the Regional Administrative Court (TAR) or to the President of the Republic, respectively, within 60 days or 120 days from the date of publication.

fc/Ab/FM/

THE RECTOR Prof. Guido Saracco



Annex A

Table of student places available for Bachelor's degree programmes of the Engineering area - Academic year 2024/25

				Of which places
Class	Programme denomination	Language of instruction	Total number of student places	reserved to non-EU students (residing abroad and requiring visa)
L-7	Civil and environmental engineering	English	100	80
L-8	Electronic and communications engineering (Ingegneria elettronica e delle comunicazioni)	English (1 st year taught in Italian available) (1 st year taught in Italian at Mondovi campus)		75
L-9	Ingegneria aerospaziale / Aerospace engineering	Italian (1 st year taught in English available) (1 st year taught in Italian at Mondovi campus)	399	5
L-9	Ingegneria biomedica / Biomedical engineering	Italian (1 st year taught in Engliah available) (1 st year taught in Italian at Mondovi campus)	379	5
L-9	Ingegneria chimica e alimentare / Chemical and food engineering	Italian (1 st year taught in Engliah available) (1 st year taught in Italian at Mondovi campus)	180	0
L-7	Ingegneria civile / Civil engineering	Italian (1 st year taught in Engliah available) (1 st year taught in Italian at Mondovi campus)	180	5
L-9	Ingegneria dei materiali / Material engineering	Italian (1 st year taught in Engliah available) (1 st year taught in Italian at Mondovi campus)	110	5
L-8	Ingegneria del cinema e dei mezzi di comunicazione / Cinema and media engineering	Italian (1 st year taught in Engliah available) (1 st year taught in Italian at Mondovì	136	5



-					-	
		campus)				
L-9	Ingegneria della produzione industriale / Technology and international business TORINO/ATHLONE	Italian/English		40		1
	Ingegneria della produzione industriale / Technology and international business TORINO/BARCELLONA	Italian/Spanish	85 30		3	1
	Ingegneria della produzione industriale / Technology and international business TORINO/NIZZA	Italian/French		15		1
L-9	Ingegneria dell'autoveicolo	1 st and 2 st year: Italian 3 rd year: English Italian (1 st year taught in Italian at Mondovi campus)	199		40	
	Automotive engineering	English				
L-23	Ingegneria edile / Architectural engineering	Italian (1 st year taught in Engliah available) (1 st year taught in Italian at Mondovi campus)	115		2	
L-9	Ingegneria elettrica / Electrical engineering	Italian (1 st year taught in Engliah available) (1 st year taught in Italian at Mondovi campus)	120		5	
L-8	Ingegneria elettronica / Electronic engineering	Italian (1 st year taught in Engliah available) (1 st year taught in Italian at Mondovi campus)	230 5			
L-9	Ingegneria energetica / Energy engineering	Italian (1 st year taught in Engliah available) (1 st year taught in Italian at Mondovi campus)	295 10			
L-8	Ingegneria fisica / Physical engineering	Italian (1 st year taught in Engliah available) (1 st year taught in Italian at Mondovi campus)	180		5	
L-8/ L-9	Ingegneria gestionale / Industrial engineering and management	Italian (1 st year taught in Engliah available) (1 st year taught in Italian at Mondovi campus)	495	95 5		



Total r	number of places	5037	457	
L-P03	Tecnologie per l'industria manifatturiera	Italiano	60	0
L-35	Matematica per l'ingegneria / Mathematics for engineering	Italian/English (1 st year taught in Italian at Mondovi campus)	180	2
L-7	Ingegneria per l'ambiente e il territorio / Environmental engineering	Italian/English (1 st year taught in Italian at Mondovi campus)	140	5
L-9	Ingegneria meccanica / Mechanical engineering	Italian/English (1 st year taught in Italian at Mondovi campus)	695	110
L-8	Ingegneria informatica / Computer engineering	Italian/English (1 st year taught in Italian at Mondovi campus)	649	85



ANNEX B

REQUIREMENTS FOR ENROLMENT IN THE BACHELOR'S DEGREE PROGRAMMES OF THE ENGINEERING AREA AND IN THE PROFESSIONAL BACHELOR'S DEGREE PROGRAMME IN INDUSTRIAL MANUFACTURING TECHNOLGIES

ACADEMIC YEAR 2024/2025

APPLICANTS WITH AN ITALIAN EDUCATIONAL QUALIFICATION

LANGUAGE REQUIREMENTS

Bachelor's degree programmes entirely taught in English (or with first year in English): applicants must have an English language certificate (B2 level or above) of the Common European Framework of Reference for Languages (CEFR)

The certificates accepted by Politecnico di Torino for the English language are available at https://didattica.polito.it/cla/en/certificates, - "Table adopted on 23/09/2019 – updated on 22/12/2022".

OTHER REQUIREMENTS

High school diploma (self-certificate)

ORIGINAL DOCUMENTS TO BE PRESENTED FOR ENROLMENT

- a) Passaport/ID card
- b) Residence permit (Permesso di soggiorno) for non-EU citizens who reside in Italy
- c) Student Visa type D (Immatricolazione Università" tipo D "nazionale") for non-EU citizens who do not reside in Italy
- d) Fiscal code (Codice fiscale) issued by the Italian Income Authority (Agenzia delle Entrate) or by the Embassy/Consulate for applicants who do not reside in Italy
- e) For underage applicants: self-certificate (dichiarazione sostitutiva di certificazioni art. 5 and 46 of D.P.R. no. 445 of 28/12/2000) signed by a parent or a legal guardian and photocopy of the signer's identification document. This form is available on the applicant's Apply@polito personal page.
- f) (if required) certificate providing evidence of competence in English. The English language certificate must be included in the list available at https://didattica.polito.it/cla/en/certificates, - "Table adopted on 23/09/2019 – updated on 22/12/2022"

The procedures for uploading the certificates and presenting the documents for enrolment will be illustrated the "Enrolment Regulations - A.Y. 2024/25", referred to in art. 14, par. 8 of the Call for Applications.



APPLICANTS WITH A NON-ITALIAN EDUCATIONAL QUALIFICATION

LANGUAGE REQUIREMENTS

- **Bachelor's degree programmes entirely taught in Italian**: Italian language certificate (B1 level or above).
- Bachelor's degree programmes entirely taught in English: English language certificate (B2 level or above) of the Common European Framework of Reference for Languages CEFR.
- Bachelor's degree programmes entirely taught in Italian and with Year 1 in English:
 Italian language certificate (B1 level or above) + English language certificate (B2 level or above) of the Common European Framework of Reference for Languages CEFR.
- Bachelor's degree programmes entirely taught in English with Year 1 in Italian: It

The certificates accepted by Politecnico di Torino for the **Italian language – B1 level** are available at https://didattica.polito.it/cla/en/certificates

The certificates accepted by Politecnico di Torino for the **English language – B2 level** are available at https://didattica.polito.it/cla/en/certificates, select the "Table adopted on 23/09/2019 – updated on 22/12/2022".

In accordance with Rector's decree no. 258 of 22/03/2022, students with refugee status in Italy do not need an Elgish and/or Italian language certificate for admission to Politecnico. They must in any case have the above-mentioned certificate/s in order to graduate. The language certificate must be presented before the registration deadline for the final examination.

OTHER REQUIREMENTS

- High school diploma awarded after a period of at least 12 years of school attendance
- > For applicants with high school diploma awarded after less than 12 years of school attendance:

High school diploma awarded after 11 years of school attendance + all first-year university exams completed with a passing grade

or

High school diploma awarded after 10 years of school attendance + all first and second-year university exams completed with a passing grade

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High school diploma awarded after 10 or 11 years of school attendance + a postsecondary qualification awarded by a non-university institution in a field of study related to the Bachelor's degree programme chosen by the applicant

or

High school diploma awarded after 10 or 11 years of school attendance + Foundation courses (preparation year/s) successfully completed at an Italian University. These certificates can be accepted also if they have been awarded by a non-Italian higher education institution. The foreign higher education institution must



be recognized and/or accredited in the educational system of the country and, at the same time, the certificates must be official qualifications belonging the educational system in the country.

It is up to Politecnico di Torino to verify and decide on the validity of the Foundation Course for the purpose of admission to Politecnico.

Applicants who have the following qualifications can enrol at Politecnico:

U.S. high school diploma (HSD) with at least 3 Advanced Placement courses (APs) passed with a grade between 3 and 5 in three different subjects related to the Bachelor's degree programme chosen by the applicant (see Annex C for further details)

or

U.K. high school diploma: General Certificate of Education (GCSE) and International General Certificate of Education (IGCE), with at least 3 A-levels passed with a passing grade in three different subjects related to the Bachelor's degree programme chosen by the applicant (see Annex C for further details)

Or

Scottish high school diploma with at least 3 Advanced Highers, or, alternatively, 2 Advanced Highers + at least 4 Highers in three different subjects related to the Bachelor's degree programme chosen by the applicant (see Annex C for further details)

or

International Baccalaureate Diploma, awarded by a school that is recognized by the International Baccalaureate Organisation (IBO) (see Annex C for further details)

• For countries in which university admissions are regulated by a specific admission test: certificate stating that the applicant has passed the national admission test.

ORIGINAL DOCUMENTS TO BE PRESENTED FOR ENROLMENT

- a) ID card (for EU citizens) or Passport (for non-EU citizens)
- b) Residence permit (for non-EU citizens who reside in Italy)
- c) Student Visa type D (Immatricolazione Università" tipo D "nazionale") for non-EU citizens who do not reside in Italy
- d) Fiscal code (Codice fiscale) issued by the Italian Income Authority (Agenzia delle Entrate) or by the Embassy/Consulate for applicants who do not reside in Italy
- e) For underage applicants: self-certification (dichiarazione sostitutiva di certificazioni articles 5 and 46 of Presidential decree no. 445 of 28/12/2000) signed by a parent or a legal guardian and photocopy of the signer's identification document. This form is available on the applicant's Apply@polito personal page.
- f) High school diploma with official translation into Italian (Official diplomas written in English, French or Spanish do not need to be translated)
- g) For applicants with a U.S. high school diploma: High school diploma (HSD) plus a certificate stating that the applicant has passed 3 Advanced Placement courses (APs), as specified in Annex C
- h) For applicants with a U.K. high school diploma: General Certificate of Education (GCE)/International General Certificate of Education (IGCE) plus a certificate stating that the applicant passed 3 A-levels, as specified in Annex C
- i) For applicants with Scottish high school diploma: diploma with certificate stating that the applicant passed 3 Advanced Highers, or, alternatively, 2 Advanced Highers + at least 4 Highers, as specified in Annex C
- j) For countries in which university admissions are regulated by a specific admission test: certificate stating that the applicant passed the national admission test.



- k) For applicants with high school diploma awarded after less than 12 years of school attendance: university transcript of records (with official translation into Italian) with the results of the exams passed in the first academic year or in the first two years; or, post-secondary qualification (with official translation into Italian) awarded by a non-university institution in a field of study related to the Bachelor's degree programme chosen by the applicant; or, successful completion of a Foundation Course. The above-mentioned documents do not need to be translated into Italian if written in English, French or Spanish.
- Dichiarazione di valore (Statement of Validity) of the high school diploma or Attestato di Comparabilità (Statement of Comparability) issued by CIMEA or by other ENIC-NARIC centres. The so called "Attestato di Corrispondenza" (Certificate of Correspondence) obtained on the ARDI platform substitutes the Statement of Comparability issued by CIMEA. In any case, please note that the correspondence provided by ARDI is based on a standard foreign qualification system and not on specific cases. For this reason, Politecnico reserves itself the right to ask the applicant additional documents for the verification of his/her non-Italian qualification.
- m) Language certificate (Italian and/or English) required for admission

The procedures for uploading the certificates and presenting the documents for enrolment will be illustrated the "Enrolment Regulations - A.Y. 2024/25", referred to in art. 14, par. 8 of the Call for Applications.



APPLICANTS WITH AN ITALIAN OR NON-ITALIAN EDUCATIONAL QUALIFICATION WHO ARE EXEMPTED FROM PRESENTING AN ENGLISH LANGUAGE CERTIFICATE

- Applicants who have an IB Diploma (International Baccalaureate https://www.ibo.org/programmes/diploma-programme/) exclusively if they have attended the entire learning path in English, except for the foreign languages;
- 2. Applicants with an High school diploma awarded by one of the European Schools referred in Annex 2 to the "Procedures for entry, stay and enrolment in higher education programmes of students requiring visa", exclusively if the first language of the learning path (L1) is English;
- 3. Educational qualification, recognized by the Italian Ministry for Education and Merit (Ministero dell'Istruzione e del Merito) and by the Ministry of University and Research (Ministero dell'Università e della Ricerca) as equivalent to an Italian high school diploma (diploma di maturità) or higher academic qualification, awarded by the United States of America, Canada, the United Kingdom, Ireland, Australia, New Zealand, regardless of the country where the school/university is located.
- 4. Educational qualification, recognized by the Italian Ministry for Education and Merit (Ministero dell'Istruzione e del Merito) and by the Ministry of University and Research (Ministero dell'Università e della Ricerca) as equivalent to an Italian high school diploma (diploma di maturità) or higher academic qualification, awarded after attending a learning path in English at a school or university located in one of the following countries:

Africa	Asia	Caribbean and Americas	Europe	Pacific
Botswana	Bangladesh	Antigua and Barbuda	Cyprus	Australia
Cameroon	Brunei Darussalam	Bahamas, The	Malta	Fiji
Gambia, The	India	Barbados	United Kingdom	Kiribati
Gabon	Malaysia	Belize	Ireland	Nauru
Ghana	Maldives	Canada		New Zealand
Kenya	Pakistan	Dominica		Papua New Guinea
Kingdom of Eswatini	Singapore	Grenada		Samoa
Lesotho	Sri Lanka	Guyana		Solomon Islands
Malawi		Jamaica		Tonga
Mauritius		Saint Lucia		Tuvalu
Mozambique		St Kitts and Nevis		Vanuatu



Namibia	St Vincent and The Grenadines
Nigeria	Trinidad and Tobago
Rwanda	United States
Seychelles	
Sierra Leone	
South Africa	
Togo	
Uganda	
United	
Republic of	
Tanzania	
Zambia	



ANNEX C

SPECIFIC REQUIREMENTS FOR UK, SCOTTISH, US HIGH SCHOOL DIPLOMAS AND INTERNATIONAL BACCALAUREATE DIPLOMA

A.Y 2024/25

UK HIGH SCHOOL DIPLOMAS https://www.cambridgeinternational.org/programmes-and-qualifications/cambridge-advanced/cambridge-international-as-and-a-levels/subjects/

Applicants with a UK high school diploma - General Certificate of Education (GCE) e International General Certificate of Education (IGCE) - must have passed at least three Alevels in three different subjects related to the Bachelor's degree programme they are applying for. The subjects which are currently considered by Politecnico di Torino as being related to its degree programmes are listed below.

LIST OF A LEVEL SUBJECTS

Engineering: 3 subjects chosen from those listed below:	Architecture; Design and Communication; Territorial, Urban, Environmental and Landscape Planning: 3 subjects chosen from those listed below:
Mathematics	Art and Design
Mathematics – Further*	Art and Design NEW cod. 9479
Biology	Classical Studies
Chemistry	Mathematics
Environmental Management (it is available only at AS level; for this reason, students must pass another AS subject in order to raise this subject to A-level)	Mathematics – Further
Physical Science	Biology
Physics	Chemistry
Business	Environmental Management it is available only at AS level; for this reason, students must pass another AS subject in order to raise this subject to A-level)
Economics	Physical Science
Applied Information and Communication Technology	Physics



Computer Science	- Business	
Computer Science NEW cod. 9618		
(from 2021)		
Computing	Economics	
Design and Technology	Applied Information and Communication	
	Technology	
Information Technology	Computer Science	
	Computer Science NEW cod. 9618 (from 2021)	
	Computing	
	Design and Technology	
	Information Technology	
	Digital Media & Design - 9481 New	
	Media studies – 9607 New	

Politecnico di Torino, in compliance with the principles of university self-government, has determined that the A-level ITALIAN LANGUAGE cannot be **counted** as one of the related subjects necessary to fulfil Politecnico admission requirements.

The A-level ITALIAN LANGUAGE is valid as a substitute for the Italian language certificate (B1 level) for students who need to prove their knowledge of the Italian language for admission to Politecnico.



SCOTTISH HIGH SCHOOL DIPLOMAS

https://www.sqa.org.uk/sqa/45625.html

Applicants with a Scottish high school diploma must have at least 3 Advanced Highers or, alternatively, 2 Advanced Highers plus at least 4 Highers, in different subjects related to the Bachelor's degree programme they are applying for. The subjects which are currently considered by Politecnico di Torino as related to its degree programmes are listed below.

LIST OF A LEVEL SUBJECTS

Engineering - elective subjects among the following:

HIGHERS	ADVANCED HIGHERS
Biology	Biology
Business Management	Business Management
Chemistry	Chemistry
Computing Science	Computing Science
Design and Manufacture	Design and Manufacture
Economics	Economics
Engineering Science	Engineering Science
Environmental Science	Mathematics
Mathematics	Mathematics of Mechanics
Physics	Physics
Applications of Mathematics	Statistics
Art and Design	

<u>Architecture</u>; <u>Design and Communication</u>; <u>Territorial</u>, <u>Urban</u>, <u>Environmental and Landscape</u> <u>Planning</u>; → elective subjects among the following:

HIGHERS	ADVANCED HIGHERS
Biology	Art and Design (Design)
Business Management	Art and Design (Expressive)
Chemistry	Biology
Classical Studies	Business Management
Computing Science	Chemistry
Design and Manufacture	Classical Studies
Economics	Computing Science
Mathematics	Design and Manufacture
Physics	Economics
Applications of Mathematics	Mathematics
Art and Design	Mathematics of Mechanics
	Physics
	Statistics



Politecnico di Torino, in compliance with the principles of university self-government, has determined that the **Advanced Higher ITALIAN LANGUAGE** cannot be counted as one of the related subjects necessary to fulfil Politecnico admission requirements. The Advanced Higher ITALIAN LANGUAGE¹ is valid as a substitute for the Italian language certificate (B1 level) for students who need the prove their knowledge of the Italian language for admission to Politecnico.

¹ https://www.sqa.org.uk/sqa/48456.html



US HIGH SCHOOL DIPLOMAS (HSD)

https://apstudents.collegeboard.org/course-index-page

Applicants with a US **high school diploma (HSD)** must have completed 3 Advanced Placement (AP) courses with a grade between 3 and 5 in three different subjects that are related to the degree programme they are applying for. The subjects which are currently considered by Politecnico di Torino as being related to its degree programmes are listed below.

LIST OF AP COURSES

Engineering: 3 subjects chosen from those listed in the "Math and Computer Science/ Sciences (STEM)" section and in the "History & Social Sciences" section		Architecture; Territorial, Urban, Environmental and Landscape Planning; Design and Communication: 1 subject among those listed in the "Arts" section, 1 subject among those listed in the "Math and Computer Science/ Sciences (STEM)" section + 1 subject chosen from those listed in the "Math and Computer Science/ Sciences (STEM)" section or in the "Arts" section	
AP Macroeconomics AP Microeconomics	Arts	AP Art History AP Art and Design AP Studio Art 2-D Design	
AP Biology AP Calculus AB AP Calculus BC AP Chemistry AP Computer Science A		AP Studio Art 3-D Design AP Studio Art Drawing AP 2-D Art and Design AP 3-D Art and Design AP Drawing	
AP Environmental Science AP Physics 1 AP Physics 2 AP Physics C: Electricity and Magnetism AP Physics C: Mechanics AP Statistics AP Computer Science Principles AP Physics 1 – Algebra Based AP Physics 2 – Algebra Based	Math and Computer Science / Sciences (STEM)	AP Biology AP Calculus AB AP Calculus BC AP Chemistry AP Computer Science A AP Environmental Science AP Physics 1 AP Physics 2 AP Physics C: Electricity and Magnetism AP Physics C: Mechanics AP Statistics AP Computer Science Principles AP Physics 1 – Algebra Based AP Physics 2 – Algebra Based AP Precalculus	
	AP AP Macroeconomics AP Microeconomics AP Biology AP Calculus AB AP Calculus BC AP Chemistry AP Computer Science A AP Environmental Science AP Physics 1 AP Physics 2 AP Physics C: Electricity and Magnetism AP Physics C: Mechanics AP Statistics AP Computer Science Principles AP Physics 1 – Algebra Based AP Physics 2 – Algebra	Landscape Plann I subject among subject among subject among the Science/ Science from those listed in Science (STEM)" AP AP Macroeconomics AP Microeconomics AP Biology AP Calculus AB AP Calculus BC AP Computer Science A AP Environmental Science AP Physics 1 AP Physics 2 AP Physics C: Electricity and Magnetism AP Physics C: Mechanics AP Computer Science Principles AP Physics 1 – Algebra Based AP Physics 2 – Algebra Based AP Physics 2 – Algebra Based	



Politecnico di Torino, in compliance with the principles of university self-government, has determined that the AP ITALIAN LANGUAGE course cannot be **counted** as one of the related subjects necessary to fulfil Politecnico admission requirements.

The AP ITALIAN LANGUAGE course is valid as a substitute for the Italian language certificate (B1 level) for students who need the prove their knowledge of the Italian language for admission to Politecnico



INTERNATIONAL BACCALAUREATE (IB)

The International Baccalaureate Diploma, awarded by a school that is recognized by the International Baccalaureate Organisation (IBO), is valid for admission to Politecnico Bachelor's degree programmes **IF** the diploma has been awarded after a period of 12 or 13 years of school attendance and **IF** the applicants meet the following general requirements:

- at least 24 points earned in six optional subjects (of which 12 points must have been earned in subjects taken at "Higher Level")
- passing grade in the three core subjects: Theory of Knowledge (TOK), Creativity, Action, Service (CAS) e Extended Essay (EE).



ANNEX D

TABLE OF EDUCATIONAL QUALIFICATIONS ALLOWING APPLICANTS TO BE EXEMPTED FROM TAKING THE TIL-1 TEST - ACADEMIC YEAR 2022/23

CLASSES (Ministerial decree no. 509)	CLASSES (Ministerial decree no. 270)	
4 Architecture and construction engineering	L-23 Building sciences	
8 Civil and environmental engineering	L-7 Civil and environmental engineering	
9 Information technology	L-8 Information technology engineering	
10 Industrial engineering	L-9 Industrial Engineering	
25 Physics	L-30 Physics	
26 Computer science	L-31 Computer Science	
32 Mathematics	L-35 Mathematics	
25/S Aerospace and astronautical engineering	LM-20 Aerospace and astronautic	
26/S Biomedical engineering	LM-21 Biomedical Engineering	
27/S Chemical engineering	LM-22 Chemical Engineering	
28/S Civil engineering	LM-23 Civil engineering	
4/S Architecture and construction engineering	LM-24 Construction engineering	
	LM-04 – Architecture and architectural	
	engineering	
29/S Automation engineering	LM-25 Automation engineering	
	LM-26 Safety engineering	
30/S Telecommunications Engineering	LM-27 Telecommunications Engineering	
31/S Electrical Engineering	LM-28 Electrical Engineering	
32/S Electronic Engineering	LM-29 Electronic Engineering	
33/S Energy and nuclear engineering	LM-30 Energy and nuclear engineering	
34/S Engineering and industrial management	LM-31 Management engineering	
35/S Computer engineering	LM-32 Computer systems engineering	
36/S Mechanical Engineering	LM-33 Mechanical Engineering	
37/S Naval Engineering	LM-34 Naval Engineering	
38/S Environmental engineering	LM-35 Environmental engineering	
50/S Mathematics and physics: modelling for	LM-44 Mathematical modelling for	
engineering	engineering	
20/S Physics	LM-17 Physics	
23/S Computer science	LM-18 Computer science	
45/S Mathematics	LM-40 Mathematics	
61/S Materials science and engineering	LM-53 Material engineering	
62/S Chemistry	LM-54 Chemistry	
81/S Industrial chemistry and related	LM-71 Industrial chemistry	

^(*) limited to the qualifications of the Engineering area

Translation source: Ministry for Education, University and Research (MIUR): http://www.miur.it/0002Univer/0023Studen/0831Diplom/index_cf2.htm



All applicants with an educational qualification covered by the regulations prior to Ministerial Decree 509/99 considered equivalent to the degree classes indicated in the table above are also exempted from taking the TIL-I test.

For the assessment of equivalence, reference is made to the tables of equivalence between educational qualifications established by the Ministry of Education, University and Research (https://www.istruzione.it/archivio/web/universita/equipollenze-titoli.html).

If an applicant already holds a qualification with the same denomination, Politecnico di Torino will not accept any admission application for a degree programme of the same level, even if it was issued under a different university system (ordinamento).