



*Amendments to the Calls for applications for admissions to the Bachelor's degree programmes in*

- *Engineering*
- *Design and Visual Communication*
- *Territorial, Urban, Environmental and Landscape Planning*

*for academic year 2020/2021*

Rector's decree no. 473 dated 11<sup>th</sup> May 2020

**THE RECTOR**

- Having regard to the University Statute;
- Having regard to the University Teaching Regulations;
- Having regard to Rector's decree no. 1029 dated 14<sup>th</sup> October 2019 – *"Initiation of admissions procedures - Admissions to Bachelor's degree programmes with locally programmed admissions – A.Y. 2020/2021"*
- Having regard to Rector's decree no. 118 dated 18<sup>th</sup> February 2020 – *"Calls for applications for admissions to the Bachelor's degree programmes of the Engineering area"* (hereinafter referred to as *"Engineering Call"*) and its annexes;
- Having regard to Rector's decree no. 119 dated 18<sup>th</sup> February 2020 – *"Calls for applications for admissions to the Bachelor's degree programme in Design and Communication"* (hereinafter referred to as *"Design Call"*) and its annexes;
- Having regard to Rector's decree no. 120 dated 18<sup>th</sup> February 2020 – *"Calls for applications for admissions to the Bachelor's degree programme in Territorial, Urban, Environmental and Landscape Planning (hereinafter referred to as "Planning Call") and its annexes*
- Having regard to Decree-Law No. 6 of 23<sup>rd</sup> February 2020 on *"Urgent measures on containment and management of the COVID-19 epidemiological emergency"* and in particular Article 3, paragraph 1;
- Having regard to the Prime Ministerial Decree dated 23<sup>rd</sup> February 2020, containing *"Provisions implementing Decree-Law no. 6 of 23<sup>rd</sup> February 2020, containing urgent measures on containment and management of the COVID-19 epidemiological emergency"*, published in the Official Journal of the Italian Republic of 23<sup>rd</sup> February 2020, no. 45, which identifies measures to contain the spread of the new coronavirus in the municipalities affected by the infection;
- Having regard to the local ordinance no. 1 of 23 February 2020 adopted by the Minister of Health in agreement with the President of Regione Piemonte on *"Urgent measures for containment and management of the COVID-19 epidemiological emergency"*;
- Having regard to the Prime Ministerial Decree dated 25<sup>th</sup> February 2020, on *"Further provisions for the implementation of Decree-Law no. 6 of 23 February 2020 on urgent measures on containment and management of the COVID-19 epidemiological emergency"*, published in the Official Journal of the Italian Republic no. 47 of 25<sup>th</sup> February 2020;
- Having regard to note prot. no. 5988 of 26<sup>th</sup> February 2020 of the Minister of Education, University and Research;
- Considering that the aforementioned Prime Ministerial Decree of 25<sup>th</sup> February 2020 provides that *"in universities and institutions of higher, artistic and musical education where the participation of students in teaching or curricular activities is not allowed due to the health emergency referred to in this decree, the activities themselves may be carried out, where possible, with remote methods, identified by the same universities and institutions, with particular regard to the specific needs of students with disabilities. When normality is restored, universities and institutions must ensure (where necessary and in any case identifying the methods) that training and curricular activities as well as tests or assessments for the completion of the educational path are put back in place"*;
- Taking into account the invitation of Minister Manfredi, in the above mentioned note, *"to take any useful initiative at your universities and institutions to ensure the implementation of the concepts"* illustrated in the Prime Ministerial Decree mentioned in the previous point;
- Having regard to Rector's decree no. 217 *"Extraordinary procedure for remote exams and remote final examinations with video communication tools during the COVID-19 health emergency"* and Rector's decree no. 218 of 28<sup>th</sup> February 2020;



- Having regard to the Prime Ministerial Decree of 1<sup>st</sup> March 2020, containing "Further provisions for the implementation of Decree-Law no. 6 of 23<sup>rd</sup> February 2020, containing urgent measures for containment and management of the COVID-19 epidemiological emergency", published in the Official Journal of the Italian Republic no. 52 of 1<sup>st</sup> March 2020;
- Having regard to the Prime Ministerial Decree of 4<sup>th</sup> March 2020, containing "Further provisions for the implementation of Decree-Law no. 6 of 23<sup>rd</sup> February 2020, containing urgent measures for containment and management of the COVID-19 epidemiological emergency, applicable throughout the national territory" published in the Official Journal no. 52 of 4<sup>th</sup> March 2020;
- Having regard to the Prime Ministerial Decree of 8<sup>th</sup> March 2020, containing "Further provisions for the implementation of Decree-Law no. 6 of 23<sup>rd</sup> February 2020, containing urgent measures on containment and management of the COVID-19 epidemiological emergency", published in the Official Journal no. 59 of 8<sup>th</sup> March 2020;
- Having regard to the Prime Ministerial Decree of 9<sup>th</sup> March 2020, containing "Further provisions for the implementation of Decree-Law no. 6 of 23<sup>rd</sup> February 2020, containing urgent measures on containment and management of the COVID-19 epidemiological emergency, applicable throughout the national territory", published in the Official Journal no. 62 of 9<sup>th</sup> March 2020;
- Having regard to Rector's decree no. 257 of 16<sup>th</sup> March 2020 on "Addendum to the transitional provisions for implementation of teaching, exams and final examinations as well as admission procedures to Ph.D. programmes, as a consequence of the COVID-19 health emergency";
- Having regard to Rector's decree no. 262 of 17<sup>th</sup> March 2020 on "New measures for teaching during the COVID-19 health emergency";
- Having regard to the to the Prime Ministerial Decree of 1<sup>st</sup> April 2020, "Provisions for the implementation of Decree-Law no. 19 of 25<sup>th</sup> March 2020, on urgent measures to deal with the COVID-19 epidemiological emergency, applicable throughout the national territory", published in the Official Journal no. 88 of 2<sup>nd</sup> April 2020;
- Having regard to Rectors' decree no. 306 of 6<sup>th</sup> April 2020 "New measures and extensions concerning teaching, as a consequence of the COVID-19 health emergency";
- Having regard to Rectors' decree no. 309 of 7<sup>th</sup> April 2020 "Exceptions concerning teaching, as a consequence of the COVID-19 health emergency - addendum";
- Having regard to the MUR Directive of 15<sup>th</sup> April 2020 on "Admission with condition of applicants with disabilities or SpLD with a non-updated certificate of disability/SpLD - Tests for admissions to Bachelor's and Master's degree programme with nationally programmed admissions - a.y. 2020/2021";
- Having regard to the Prime Ministerial Decree of 26<sup>th</sup> April 2020, "Further provisions for the implementation of Decree-Law no. 6 of 23<sup>rd</sup> February 2020, containing urgent measures for containment and management of the COVID-19 epidemiological emergency, applicable throughout the national territory", published in the Official Journal no. 108 of 27<sup>th</sup> April 2020;
- Given the current uncertainty as to the possibility of ensuring university teaching, including the administration of the admission tests for a.y. 2020/21, which led to the cancellation of the admission tests scheduled for 17<sup>th</sup> March and 22<sup>nd</sup> April 2020;
- Having regard to the note of the Minister of University and Research (prot. no. 798 of 4<sup>th</sup> May 2020) concerning "The post-lockdown and new Phases 2 and 3 for higher education and research";
- Given that Politecnico di Torino has identified technological solutions to administer remote admission tests (TIL) that shall made known to applicants as soon as possible;
- Given the need to act promptly and urgently to update the admission test calendar;
- Considering the resolution adopted by the Academic Senate in its meeting of 30<sup>th</sup> April 2020 with regard to the language requirements for admission to Politecnico



**DECREES**

that Rector’s decrees no. 118, 119 and 120 dated 18<sup>th</sup> February 2020 are modified and amended as follows:

**Art. 1 bis  
(New remote test)**

- Starting from May 2020, applicants will take the admission test (TIL-I, TIL-D and TIL-P) online from a remote location, in accordance with the specifications provided for in Annex E of the Engineering Call and in Annex C of the Design Call and of the Planning Call, which are integral parts of the present Call. The same specifications will be made public on the university website and on the Apply@polito platform.

**Art. 2  
(Admission test dates)**

- The test dates announced in Rector’s decrees no. 118, 119 e 120/2020 are confirmed. New test dates have also been added. The new test calendar is the following:

<b>Test type</b>	<b>Test date</b>	<b>Test registration time frame</b>
TIL-I TIL-D TIL-P	Thursday 21st May 2020	from Thursday 11 <sup>th</sup> February 2020 to Monday 27 <sup>th</sup> April 2020
	Thursday 28 <sup>th</sup> May 2020	from Monday 11 <sup>th</sup> May 2020 to Tuesday 26 <sup>th</sup> May 2020 at 12.00 (noon) (*)
	Wednesday 15 <sup>th</sup> and Thursday 16 <sup>th</sup> July 2020	from Monday 6 <sup>th</sup> April 2020 to Friday 10 <sup>th</sup> July 2020 at 12.00 (noon) (*)
	Wednesday 26 <sup>th</sup> and Thursday 27 <sup>th</sup> August 2020	from Monday 6 <sup>th</sup> April 2020 to Monday 24 <sup>th</sup> August 2020 at 12.00 (noon)
TIL-I TIL-D TIL-P reserved to quota students (non-EU students residing outside Italy with a non- Italian educational qualification)	Tuesday 15 <sup>th</sup> September 2020	from Monday 6 <sup>th</sup> April 2020 to Monday 14 <sup>th</sup> September 2020 at 12.00 (noon)

(\*)Registrations for the tests are possible until all places are full. In this case, applicants can register for the next test session

- Further possible test dates will be published exclusively on the University website <http://orienta.polito.it/>.

**Art. 4  
(Applicants with disabilities or with SpLD - How to register for and take the TIL-I, TIL-D and TIL-P tests)**

- Applicants with certified disabilities or specific learning disorders (SpLD) who need special arrangements to take the remote TIL test must upload their certificate of disability/SpLD to the Apply@polito platform (“Biographical information” section) before the test registration deadline illustrated in art. 2 of this Call.



2. The Special Needs Unit of Politecnico di Torino will examine the certificates which must be in line with the rules illustrated in art. 4 of this Call, without prejudice to the provisions of the new directive of the Ministry of Education, University and Research (MIUR) dated 15<sup>th</sup> April 2020, which extended the validity of the certificates issued more than 3 years ago.
3. Applicants who submit a certificate of disability or specific learning disorder (SpLD) are entitled to take the remote TIL test with a 30% extra time compared to standard test time (maximum test duration: 120 minutes that automatically expire on the test platform) and they can use a non-programmable calculator.
4. Applicants who need other kinds of support to take the remote TIL test (a person who helps them use the PC, a person who reads for them, etc.) must contact the Special Needs Unit in advance through the ticketing service.

**Art. 5  
(Contents of the TIL-I, TIL-D and TIL-P tests)**

1. Paragraph 3 of art. 5 of Rector's decrees no.118, 119 and 120/2020 is cancelled.

**Art. 5 bis  
(Technical requirements to take the remote admission test)**

1. Applicants who intend to take the remote TIL test must make sure that they have the following equipment, otherwise they will not be able to access the test:
  - a. a stable data network for Internet connection;
  - b. a desktop or laptop computer with a video camera (hereinafter referred to as "PC") plugged to the electrical power supply and connected to the Internet;
  - c. a smartphone or tablet with a video camera plugged to the electrical power supply and connected to the Internet;
  - d. the possibility to occupy a quiet room in the house with enough light and without anyone else in the room.Applicants must also have at their disposal some sheets of totally blank paper to take notes and a pen.
2. Applicants must have a valid identification document, otherwise they will not be allowed to take the test.
3. The technical details to take the remote TIL test are illustrated in Annex E of the Engineering Call and in Annex C of the Design Call and of the Planning Call, which is an integral part of this Call.

**Art. 6 bis  
(Cases in which the test is declared invalid)**

1. Applicants must abide by the following conduct rules during the test, otherwise the test can be declared invalid:
  - be absolutely silent during the test, except when asked a question by the Virtual Classroom Test Supervisor.
  - have only blank paper and a pen;
  - keep the video camera of the mobile device turned on;
  - keep the microphone of the mobile device turned on and do not connect any other device to it;
  - make sure the room gets enough light;
  - perform control operations whenever required by the Virtual Classroom Test Supervisor.
  - do not allow anyone to enter the room where the test is taking place.
2. The test may also be considered invalid if there is no Internet connection for a period of time that does not allow to monitor the applicant correctly.
3. When the test is declared invalid due to a violation of the conduct rules, the applicant is not entitled to get any refund.



4. In the event of technical issues that are not caused by the applicant and cannot be solved, the applicant will get a credit to register for a new test session.
5. The provisions on cases in which a test is considered invalid referred to in art. 3, paragraph 4 of Rector's decree no. 118 and of art, 3, paragraph 3 of Rector's decrees no. 119 and 120 remain in force.

**Art. 20 Rector's decree no. 118/2020 and art. 21 Rector's decrees no. 119 and 120/20  
(Privacy policy and access to documents)**

1. In accordance with the General Data Protection Regulation (EU Regulation 2016/679) and the "Code regarding the protection of personal data" (Legislative Decree No. 196 of 30<sup>th</sup> June 2003 and further amendments) Politecnico di Torino will process personal data exclusively in pursuit of its institutional aims and in accordance with the transparency purposes imposed by the law. The processing of personal data is based on the principles of correctness, lawfulness and relevance of purposes. More information on the processing of the personal data provided by the applicants and their rights as data subjects is available at <https://didattica.polito.it/privacy/>.
  2. In order to take the remote admission test applicants need to have a computer with a webcam and a microphone; they must be connected to the Internet and they must access the Respondus platform for remote supervision. Applicants will be recorded while they take the test.  
Moreover, applicants will be recorded through their own mobile device.  
The legal basis for the processing of personal data by Politecnico di Torino lies in reasons of substantial public interest ( article 9, paragraph 2, letter g) of the GDPR) in order to allow students to progress in their studies. Remote testing is necessary and compulsory to allow that admission tests take place during the emergency situation caused by the COVID-19 outbreak.  
Applicants take the test online using the Respondus platform. The system will collect specific personal data that will be processed in accordance with the principles of correctness, lawfulness, necessity and proportionality with the sole purpose to allow prospective students to take the admission tests during this emergency situation.  
Student terms of use of the Respondus monitor are available at: <https://web.respondus.com/tou-monitor-student/>  
Reference is made to the Respondus privacy policy (<https://web.respondus.com/privacy/privacy-additional-monitor/>) for more information on the processing of personal data.  
Recordings will be kept for no longer than is necessary for the purposes of monitoring the test. In the event of an applicant's complaint, the legal basis for the use of the recordings is the protection of his/her rights; in this case, recordings may be kept as long as it is necessary to exercise these rights. It is prohibited to disclose the recordings through any media.  
Politecnico di Torino will monitor the test and examine the recordings afterwards, reserving itself the right to declare the test invalid in the event of student conduct violations.  
The Data Controller is Politecnico di Torino which appointed a Data Protection Officer (DPO) who can be reached at [dpo@pec.polito.it](mailto:dpo@pec.polito.it) (certified email).  
The privacy policy of the University is available at: <https://didattica.polito.it/privacy/>
  3. Access to all documents is allowed in the forms provided for by current legislation.
- Annex B of Rector's decree no. 118/2020 and Annex A of Rector's decrees no. 119 and 120/2020 are amended as follows:

Prospective students applying for a **Bachelor's degree programme entirely or partially taught in English** must have an English language certificate (CEFR – B2 level) for admission.

Prospective students with a non-Italian high school diploma applying for a **Bachelor's degree programme entirely or partially taught in Italian** must have an Italian language certificate (CEFR – B1 level) for admission.



Considering the current emergency situation and the fact that applicants may not be able to get the above-mentioned language certificates before the deadline for enrolment in a.y. 2020/2021, Politecnico di Torino allows admitted students to enrol **“with condition”** if they do not have the required language certificate/s. These students are required to drop this provisional condition not later than 30<sup>th</sup> June 2021 by presenting the missing language certificate. Students who fail to present their language certificate by the deadline will be denied access to their personal page of the Teaching Portal and will not be able perform any further operations until they present a language certificate. This is without prejudice of the provisions on student forfeiture established in the Student Regulations.

Considering the changes and amendments mentioned above, the full text of the Calls for applications for admissions *to the Bachelor's degree programmes in*

- *Engineering*
- *Design and Visual Communication*
- *Territorial, Urban, Environmental and Landscape Planning*

for a.y. 2020/2021 and Annexes are available in Attachment 1,2 and 3 of the present decree.

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THE RECTOR

Prof. Guido SARACCO  
(signed: Guido Saracco)

*The English translation of this document is provided as a support to the student community and has no legal effects. The Italian version shall constitute the sole authentic text and will be referred to for any legal matters.*