



**Politecnico
di Torino**

**CALL FOR APPLICATIONS FOR ADMISSIONS TO
THE BACHELOR'S DEGREE PROGRAMME
IN DESIGN AND COMMUNICATION
FOR
EU/EQUIVALENT APPLICANTS
AND FOR
NON-EU APPLICANTS REQUIRING A VISA
A.Y. 2024/2025**

*The English translation of this document is provided as a support to the student community and has no legal effects.
The Italian version shall constitute the sole authentic text and will be referred to for any legal matters.*

Rector's decree no. 1296/2023 dated 22nd December 2023



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**Art. 1
(Initiation of the procedure and places available)**

1. Applications are invited for admissions to the Bachelor's degree programme in Design and Communication for a.y. 2024/25. Admissions are limited to the following number of student places:

Class	Programme name	Language of instruction	Total programmed number of student places	of which reserved to quota students (see par.2)
L-4	Design and Communication	Italian	250	15

2. Annexes A and C are integral parts of this Call for applications.
3. For the purposes of defining the ranking lists, the following categories have been given the following meaning:
European Union applicants: Italian citizens or other EU nationals;
Equivalent applicants:
 - applicants from Norway, Iceland, Lichtenstein, Switzerland and San Marino;
 - non-EU nationals legally residing in Italy with a valid residence permit for study, work or family reasons;
 - political refugees;
 - staff members of Foreign Diplomatic Missions (Embassies/Consulates) and International Organizations based in Italy, legally accredited to the Italian Government or to the Holy See (including family members: spouse and children);
 - non-EU nationals legally residing in Italy or diplomats who have an Italian high school diploma awarded in Italy or abroad.**Non-EU applicants living abroad and requiring visa**
4. Having considered recent trends and the number of withdrawals which have taken place before 31st October in the latest academic years, the number of student places that can be assigned for each programme could be higher than the number of places illustrated in Annex A referred to in par. 1.
5. Applicants can register for the admission test (art. 3 and 4) on the Apply@polito platform starting from **Tuesday 23rd January 2024**.

**Art. 2
(Admission requirements)**

1. The requirements for admission to the Bachelor's degree programme in Design and Communication for a.y. 2024/25 are the following:
 - passing the admission test (TIL-D / Test in Laib – Design) in accordance with the grades and thresholds illustrated in art. 7;
 - meeting the enrolment requirements of Annex A "*Requirements for enrolment in the Bachelor's degree programme in Design and Communication for a.y. 2024/25*";
 - meeting the specific requirements of Annex B "*Specific requirements for UK, Scottish, US high school diplomas and International Baccalaureate Diploma - a.y. 2024/25*".
2. Admissions to the Bachelor's degree programmes referred to in this article are subject to prior accreditation of the programmes themselves pursuant to current legislation.
3. The score obtained by the applicants in the TIL-D test is only valid for enrolment in academic year 2024/2025. For this reason, when applicants register for the TIL-D test, they



must be attending their last year of high school (i.e. they should be getting their high school diploma in the summer of 2024 according to the Italian school calendar) or they must have already earned their high school diploma.

4. For admissions to all Bachelor's degree programme, non-EU applicants residing abroad and requiring visa (art.1, par. 3) who come from countries with a school system that allows children to start school earlier and get their high school diploma before the age of 18, must necessarily be 17 years old when they obtain their entry visa for study purposes.

Art. 3 (Admission test dates and registration time frames)

1. **The test will be held in person at Politecnico.** The following table illustrates the calendar of TIL-D tests. There is a specific registration time frame for each test session.

Session	Day	Test registration time frame
First	Thursday 21 st March	From Tuesday 23 rd January until 2.00 p.m. of Friday 15 th March 2024
Second	Thursday 11 th April	From Tuesday 23 rd January until 2.00 p.m. of Friday 5 th April 2024
	Wednesday 17 th April	From Tuesday 23 rd January until 2.00 p.m. of Wednesday 10 th April 2024
Third	Thursday 9 th May	From Tuesday 23 rd January until 2.00 p.m. of Friday 3 rd May 2024
	Friday 10 th May	
Fourth	Tuesday 16 th July	From Tuesday 14 th May until 2.00 p.m. of Thursday 11 th July 2024
	Friday 19 th July	
Fifth	Thursday 29 th August	From Tuesday 14 th May until 2.00 p.m. of Friday 23 rd August 2024
	Friday 30 th August	

2. Applicants are allowed to register for a TIL session until all places are full. If a TIL session is full, applicants can register for the next session. The last session is scheduled on 30th August 2024.
3. **Applicants are allowed to take the TIL test for a maximum of 3 times totally, but only one time per session.** If an applicant takes the test more than once, Politecnico will consider the **highest score obtained by the applicant** in the various tests. Applicants are not allowed to cancel their registration from a test date after registering to it.
4. Applicants are not allowed to register for more than one test date at the same time. They can register for a new test date exclusively after taking the test for which they have already registered.
5. If an applicant has already registered for a certain test date, the system will not allow the applicant to register for a new test date scheduled before.
6. Applicants can choose their preferred time slot for the test from the list of available time slots.
7. The TIL-D test will take place **in the computer laboratories of the university (LAIB) at the main campus of Politecnico di Torino** (Corso Duca degli Abruzzi 24 – Torino) or in other venues in Italy, including the venue of Mondovì. Applicants will learn about the specific



LAIB where they will take the admission test on their personal page of the Apply@polito platform as soon as they complete their payment.

8. Further possible test dates will be published exclusively on the University website.

Art. 4

(How to register for and take the TIL-D test)

1. All applicants are required to apply for the TIL-D test by registering online on the Apply@polito platform. To complete their application, applicants are also required to pay the registration fee referred to in the next paragraphs 2, 3 and 4.
2. The TIL-D registration fee is € 50.00. The amount paid cannot be reimbursed under any circumstances, nor can it be considered valid for TIL sessions other than the one for which the applicant has registered.
3. Payment methods are the following:
 - a. credit cards (or other payment methods available on the PagoPA platform) generating an **immediate payment**;
 - b. pre-printed notice of payment (MAV on the PagoPA platform), generating a **deferred payment**.

Applicants who pay using the method illustrated under letter b) must go back to the Apply@polito platform and enter the payment date in a specific field (**self-declaration** in compliance with art. 46 and 47 of DPR no. 445/2000). Failure to specify the payment date on the Apply@polito platform entails that the payment is not **valid**. Both the payment and the self-declaration must take place **before the deadlines** illustrated in art. 3.

Should the self-declaration be found to be false or incorrect, the **registration for the test**, or the **test itself**, will be **cancelled**.

4. We recommend all applicants to start the above-mentioned procedures well in advance of the deadlines in order to avoid that possible technical problems may hinder to complete the process.

Art. 5

(How to register for and take the TIL-D test – applicants with disabilities or with Specific Learning Disorders)

1. In person TIL-D tests are organized in compliance with current legislation on disabilities and specific learning disorders. The procedures to take the TIL-D test for the applicants referred to in this paragraph are illustrated in the present Call. Applicants can request more information on the special arrangements provided to applicants with disabilities and specific learning disorders to the Special Needs Unit of Politecnico di Torino (<https://www.polito.it/en/education/services-and-life-at-politecnico/welcome-inclusion-and-support/disabilities-and-specific-learning-disorders-spld>) by sending a ticket through the Ticketing Support System.

In particular, for organizational purposes:

- applicants with disabilities or with an invalidity certificate (art. 16 of Law no.104/92) must present a **valid certificate issued by the local medical board specifying the type of disability and/or the degree of invalidity** at least 15 days before the TIL-D test date. These applicants are entitled to get extra time to complete the test (normally 30% extra time) compared to standard test time.
- applicants with disabilities or certified specific learning disorders (SpLD), referred to in Law no. 170/2010, must present a **valid certificate issued not later than 3 years ago (if the certificate was released before turning 18 years old) by the Italian Health Care System (SSN) or by a specialist or by a health care facility recognized by the Italian system**. The certificate must be presented at least 15 days before the TIL-D test date. These applicants are entitled to get maximum 30% extra time compared to standard test time and to use a calculator;
- applicants with disabilities or specific learning disorders (SpLD) who reside abroad and intend to request special arrangements for the TIL-D test must present a certificate of



disability or SpLD issued in their country. These documents must be official documents stamped by the issuing institution, signed by an official of the institution and written in one of the following languages: Italian, English, French, Spanish. For documents written in other languages, applicants must provide both the original document and its translation into Italian or English in a single file. The university bodies in charge of examining the above-mentioned certificates will verify if the foreign documents provide evidence of a disability or a SpLD accepted by Italian law.

2. Applicants referred to in this article who require special arrangements to take the TIL-D test must **upload their certificate of disability or SpLD to the Apply@polito platform** ("Personal information" section) at least 15 days before the TIL-D test date.
3. The Special Needs Unit of Politecnico di Torino will examine the certificates which must be in line with the rules illustrated in the in par. 1.
4. Applicants with a valid certificate who need further special arrangements on top of extra time and calculator to take TIL-D test (for example a person who helps them use the PC) must contact the Special Needs Unit by ticket at least 15 days before the TIL-D test date.
5. In order to make the TIL-D test more accessible, applicants can use the "ReadSpeaker" to listen to the reading of the questions. Personal headphones with USB plug are required to listen to the automatic reading of the questions (ReadSpeaker).
6. Applicants are required to have their own calculator.

Art. 6 (TIL-D contents)

1. The TIL-D test is an individual test, available in Italian, which is different for each applicant. It is made up of automatically and randomly selected computer interface questions. All tests have an equivalent level of difficulty.
2. The TIL-D test consists of 42 questions, divided into 4 sections, with a predetermined number of questions to be finished within a pre-set time:
 - 12 Logic and Mathematics questions in 30 minutes;
 - 6 Reading comprehension questions in 12 minutes;
 - 12 General knowledge questions in 24 minutes;
 - 12 Design knowledge questions in 24 minutes.The total time for the TIL-D test is set at one hour and thirty minutes.
Each question has 5 possible answers marked with the letters A, B, C, D, E, only one of which is correct.

Art. 7 (Test evaluation and admission thresholds)

1. The result of each individual test is determined as follows:
 - 1 point for each correct answer
 - 0 point for each unanswered question
 - A penalty of 0.25 points (-0.25) for each incorrect questionThe score is converted to hundredths and calculated up to the second decimal position. At the end of the test, applicants will be able to see their score on the screen. Moreover, the test result will be available in the applicant personal page of the Apply@polito platform.
2. Applicants who score less than 3,6 /16 out of 162/42 in the Mathematics section (which corresponds to less than 30% of the maximum score for the section) will have to fulfil some supplementary academic obligations (in Italian, *Obblighi Formativi Aggiuntivi - OFA*). In particular:
 - they will be invited to attend tutoring math classes during Year 1;
 - they will be required to attend a course called «C.I.A.O. - Corso *Interattivo di Accompagnamento Online*» (online interactive support course). This course is normally offered in the week before the beginning of classes. It seeks to help



applicants fill in the gaps in their Math knowledge through specific online tutoring sessions.

More details on this course will be available in the applicant's personal page of the Apply@polito platform, under the "TIL-D" section.

The Student Guide and the Teaching Regulations of the Bachelor's degree programme will explain how students can fulfil their OFA.

3. The **minimum thresholds for being included in the ranking lists** for admission is **30/100**.
4. The **guaranteed admission threshold** is **70/100**. This score enables applicants to enrol in the Bachelor's degree programme in Design and Communication.

Art. 8

(Cases in which the test is declared invalid)

1. During the in-person test applicants must abide by the following conduct rules, otherwise the test may be declared invalid:
 - be absolutely silent during the test, except when they need to ask a question to test supervisor.
 - exclusively make use of the blank sheets of paper and the pen/pencil provided by Supervision Committee;
 - it is forbidden to make use of personal materials such as sheets of paper, notebooks, notes, calculators, earphones or headphones (except for applicants entitled to extra time – art. 5) or other materials including mobile phones and smartwatches which must remain switched off at all times and must be placed on the desk; if the mobile phone or smartwatch makes any kind of sound (alarms, wake up alarms, vibrations etc.) the applicant will be invited to leave the room and will be excluded from the selection process.
2. When the test is declared invalid due to a violation of the conduct rules referred to in the previous paragraph, the applicant is not entitled to get any refund for the registration fee.
3. The provisions of art. 4, par. 4 of this Call (case in which a test is considered invalid) remain in force.

Art. 9

(Progetto Orientamento Formativo)

1. Special TIL-D sessions (**held on 29th February 2024 and 1st and 5th March 2024**) are organized for the high school students who are participating in the "Progetto Orientamento Formativo" and wish to enrol at Politecnico di Torino.
2. Without prejudice to the special sessions referred to in par.1, applicants who are participating in the "Progetto Orientamento" must follow the general procedures illustrated in this Call.
3. Applicants who take part in the Project "Progetto Orientamento Formativo" and take the TIL test from March onwards upon payment of the corresponding registration fee, are allowed to retake the TIL test for 2 times.
In this case, Politecnico will consider the **highest score** obtained by the applicant in the tests.

Art. 10

(TIL-D results and date of publication of the ranking list)

1. The TIL-D results are divided in two groups (EU/equivalent applicants and non-EU applicants requiring visa) and they are made public through the publication of:
 - a. the list of the applicants who have scored higher than or equal to the guaranteed admission threshold (art. 7, par. 4)). This score enables applicants to reserve their student place/enrol in the Bachelor's degree programme in Design and Communication. This list will be published **after each TIL-D session**.



- b. a merit-based ranking list for the allocation of residual student places. This ranking list includes the applicants who are exempted from taking the admission test (art. 13, par. 1) and the applicants who have scored higher than or equal to the guaranteed admission threshold.

The ranking lists will be published on Tuesday 3rd September 2024.

2. The above-mentioned ranking lists will be published in the online Bulletin (Albo online) and/or on the website of Politecnico.
3. The "Enrolment regulations – A.Y. 2024-25" - which will be published on the university website by 28th March 2024 (enrolment opening date) - will illustrate the cases in which applicants need to reserve their student place before enrolling.

Art. 11

(List of applicants who scored higher than the guaranteed admission threshold and ranking lists)

1. The applicants who have scored higher than or equal to the guaranteed admission threshold are entitled to reserve their student place /enrol in the programme following the order of the ranking list.
2. The ranking lists are made with the following criteria:
 - a. applicants are ranked in descending order based on their TIL-D score;
 - b. in case of equal ranking, the score obtained in the individual sections that make up the TIL-D test shall prevail, considered in the following order: Design knowledge, Logic and Mathematics, Reading comprehension and General knowledge. In case of a further equal ranking, the younger applicant will be chosen.
3. The ranking lists classify prospective students into the following categories:
 - ENROLLED STUDENT WITH INTERNATIONAL CERTIFICATE: a student who has got a valid international certificate (see art. 13, par. 1) and has already enrolled;
 - ASSIGNED STUDENT WITH INTERNATIONAL CERTIFICATE: a student with a valid international certificate who **MUST** reserve his/her student place/enrol in the Bachelor's degree programme assigned to him/her before the deadline for the update of the ranking list (see art. 14);
 - ENROLLED STUDENT: a student who has reserved his/her student place or has completed the online enrolment process (see art. 14);
 - ASSIGNED STUDENT: a student who **MUST** reserve his/her student place or enrol in the Bachelor's degree programme assigned to him/her before the deadline for the update of the ranking list (see art. 14); failure to reserve the student place/enrol by the deadline will result in the allocation of his/her place to another applicant – **therefore, failure to reserve one's student place/enrol by the deadline in accordance with art. 14 entails permanent renunciation of the place.**
 - STUDENT ON WAITING LIST: a student who has not been offered a place in the programme, but could be offered a place in the next call/s if another student with a better score on the ranking list decides to renounce the right to enrol. This student must wait for the next the call/s.
 - WAITING LIST RENUNCIATION: a student who has explicitly renounced his/her right to be on the waiting list (art. 12, par. 2).
 - ENROLMENT RENUNCIATION:
 - a student who has been ASSIGNED a place but has failed to reserve his/her student place / enrol by the deadline;
 - a student who has ENROLLED in the programme but has withdrawn from it before the closing date of the ranking list/ before the update of the ranking list referred in art. 12, par. 3 and in art 14, par. 1.
 - NOT ADMITTED STUDENT DUE TO UNFULFILLED LANGUAGE REQUIREMENTS: a student who has correctly reserved his/her student place but is not allowed to enrol since he/she does not meet the language requirements illustrated in Annex A to this Call.



- NOT ADMITTED STUDENT: a student who has not reached the minimum admission threshold.
- NOT ADMITTED STUDENT DUE TO CLOSED RANKING LISTS: a student who has not been admitted since the ranking lists were already closed when he/she decided to enrol (see art. 12, par. 3).

Art. 12 (How the ranking lists are updated)

1. Allocations of places to the applicants included in the ranking lists are based on the updates of the ranking lists which depend on the number of students who reserve their place and enrol online before the deadlines of art. 14.
2. The applicants included in the ranking lists who are no longer interested in enrolling at Politecnico di Torino and **intend to renounce their right to be on the waiting list**, are kindly invited to communicate this decision to Politecnico through the Apply@polito platform; **when an applicant renounces his/her right to be on the waiting list, he/she irrevocably gives up his/her position on the ranking list**; therefore his/her student place is assigned to another applicant on the ranking list.
3. The ranking lists will be closed on **Tuesday 22nd October 2024**. After the closing date of the ranking lists, enrolment will no longer be possible.

Art. 13 (Exemptions from the TIL-D test)

1. Upon specific request, applicants may be exempted from taking the TIL-D test if they have a **SAT, ACT, GRE and GMAT certificate**, recognized as equivalent to passing the TIL-D test (score equal to or higher than the guaranteed admission threshold) according to the following specifications:

<u>Certificate</u>	<u>Required scores</u>
<u>SAT</u>	SAT (section "Evidence-Based Reading and Writing and Math" with a minimum score of 520 points in each section)
<u>ACT</u>	ACT (sections: English, Math, Reading, Science) with a minimum score of 20 points in each section.
<u>GRE</u>	GRE (General Test) with a minimum score of 153 in the "Verbal" section and 144 in the "Quantitative" section and with any score in the "Analytical Writing".
<u>GMAT</u>	GMAT with Total Score of minimum 500 points ("Verbal" and "Quantitative" sections); with any score in the "Analytical Writing" and "Integrated Reasoning" sections.

2. To be exempted from the TIL-D test, applicants are required to:
 - upload their certificate to the Apply@polito platform and submit their request by clicking the SUBMIT button from the "save and submit" section of the Apply@polito platform — **not later than Friday 5th July 2024**. The **outcome** of the verification process will be announced via e-mail **by Friday 19th July 2024**.
 - ask the Examination Board (SAT, ACT, GRE and GMAT) to send the certificate to Politecnico di Torino for verification.



3. The applicants who have already forfeited from studies or will incur in forfeiture (according to art. 18, par. 2 and 3) are also exempted from taking the TIL-D test.

**Art. 14
(Enrolment requirements and process)**

1. **All applicants are strictly required to meet the deadlines illustrated in the table below. Failure to meet these deadlines entails permanent exclusion from the enrolment process.**

Steps for enrolment	Dates
<i>Student place reservation and early enrolment - for applicants who scored higher than the guaranteed admission threshold in the TIL test and for applicants with international certificates</i>	From Thursday 28 th March 2024 until Monday 9 th September 2024 at 2.00p.m.
Publication of the ranking list	Tuesday 3 rd September 2024
<i>Time frame for student place reservation and enrolment for applicants who get an offer of admission after the publication of the ranking list</i>	From Tuesday 3 rd September 2024 until Monday 9 th September 2024 at 2.00p.m.
Publication of the first update of the ranking list	Tuesday 10 th September 2024
<i>Time frame for student place reservation and enrolment for applicants who get an offer of admission after the publication of the first update of the ranking list</i>	From Tuesday 10 th September 2024 until Thursday 12 th September 2024 at 2.00p.m.
Publication of the second update of the ranking list	Friday 13 th September 2024
<i>Time frame for student place reservation and enrolment for applicants who get an offer of admission after the publication of the second update of the ranking list</i>	From Friday 13 th September 2024 until Monday 16 th September 2024 at 2.00p.m.
Publication of the third update of the ranking list	Tuesday 17 th September 2024
<i>Time frame for student place reservation and enrolment for applicants who get an offer of admission after the publication of the third update of the ranking list</i>	From Tuesday 17 th September 2024 until Thursday 19 th September 2024 at 2.00p.m.
Publication of the fourth update of the ranking list	Friday 20 th September 2024
<i>Time frame for student place reservation and enrolment for applicants who get an offer of admission after the publication of the fourth update of the ranking list</i>	From Friday 20 th September 2024 until Monday 23 rd September 2024 at 2.00p.m.

If necessary, there will be further updates of the ranking lists. In any case, such updates will take place before the closing date of the ranking list (art. 12, par. 3). In this case, the new deadlines will be published on the applicants' Apply@polito personal page.

2. Applicants are required to reserve their student place/enrol following the online procedure. At the same time, they must pay the first instalment of their tuition fees. The standard amount of the first instalment is 161€. Possible reductions or revisions of this



amount will be announced in the Tuition Fee Guide for academic year 2024/2025, which is going to be approved by the university bodies at a later date.

3. The procedure for student place reservation/enrolment referred to in the previous paragraph (including the payment of the first instalment) must be completed also by the students who are simultaneously enrolled in another university programme, in accordance with Law no. 33 of 12th April 2022.
4. The enrolment requirements are listed in Annex A and in Annex B.
5. **Applicants with a non-Italian high school diploma must meet the language requirements of Annex A by the deadline for student place reservation** (see table in par. 1). Before this deadline, they are required to fill in the "Language skills" section of the Apply@polito platform entering the information on their English language certificate and/or Italian language certificate required for admission.
6. Applicants who have reserved their student place and meet the language requirements of Annex A must enrol online by **Friday 27th September 2024 at 2.00 p.m.** In the event of further updates of the ranking lists and consequent new calls, a new enrolment deadline will be announced.
7. **Applicants who do not meet the deadlines of this article or the admission requirements listed in Annex A and Annex B** lose their right to enrol at Politecnico and will **not be entitled to ask for refund of the first instalment of the tuition fees**, no matter the justification brought forward.
8. **The general instructions for enrolment** will be illustrated in the "*Enrolment regulations – A.Y. 2024/25*" which are going to be published by Thursday 28th March 2024 (enrolment opening date). These regulations will be published on the website of Politecnico – [Calls for application for admissions section](#).

Art. 15

(Applicants who take more than one admission test)

1. Applicants who have taken more than one admission test for different Bachelor's degree programmes offered by Politecnico may be eligible for enrolment in the Bachelor's degree programme in Design and Communication and at the same time they may be on a waiting list for other programmes (Engineering, Architecture or Planning). In this case, they must reserve their student place or enrol in the programme in Design and Communication before the deadline in order to avoid losing the place. Subsequently, if they find out that they have been admitted to another programme (Engineering, Architecture or Planning) and they prefer to enrol in that programme, they will have to choose one of the following options using the online system:
 - withdraw from the Bachelor's degree programme in which they have enrolled ("withdrawal from studies"), following these steps:
 - a. fill out an online form available on their personal page of the Teaching Portal.
 - b. pay 16.00 Euro for the virtual revenue stamp required for the withdrawal (this amount must be paid from the personal page of the Teaching Portal).
 - c. enrol in the new Bachelor's degree programme after they receive the withdrawal confirmation (an e-mail confirming their withdrawal will be sent to their Polito mailbox). To enrol in the new programme, students must go to their personal page of the Teaching Portal and log in to the Apply@polito platform using the Student Number they received when they enrolled in the first programme.
 - enrol in the degree programme and declare on the Apply@polito platform that they also want to enrol in another programme (double enrolment) for which they have taken the admission test at Politecnico (see art.16).In both cases the process must be completed before the enrolment deadline following the instructions provided in the "*Enrolment regulations – A.Y. 2024/25*" (art.14, par. 8).
2. Applicants who have taken the TIL-D test and are awaiting the results of the admission tests to other universities must enrol at Politecnico before the deadline in order to avoid losing their place. Subsequently, if these applicants find out that they have been admitted to



another university, they will be able to request a withdrawal/transfer, or declare that they want to enrol in both university programmes. **Tuition fees previously paid by these applicants will not be refunded under any circumstances.**

Art. 16

(Double enrolment in two degree programmes)

1. Applicants who want to simultaneously enrol in two degree programmes must refer to the rules contained in Law no. 33 of 12th April 2022 and subsequent ministerial decrees (decree no. 930 of 29th July 2022 and no. 933 of 2nd August 2022) to verify if the two programmes are compatible for double enrolment.
2. Provided that 2/3 of the courses are different among the two programmes, applicants are allowed to enrol in the Bachelor's degree programme in Design and Communication and in one of the following programmes (double enrolment):
 - Architettura-Architecture
 - Territorial, Urban, Environmental and Landscape Planning
 - Any Bachelor's degree programme of the Engineering area.
3. It is possible to simultaneously enrol in a degree programme at Politecnico and in a programme at another university in compliance with the law. During the application process, applicants who are already enrolled at another university are required to enter the following information on the Apply@polito platform (EDUCATIONAL BACKGROUND section): university, denomination and degree class of the programme, list of the exams included in the study plan (passed and unpassed) with number of credits, Scientific and Disciplinary Field and grade (if the exam has already been taken).
4. Applicants referred to in paragraphs 2 and 3 who wish to do a double enrolment are required to take the TIL-D test and be on the ranking list.
If the applicant is on the ranking list for admission to a programme at Politecnico, he/she must confirm his/her intention to enrol directly on the Apply@polito platform by paying the first instalment of the tuition fees (art. 14, paragraphs 1 and 2) before the deadlines, following the procedures for completing the enrolment process, which will be illustrated in the "Enrolment Regulations - A.Y. 2024/25" referred to in art. 14, paragraph 8. Failure to comply with these terms entails permanent exclusion from the admission process. After confirming the intention to enrol in the programme, the previous academic records of the applicant will be sent to the Academic Advisor of the programme who will decide on the possible recognition of previously earned credits.

Art. 17

(Applicants currently enrolled in a Bachelor's degree programme and applicants with a university degree)

1. **Applicants currently enrolled at Politecnico in a Bachelor's degree programme** who wish to transfer to the programme in Design and Communication must take and pass the TIL-D test. During the registration for the TIL-D test, they must select the Bachelor's degree programme in Design and Communication in the "Select your programme" section of the Apply@polito platform. This choice cannot be modified.
If they **pass the TIL-D test and are on the ranking list** for admission, they must confirm their intention to enrol on the Apply@polito platform and pay the first instalment of their tuition fees (art. 14, par. 1 and 2). They must enrol in the programme following the procedures illustrated in the "Enrolment regulations – A.Y. 2024/25" referred to in art. 14, par. 8. Failure to comply with these terms entails permanent exclusion from the admission process.
2. **Students currently enrolled in a Bachelor's degree programme at another Italian university** who intend to enrol at Politecnico in the Bachelor's degree programme in Design and Communication **must take the TIL-D test** (also if they are attending a programme belonging to the same degree class) and conveniently place themselves on the ranking list. During the registration for the TIL-D test, they must select the Bachelor's degree programme in Design and Communication in the "Select your programme" section of the



Apply@polito platform. During the application process on the Apply@polito platform, these applicants must provide the details of their current Bachelor's studies (university, denomination and degree class of the programme, list of the exams included in the study plan (passed and unpassed) with number of credits, Scientific and Disciplinary Field and grade (if the exam has already been taken).

If they are on the ranking list for admission, they must confirm their intention to transfer to Politecnico on the Apply@polito platform and pay the first instalment of their tuition fees (14, par. 1 and 2). They must enrol in the programme following the procedures illustrated in the "Enrolment regulations – A.Y. 2024/25" referred to in art. 14, par. 8. Failure to comply with these terms entails permanent exclusion from the admission process. After confirming their intention to enrol at Politecnico, the previous academic records of these applicants will be sent to the Academic Advisor of the programme who will decide on the possible recognition of previously earned credits.

More information will be available in the Student Guide - a.y. 2024/25 (Transfers chapter – Transfers to Politecnico di Torino from another university). The Student Guide is going to be published in June.

3. **Applicants who are enrolled in a Bachelor's degree programme at another Italian university and wish to enrol also at Politecnico (double enrolment)**, must refer to the provisions of art. 16.
4. **Applicants who already have an Italian university degree** but are **not exempted from taking the TIL-D test** within the meaning of art. 13 must take the TIL-D test. If they pass it and are on the ranking list for admission, they must follow the procedures illustrated in the "Enrolment regulations – A.Y. 2024/25" (art. 14, par. 8). They must also comply with the terms and deadlines published in the Student Guide 2024/25 – Credit Transfer chapter – Credit transfer for Bachelor's degree programmes.
5. **Applicants with an Italian university degree** who are **exempted from taking the TIL-D test** within the meaning of art. 13, par. 3 must follow the procedures illustrated in the "Enrolment regulations – A.Y. 2024/25" (art. 14, par. 8). They must also comply with the terms and deadlines published in the Student Guide 2024/25 – Credit Transfer chapter – Credit transfer for Bachelor's degree programmes.

Art. 18

(Students who are going to incur in forfeiture/ forfeited students)

1. Students who are currently enrolled in a Bachelor's degree programme at Politecnico di Torino (DM 270/04) incur in automatic forfeiture on 30th September 2024 if they **do not pass the compulsory first-year exams that are required to move to year 2** in a two-year period. These students, as well as the students who forfeited for the same reasons in previous academic years, are allowed to re-enrol in the Bachelor's degree programme in Design and Communication, but they must **take the TIL-D test** (dates are available in art. 3, par. 1) and be **on the ranking list**.
When these students register online for the TIL-D test, they are required to select the Bachelor's degree programme in Design and Communication in the "Select your degree programme" section of the Apply@polito platform. This choice cannot be modified.
2. Students who are currently enrolled in a Bachelor's degree programme at Politecnico di Torino (DM 270/04) incur in automatic forfeiture on 30th September 2024 if they do not pass any exam in three consecutive academic years. These students, as well as the students who forfeited for the same reasons in previous academic years, are allowed to re-enrol in the same Bachelor's degree programme (if still offered) without taking the admission test, provided that they have passed their first-year compulsory exams.
If the Bachelor's degree programme from which they have forfeited is no longer offered by Politecnico, these students must register for the TIL-D test. When these students register online for the TIL-D test, they are required to select the Bachelor's degree programme in Design and Communication in the "Select your degree programme" section of the Apply@polito platform. This choice cannot be modified.



3. The following students:
 - a. students currently enrolled in a Bachelor's degree programme at Politecnico di Torino (DM 509/99) who incur in automatic forfeiture on 30th September 2024 if they do not complete all the exams (except for the Final Project), and students who forfeited in previous academic years for the same reason;
 - b. students currently enrolled in a Bachelor's degree programme that belongs to the system pre-dating DM 509/99 who incur in automatic forfeiture on 30th September 2024, in accordance with art. 149 of the T.U. approved by the Royal Decree no. 1592 of 1933 as well as the students who forfeited in previous academic years for the same reason;are allowed to enrol in an equivalent degree programme without taking the admission test. If the Bachelor's degree programme from which they have forfeited is no longer offered by Politecnico, they are required to register for the TIL-D test through the Apply@polito platform.
More information on the equivalences among educational qualifications and degree programmes is available on the website of the Ministry of Education, University and Research <https://www.istruzione.it/archivio/web/universita/equipollenze-titoli.html>
4. Academic years 2019/2020 and 2020/2021 do not count towards the number of years of enrolment for imposing forfeiture on students.
5. More information will be available in the Student Guide a.y. 2024/24 ("Interruption, Suspension, Withdrawal, Forfeiture" chapter). The Student Guide is going to be published in June.

Art. 19 (Offices)

1. For information on this Call applicants can contact the Recruitment and Admissions Unit (Ufficio Promozione, Orientamento e Accesso).
Contact: use the Ticketing Support System <https://www.polito.it/en/contact-us/contacts-for-students>.

Art. 20 (Admissions process manager and Committees)

1. The person responsible for the admissions process to the Bachelor's degree programmes of Politecnico di Torino is Mrs. Francesca Maccario, Head of the Division for Students, Education and International Affairs.
2. The Rector's Advisor for Orientation, Prof. Sandra Pieraccini, is appointed to chair the Central Committee for all TIL tests for admissions in a.y. 2024/2025. She is also in charge of designating the teaching staff who will provide support during the tests.
3. Prof. Anita Tabacco and Mrs. Alessandra Berlese are appointed as members of the Central Committee for TIL tests.
4. Prof. Dario Daghero, Prof. Ursula Zich, and Mrs. Francesca Chicco are appointed as substitute members in the event of absence or incompatibility of a member of the Central Committee.
5. The members of the Lab Committees responsible for the practical implementation of the TIL-D sessions will be appointed with a Rector's decree at a later date.

Art. 21 (Checks)

1. All declarations made by applicants while filling out the application form for TIL-D registration, as well as any supporting documents attached to the application form, may be checked and verified by Politecnico in accordance with D.P.R. no. 445/2000 (*Testo Unico delle disposizioni legislative e regolamentari in materia di documentazione amministrativa*).



**Art. 22
(Privacy policy)**

1. In accordance with the General Data Protection Regulation (EU Regulation 2016/679 – GDPR) and the “Code on the protection of personal data” (D.R. no.196 of 30th June 2003 and further amendments), Politecnico di Torino (Data Controller) shall process applicants' personal data exclusively in pursuit of its institutional aims and for the transparency purposes imposed by the law. Personal data shall be processed in accordance with the principles of lawfulness, fairness and data minimization.
2. The University policy on the processing of personal data is available at <https://www.polito.it/privacy/informative-privacy>

**Art. 23
(Access to documents)**

1. Access to test-related documents is allowed in the forms provided for by current legislation and in accordance with the “Regulations on access to administrative documents pursuant to Law. No. 214/1990, civic access and general civic access pursuant to legislative decree no. 33/2013”. The terms and forms to request access to test-related documents are also contained in the same Regulations (*Regolamento in materia di accesso ai documenti amministrativi ai sensi della Legge n. 241/1990, accesso civico e accesso civico generalizzato ai sensi del D.lgs. n. 33/2013*).

**Art. 24
(Final provisions)**

1. For all matters not expressly provided for in this Call for applications, reference is made to existing legislation concerning locally programmed admissions.
2. This Call for applications is published on the online University Bulletin available at https://www.swas.polito.it/dotnet/albo_online/. The same can be found at <https://www.polito.it/en/education/applying-studying-graduating/admissions-and-enrolment/bachelor-s-degree-programmes>.
3. Possible further amendments to this Call for applications and to Annexes A, B, C and D, of which they are integral parts, might be approved with a specific Rector's decree and published at https://www.swas.polito.it/dotnet/albo_online/. The same information will be available at <https://www.polito.it/en/education/applying-studying-graduating/admissions-and-enrolment/bachelor-s-degree-programmes>.
4. Communication with applicants takes place primarily through the Apply@Polito platform. Specific messages might be sent via email, ticket or SMS using the contact details provided by the applicants during their registration on the platform.
5. Politecnico does not take any responsibility in case of unavailability of recipients and for loss of communications due to inexact indication of an applicant's e-mail address or telephone number or due to delay or failure to notify changes to the contacts provided during the application process.
6. An appeal against this Call for applications can be made to the Regional Administrative Court (TAR) or to the President of the Republic, respectively, within 60 days or 120 days from the date of publication.

fc/Ab/FM/

THE RECTOR
Prof. Guido Saracco



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ANNEX A

**REQUIREMENTS FOR ENROLMENT IN THE BACHELOR'S DEGREE PROGRAMME IN
DESIGN AND COMMUNICATION**

ACADEMIC YEAR 2024/2025

APPLICANTS WITH AN ITALIAN EDUCATIONAL QUALIFICATION

LANGUAGE REQUIREMENTS

None

OTHER REQUIREMENTS

High school diploma (self-certificate)

ORIGINAL DOCUMENTS TO BE PRESENTED FOR ENROLMENT

- a) Passport/ ID card
- b) Residence permit (*Permesso di soggiorno*) for non-EU citizens who reside in Italy
- c) Student Visa – type D (Immatricolazione Università" tipo D "nazionale") for non-EU citizens who do not reside in Italy
- d) Fiscal code (*Codice fiscale*) issued by the Italian Income Authority (*Agenzia delle Entrate*) or by the Embassy/Consulate for applicants who do not reside in Italy
- e) For underage applicants: self-certificate (*dichiarazione sostitutiva di certificazioni* - art. 5 and 46 of D.P.R. no. 445 of 28/12/2000) signed by a parent or a legal guardian and photocopy of the signer's identification document. This form is available on the applicant's Apply@polito personal page.

The procedures for uploading the certificates and presenting the documents for enrolment will be illustrated the "Enrolment Regulations - A.Y. 2024/25", referred to in art. 14, par. 8 of the Call for Applications.



APPLICANTS WITH A NON-ITALIAN EDUCATIONAL QUALIFICATION

LANGUAGE REQUIREMENTS

Bachelor's degree programme entirely taught in Italian: Italian language certificate (B1 level or above).

The certificates accepted by Politecnico di Torino for the **Italian language – B1 level** are available at <https://didattica.polito.it/cla/en/certificates>

In accordance with Rector's decree no. 258 of 22/03/2022, students with refugee status in Italy do not need an English and/or Italian language certificate for admission to Politecnico. They must in any case have the above-mentioned certificate/s in order to graduate. The language certificate must be presented before the registration deadline for the final examination.

OTHER REQUIREMENTS

- **High school diploma awarded after a period of at least 12 years of school attendance**

- **For applicants with high school diploma awarded after less than 12 years of school attendance:**

High school diploma awarded after 11 years of school attendance + all first-year university exams completed with a passing grade

or

High school diploma awarded after 10 years of school attendance + all first and second-year university exams completed with a passing grade

or

High school diploma awarded after 10 or 11 years of school attendance + a post-secondary qualification awarded by a non-university institution in a field of study related to the Bachelor's degree programme chosen by the applicant

or

High school diploma awarded after 10 or 11 years of school attendance + Foundation courses (preparation year/s) successfully completed at an Italian University. These certificates can be accepted also if they have been awarded by a non-Italian higher education institution. The foreign higher education institution must be recognized and/or accredited in the educational system of the country and, at the same time, the certificates must be official qualifications belonging the educational system in the country.

It is up to Politecnico di Torino to verify and decide on the validity of the Foundation Course for the purpose of admission to Politecnico.

- **Applicants who have the following qualifications can enrol at Politecnico:**
U.S. high school diploma (HSD) with at least 3 Advanced Placement courses (APs) passed with a grade between 3 and 5 in three different subjects related to the Bachelor's degree programme chosen by the applicant (see Annex C for further details)



or

U.K. high school diploma: General Certificate of Education (GCSE) and International General Certificate of Education (IGCE), with at least 3 A-levels passed with a passing grade in three different subjects related to the Bachelor's degree programme chosen by the applicant (see Annex C for further details)

or

Scottish high school diploma with at least 3 Advanced Highers, or, alternatively, 2 Advanced Highers + at least 4 Highers in three different subjects related to the Bachelor's degree programme chosen by the applicant (see Annex C for further details)

or

International Baccalaureate Diploma, awarded by a school that is recognized by the International Baccalaureate Organisation (IBO) (see Annex C for further details)

- **For countries in which university admissions are regulated by a specific admission test: certificate stating that the applicant has passed the national admission test.**

ORIGINAL DOCUMENTS TO BE PRESENTED FOR ENROLMENT

- a) ID card (for EU citizens) or Passport (for non-EU citizens)
- b) Residence permit (for non-EU citizens who reside in Italy)
- c) Student Visa – type D (Immatricolazione Università” tipo D “nazionale”) for non-EU citizens who do not reside in Italy
- d) Fiscal code (*Codice fiscale*) issued by the Italian Income Authority (*Agenzia delle Entrate*) or by the Embassy/Consulate for applicants who do not reside in Italy
- e) For underage applicants: self-certification (*dichiarazione sostitutiva di certificazioni* - articles 5 and 46 of Presidential decree no. 445 of 28/12/2000) signed by a parent or a legal guardian and photocopy of the signer's identification document. This form is available on the applicant's Apply@polito personal page.
- f) High school diploma with official translation into Italian (Official diplomas written in English, French or Spanish do not need to be translated)
- g) For applicants with a U.S. high school diploma: High school diploma (HSD) plus a certificate stating that the applicant has passed 3 Advanced Placement courses (APs), as specified in Annex C
- h) For applicants with a U.K. high school diploma: General Certificate of Education (GCE)/International General Certificate of Education (IGCE) plus a certificate stating that the applicant passed 3 A-levels, as specified in Annex C
- i) For applicants with Scottish high school diploma: diploma with certificate stating that the applicant passed 3 Advanced Highers, or, alternatively, 2 Advanced Highers + at least 4 Highers, as specified in Annex C
- j) For countries in which university admissions are regulated by a specific admission test: certificate stating that the applicant passed the national admission test.
- k) For applicants with high school diploma awarded after less than 12 years of school attendance: university transcript of records (with official translation into Italian) with the results of the exams passed in the first academic year or in the first two years; or, post-secondary qualification (with official translation into Italian) awarded by a non-university institution in a field of study related to the Bachelor's degree programme chosen by the applicant; or, successful completion of a Foundation Course. The above-mentioned documents do not need to be translated into Italian if written in English, French or Spanish.
- l) *Dichiarazione di valore* (Statement of Validity) of the high school diploma or *Attestato di Comparabilità* (Statement of Comparability) issued by CIMEA or by other ENIC-



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NARIC centres. The so called “Attestato di Corrispondenza” (Certificate of Correspondence) obtained on the ARDI platform substitutes the Statement of Comparability issued by CIMEA. In any case, please note that the correspondence provided by ARDI is based on a standard foreign qualification system and not on specific cases. For this reason, Politecnico reserves itself the right to ask the applicant additional documents for the verification of his/her non-Italian qualification.

m) Italian Language certificate required for admission

The procedures for uploading the certificates and presenting the documents for enrolment will be illustrated the “Enrolment Regulations - A.Y. 2024/25”, referred to in art. 14, par. 8 of the Call for Applications.



ANNEX B

**SPECIFIC REQUIREMENTS FOR UK, SCOTTISH, US HIGH SCHOOL DIPLOMAS AND
INTERNATIONAL BACCALAUREATE DIPLOMA**

A.Y 2024/25

UK HIGH SCHOOL DIPLOMAS <https://www.cambridgeinternational.org/programmes-and-qualifications/cambridge-advanced/cambridge-international-as-and-a-levels/subjects/>

Applicants with a UK high school diploma - General Certificate of Education (GCE) e International General Certificate of Education (IGCE) - **must have passed at least three A-levels in three different subjects related to the Bachelor's degree programme they are applying for. The subjects which are currently considered by Politecnico di Torino as being related to its degree programmes are listed below.**

LIST OF A LEVEL SUBJECTS

<p>Engineering:</p> <p>3 subjects chosen from those listed below:</p>	<p>Architecture; Design and Communication; Territorial, Urban, Environmental and Landscape Planning:</p> <p>3 subjects chosen from those listed below:</p>
Mathematics	Art and Design
Mathematics – Further*	Art and Design NEW cod. 9479
Biology	Classical Studies
Chemistry	Mathematics
Environmental Management (it is available only at AS level; for this reason, students must pass another AS subject in order to raise this subject to A-level)	Mathematics – Further
Physical Science	Biology
Physics	Chemistry
Business	Environmental Management it is available only at AS level; for this reason, students must pass another AS subject in order to raise this subject to A-level)
Economics	Physical Science
Applied Information and Communication Technology	Physics
Computer Science	Business



Computer Science NEW cod. 9618 (from 2021)	
Computing	Economics
Design and Technology	Applied Information and Communication Technology
Information Technology	Computer Science
	Computer Science NEW cod. 9618 (from 2021)
	Computing
	Design and Technology
	Information Technology
	Digital Media & Design - 9481 New
	Media studies – 9607 New

Politecnico di Torino, in compliance with the principles of university self-government, has determined that the A-level ITALIAN LANGUAGE cannot be **counted** as one of the related subjects necessary to fulfil Politecnico admission requirements.
The A-level ITALIAN LANGUAGE is valid as a substitute for the Italian language certificate (B1 level) for students who need to prove their knowledge of the Italian language for admission to Politecnico.



SCOTTISH HIGH SCHOOL DIPLOMAS

<https://www.sqa.org.uk/sqa/45625.html>

Applicants with a Scottish high school diploma must have at least 3 *Advanced Highers* or, alternatively, 2 *Advanced Highers* plus at least 4 *Highers*, in different subjects related to the Bachelor's degree programme they are applying for. The subjects which are currently considered by Politecnico di Torino as related to its degree programmes are listed below.

LIST OF A LEVEL SUBJECTS

Engineering - elective subjects among the following:

HIGHERS	ADVANCED HIGHERS
Biology	Biology
Business Management	Business Management
Chemistry	Chemistry
Computing Science	Computing Science
Design and Manufacture	Design and Manufacture
Economics	Economics
Engineering Science	Engineering Science
Environmental Science	Mathematics
Mathematics	Mathematics of Mechanics
Physics	Physics
Applications of Mathematics	Statistics
Art and Design	

Architecture; Design and Communication; Territorial, Urban, Environmental and Landscape Planning; → elective subjects among the following:

HIGHERS	ADVANCED HIGHERS
Biology	Art and Design (Design)
Business Management	Art and Design (Expressive)
Chemistry	Biology
Classical Studies	Business Management
Computing Science	Chemistry
Design and Manufacture	Classical Studies
Economics	Computing Science
Mathematics	Design and Manufacture
Physics	Economics
Applications of Mathematics	Mathematics
Art and Design	Mathematics of Mechanics
	Physics
	Statistics



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Politecnico di Torino, in compliance with the principles of university self-government, has determined that the **Advanced Higher ITALIAN LANGUAGE** cannot be counted as one of the related subjects necessary to fulfil Politecnico admission requirements.

The Advanced Higher ITALIAN LANGUAGE¹ is valid as a substitute for the Italian language certificate (B1 level) for students who need to prove their knowledge of the Italian language for admission to Politecnico.

¹ <https://www.sqa.org.uk/sqa/48456.html>



US HIGH SCHOOL DIPLOMAS (HSD)

<https://apstudents.collegeboard.org/course-index-page>

Applicants with a US **high school diploma (HSD)** must have completed 3 Advanced Placement (AP) courses with a grade between 3 and 5 in three different subjects that are related to the degree programme they are applying for. The subjects which are currently considered by Politecnico di Torino as being related to its degree programmes are listed below.

LIST OF AP COURSES

<p>Engineering:</p> <p>3 subjects chosen from those listed in the “Math and Computer Science/ Sciences (STEM)” section and in the “History & Social Sciences” section</p>		<p>Architecture; Territorial, Urban, Environmental and Landscape Planning; Design and Communication:</p> <p>1 subject among those listed in the “Arts” section, 1 subject among those listed in the “Math and Computer Science/ Sciences (STEM)” section + 1 subject chosen from those listed in the “Math and Computer Science/ Sciences (STEM)” section or in the “Arts” section</p>	
AREA	AP	AREA	AP
History & Social Sciences	AP Macroeconomics	Arts	AP Art History
	AP Microeconomics		AP Art and Design
Math and Computer Science / Sciences (STEM)	AP Biology		AP Studio Art 2-D Design
	AP Calculus AB		AP Studio Art 3-D Design
	AP Calculus BC		AP Studio Art Drawing
	AP Chemistry		AP 2-D Art and Design
	AP Computer Science A		AP 3-D Art and Design
	AP Environmental Science		AP Drawing
	AP Physics 1		Math and Computer Science / Sciences (STEM)
	AP Physics 2	AP Calculus AB	
	AP Physics C: Electricity and Magnetism	AP Calculus BC	
	AP Physics C: Mechanics	AP Chemistry	
	AP Statistics	AP Computer Science A	
	AP Computer Science Principles	AP Environmental Science	
	AP Physics 1 – Algebra Based	AP Physics 1	
	AP Physics 2 – Algebra Based	AP Physics 2	
		AP Physics C: Electricity and Magnetism	
	AP Physics C: Mechanics		
	AP Statistics		
	AP Computer Science Principles		
	AP Physics 1 – Algebra Based		
	AP Physics 2 – Algebra Based		
AP Precalculus	AP Precalculus		



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Politecnico di Torino, in compliance with the principles of university self-government, has determined that the AP ITALIAN LANGUAGE course cannot be **counted** as one of the related subjects necessary to fulfil Politecnico admission requirements.

The AP ITALIAN LANGUAGE course is valid as a substitute for the Italian language certificate (B1 level) for students who need to prove their knowledge of the Italian language for admission to Politecnico



INTERNATIONAL BACCALAUREATE (IB)

The International Baccalaureate Diploma, awarded by a school that is recognized by the International Baccalaureate Organisation (IBO), is valid for admission to Politecnico Bachelor's degree programmes **IF** the diploma has been awarded after a period of 12 or 13 years of school attendance and **IF** the applicants meet the following general requirements:

- at least 24 points earned in six optional subjects (of which 12 points must have been earned in subjects taken at "Higher Level")
- passing grade in the three core subjects: Theory of Knowledge (TOK), Creativity, Action, Service (CAS) e Extended Essay (EE).