

**CALL FOR APPLICATIONS FOR ADMISSIONS TO  
THE PROFESSIONAL BACHELOR'S DEGREE PROGRAMME IN  
INDUSTRIAL MANUFACTURING TECHNOLOGIES  
ACADEMIC YEAR 2020/21**

Rector's decree no. 710 dated 23 July 2020

**THE RECTOR**

- Having regard to the University Statute;
- Having regard to the current General Academic Regulations of the University;
- Having regard to Law No. 189 of 30<sup>th</sup> July 2002, concerning "Changes to legislation on immigration and asylum";
- Having regard to Ministerial decree no. 270 of 22<sup>nd</sup> October, 2004, "Amendments to the Regulations on the educational autonomy of Universities";
- Having regard to Ministerial decrees dated 16<sup>th</sup> March 2007, "Determination of degree classifications" and "Determination of single-cycle Master's degree classification";
- Having regard to Ministerial decree no. 47 of 30<sup>th</sup> January 2013;
- Having regard to Law no. 104 of 5<sup>th</sup> February 1992 concerning "Framework law for assistance, social integration and rights of persons with disabilities" and subsequent modifications and integrations, in particular Paragraph 5 of Article 16;
- Having regard to Law no. 170 of 8<sup>th</sup> October 2010, concerning "Provisions on specific learning disorders in schools" and specifically, paragraph 4 of article 5;
- Having regard to the respective resolutions of the Academic Senate on 22<sup>nd</sup> November 2016, and of the Board of Governors on 29<sup>th</sup> November 2016, in which enrolment is open to applicants who have a diploma obtained after attending school for at least 12 years. This qualification must allow admission to a university programme in the issuing country; such university programme must be equivalent to the programme requested in Italy; moreover, the diploma must have been achieved after having attended at least one year in a foreign system, except as provided for by bilateral agreements;
- Having regard to the resolution of the Academic Senate dated 6<sup>th</sup> July 2017 which states that having an Italian language certificate – B1 level is an admission requirement for prospective students who apply for an Italian-taught Bachelor's degree programme;
- Having regard to the respective resolutions of the Academic Senate dated 19<sup>th</sup> September 2017 and of the Board of Governors dated 20<sup>th</sup> September 2017, concerning the fee charged for registration for the admission test in Italy and abroad;
- Having regard to the respective resolutions of the Academic Senate dated 24<sup>th</sup> January 2019 and of the Board of Governors dated 30<sup>th</sup> January 2019 which approve the new Professional Bachelor's degree programme in Industrial Manufacturing Technologies (L-9);
- Having regard to the respective resolutions of the Academic Senate dated 3<sup>rd</sup> April 2019 and of the Board of Governors dated 10<sup>th</sup> April 2019 concerning the structure of the admission test for this programme;
- Having regard to Rector's decree no. 1029 dated 14<sup>th</sup> October 2019 – "*Initiation of admissions procedures - Admissions to Bachelor's degree programmes with locally programmed admissions – A.Y. 2020/2021*" and subsequent amendments – which decrees the following: a) opening of admissions procedures; b) appointment of the Central Committee and the Laboratory Committee for tests held in Italy and abroad;
- Having regard to the respective resolutions of the Academic Senate dated 20<sup>th</sup> November 2019 and of the Board of Governors dated 27<sup>th</sup> November 2019 which approved the course catalogue, the number of programmed admissions and the number of quota students for a.y. 2020/21;
- Having the regard to the Table of Related Subjects (*materie affini*) for admissions of students with a UK, Scottish, US diploma or an international baccalaureate approved by the Committee for Teaching Coordination in its meeting of 17<sup>th</sup> February 2020;
- Having regard to the MUR Directive of 15<sup>th</sup> April 2020 on "Admission with condition of applicants with disabilities or SpLD with a non-updated certificate of disability/SpLD - Tests for admissions to Bachelor's and Master's degree programme with nationally programmed admissions - a.y. 2020/2021";

- Having regard to the respective resolutions of the Board of Governors dated 29<sup>th</sup> April 2020 and of the Academic Senate dated 30<sup>th</sup> April 2020 concerning “enrolment with condition” of non-Italian students who do not have the Italian language required for enrolment due to the current health emergency.
- Having regard to the “Procedures for entry, stay and enrolment of students requiring a visa for Italian higher education programmes at Higher Education Institutions in force for academic year 2020-2021” dated 16<sup>th</sup> June 2020;
- Having regard to the calendar of the admission test (TIL) for this Professional Bachelor’s degree programme and considering that it will be organized at Politecnico di Torino (in-person test), as established by the Committee for Teaching Coordination in its meeting of 9<sup>th</sup> July 2020;
- Considering that the resolutions mentioned in this introduction have been made available on the University website in order to provide necessary information to prospective students and their families;

## DECREES

### Art. 1

#### (Places available)

1. A Call is made for admissions to the Professional Bachelor’s degree programme in **Industrial Manufacturing Technologies** (*Tecnologie per l’industria manifatturiera*) for a.y. 2020/2021 for the number of places indicated in the following table:

Class	Programme name	Programme Language	Total programmed number of European Union and Equivalent students
L-9	<b>Industrial Manufacturing Technologies</b> ( <i>Tecnologie per l’industria manifatturiera</i> )	Italian	50

2. Applicants must take and pass an admission test, called TIL-LP test (Test in Laib – Professional Bachelor’s degree/*Test in Laib - Laurea professionalizzante*).
3. The score obtained in the TIL-LP test is only valid for enrolment in a.y. 2020/2021.

### Art.2

#### (Admission test date and venue)

1. The admission test will take place on **Thursday 24<sup>th</sup> September 2020** - see page <http://orienta.polito.it/>
2. The admission test is held in the University’s computer laboratories (LAIB) of the **main campus of Politecnico di Torino**, located in corso Duca degli Abruzzi, 24. The test is organized in full compliance with the rules on social distancing related to the Covid-19 emergency. Applicants can find more information about the test location on their Apply@polito personal page.

### Art. 3

#### (TIL-LP registration and participation)

1. All applicants are required to apply for the TIL-LP test by registering online on the Apply@polito platform. To complete their application, applicants are also required to pay the registration fee referred to in paragraphs 3 and 4.
2. Applicants can register on the Apply@polito platform and apply for the TIL-LP test according to the following schedule:

Test type	Registration opening date – Apply@Polito	Registration time frame - Apply@polito
TIL-LP	Friday 24 <sup>th</sup> July 2020	From Friday 24 <sup>th</sup> July up to 12.00 a.m. (noon) of Monday 21 <sup>st</sup> September 2020

3. Information on how to register on the Apply@polito platform and how to take the TIL-LP test is available on the University website <http://orienta.polito.it/>.  
The TIL-LP registration fee is € 50.00. The amount paid cannot be reimbursed under any circumstances, nor can it be considered valid for TIL-LP sessions other than the one for which the applicant has registered.
4. The registration fee can be paid with various payment methods, including:
  - a. Credit cards (or other payment methods available on the PagoPA platform) generating an **immediate payment**;
  - b. Pre-printed notice of payment (MAV on the PagoPA platform), generating a **deferred payment**. Applicants who pay their registration fee from abroad cannot use this payment method.

Applicants who pay using the method illustrated under letter b) must go back to the Apply@polito platform and specify the payment date (**self-declaration**). Failure to do so entails that their payment is not **valid**. Both the payment and the self-declaration must take place **before the deadlines** illustrated in art. 3 (12.00 am-. – noon of Monday 21<sup>st</sup> September 2020).

Should the self-declaration be found to be false or incorrect, the registration for the test, or the test itself, will be cancelled.

Practical details will be published exclusively on the University website <http://orienta.polito.it/>.
5. At the end of the TIL-LP registration process, applicants will receive a registration confirmation by e-mail. Applicants who do not receive the above-mentioned confirmation message must immediately contact the Offices referred to in art. 12, in any case before the deadlines illustrated in art. 2.
6. We suggest starting the above-mentioned procedures well in advance of the deadlines in order to avoid that possible technical problems may hinder to complete the procedure.
7. Further possible test dates will be published exclusively on the University website <http://orienta.polito.it/>.

#### Art. 4

#### (Applicants with disabilities or with Specific Learning Difficulties)

1. The remote TIL-LP test is organized in compliance with the current legislation on disabilities and specific learning disorders. The procedures to take the TIL-LP test for the applicants referred to in this paragraph are illustrated on the University website (<https://didattica.polito.it/disabili/it/presentazione>). The same website also lists the Administration Offices to which applicants can request special arrangements to take the TIL-LP test.
2. Applicants with certified disabilities or specific learning disorders (SpLD) who need special arrangements to take the TIL-LP test must upload their certificate of disability/SpLD to the Apply@polito platform ("Biographical information" section) before the test registration deadline illustrated in art. 3, par. 2 of this Call.
3. The Special Needs Unit of Politecnico di Torino will examine the certificates. They must comply with the rules illustrated in this article, without prejudice to the directive of the Ministry of Education, University and Research (MIUR) dated 15<sup>th</sup> April 2020, which extended the validity of the certificates issued more than 3 years ago.
4. Applicants who submit a certificate of disability or specific learning disorder (SpLD) are entitled to take the TIL-LP test with a 30% extra time compared to standard test time (total test duration: 120 minutes that automatically expire on the test platform) and they can use a non-programmable calculator. Applicants who need other kinds of support to take the test (a person who helps them use the PC, a person who reads for them, etc.) must contact the Special Needs Unit in advance through the ticketing service.
5. Applicants referred to in this paragraph who require special arrangements to take the TIL-LP test must **upload their certificate of disability or SpLD to the Apply@polito platform** ("Attachments" section) **before the deadline for TIL-LP test registration** (art. 3, par. 2).

**Art. 5**  
**(TIL-LP contents)**

1. The TIL-LP test is an individual test, available in Italian. It is different for each applicant. It is made up of automatically and randomly selected computer interface questions. All tests have an equivalent level of difficulty.
2. Applicants have to solve 42 questions, divided into 4 sections. Each section has a certain number of questions to be finished in a pre-set time:
  - 18 Maths and Logic questions in 39 minutes
  - 8 Computer Science Technology questions in 17 minutes
  - 8 Culture of Technology questions in 17 minutes
  - 8 Design Knowledge questions in 17 minutes

The total time for the TIL-LP test is set at one hour and thirty minutes.

Each question has 5 possible answers marked with the letters A, B, C, D and E, only one of which is correct.

**Art. 6**  
**(Evaluation and minimum admission threshold)**

1. Admission decisions are based on the position of each applicant **on the merit-based ranking list**. The positions of applicants on the ranking list depends on their test scores.
2. The evaluation of the admission test is based on the following criteria:
  - 1 point for each correct answer
  - 0 points for each unanswered question
  - A penalty of 0,25 points (-0,25) for each incorrect answer

The score is converted to hundredths and calculated up to the second decimal position.

At the end of the test, applicants will see their result on their screens. The test result will also be available on the applicant's personal page of the Apply@polito platform.

3. Applicants who score more than zero (0) can be admitted to the Professional Bachelor's degree programme within the limits of places available.

**Art. 7**  
**(TIL-LP results and date of publication of the ranking list)**

1. The TIL-LP results are made public with the **publication of a ranking list** of all students for the allocation of available places referred to in art. 1, par. 1.  
The ranking list is going to be published on **Monday 28th September 2020**.
2. The TIL-LP results will be made public with a Rector's decree, on the online Bulletin (*Albo online*) of the University, on the Apply@polito personal page of each applicant and on the University webpage <http://orienta.polito.it>

**Art. 8**  
**(How the ranking list is made)**

1. For the purposes of the ranking lists, the following student categories have been given the following meaning:  
**European Union students:** Italian citizens or EU nationals  
**Equivalent students:**
  - applicants from Norway, Iceland, Lichtenstein, Switzerland and San Marino;
  - non-UE applicants legally residing in Italy with residence permit issued for study, work or family reasons;
  - political refugees;
  - staff members of foreign diplomatic missions (Embassies/ Consulates) or International Organizations based in Italy and accredited to the Italian Government or to the Holy See (including family members: husband, wife and children);
  - non-UE applicants legally residing in Italy or diplomats who have an Italian high school diploma awarded by an Italian school in Italy or aboard (L. 189/2002);
2. The ranking lists referred to in article 7, paragraph 1 is made with the following criteria:
  - a. applicants are ranked in descending order according to their TIL-LP score;
  - b. in the event of equal ranking, the score obtained in the individual sections that make up the TIL-LP test shall prevail, considered in the following order: Mathematics and Logic, Computer science technology, Culture of Technology culture and e Design Knowledge. In case of a further equal ranking, the younger student applicant will be chosen.
3. The ranking list referred to in paragraph 1 and its updates classify students into the following categories:

- ASSIGNED STUDENT: a student who **MUST** enrol in the Professional Bachelor's degree programme; failure to enrol by the deadline will result in the allocation of his/her student place to another applicant – **therefore, failure to enrol by the deadlines entails permanent renunciation of the place.**
  - STUDENT ON WAITING LIST: a student who has not been offered a place in the programme, but could be assigned a place in the next call/s. This student must wait for the next call/s.
  - RENUNCIATION OF WAITING LIST: a student who explicitly renounced his/her right to be on the waiting list referred to in paragraph 5.
  - RENUNCIATION OF ENROLMENT: a student who has been ASSIGNED a place in the programme but has failed to enrol before the deadline.
  - NOT ADMITTED STUDENT: a student for whom there are no more places available in the programme.
4. Allocations of places to students included in the ranking list referred to in article 7, paragraph 1 are based on further updates of the ranking list which take into account the number of students who enrol online by the deadlines of article 9.
  5. Students on the ranking list (article 7, paragraph 1) who are no longer interested in enrolling in this programme and **intend to renounce their right to be on the waiting list**, can do so from the Apply@polito platform. When an applicant renounces his/her right to be on the waiting list, he/she irrevocably gives up his/her position on the ranking list; therefore his/her student place is assigned to another applicant on the ranking list.
  6. The ranking list closing date is **Friday 23<sup>rd</sup> October 2020**. There are not going to be new updates or calls after this date.

**Art. 9  
(Enrolment process)**

1. The requirements for enrolment in the Professional Bachelor's degree programme in Industrial Manufacturing Technologies are listed in Annex A of this Call, of which it is integral part.
2. The enrolment process has two phases and it is considered completed upon conclusion of both phases.
3. **First phase - online enrolment:**
  - a. **Enrolment first phase: Deadlines**  
The first phase of online enrolment for all applicants has the following opening and closing dates. Applicants who do not meet these deadlines will be excluded from the enrolment process.

Opening date	Closing date	Applicant category
Monday 28 <sup>th</sup> September 2020	2.00 p.m. of Thursday 1 <sup>st</sup> October 2020	Applicants on the ranking list upon its first publication
Friday 2 <sup>nd</sup> October 2020	2.00 p.m. of Monday 5 <sup>th</sup> October 2020	Applicants on the ranking list after the ranking list update of Friday 2 <sup>nd</sup> October
Tuesday 6 <sup>th</sup> October 2020	2.00 p.m. of Thursday 8 <sup>th</sup> October 2020	Applicants on the ranking list after the ranking list update of Tuesday 6 <sup>th</sup> October

There might be more updates of the ranking list, if necessary. In this case, the new deadlines for enrolment will be published exclusively on the University website <http://orienta.polito.it/>

**PLEASE NOTE:** applicants who have not earned their upper secondary school diploma or do not have a fiscal code on the enrolment closing date can enrol at Politecnico di Torino “with condition” (conditional enrolment). They are required to drop this provisional condition **no later than 2.00 p.m. of Thursday 12<sup>th</sup> November 2020** by adding the missing information on their Apply@polito personal page. Applicants who fail to do so will be excluded from the enrolment process even if they have already paid the first instalment of their tuition fees.

- a. **Enrolment first phase - Steps**

- Applicants are required to enrol online. At the same time, they must pay the first instalment of their tuition fees. The standard amount of the first instalment is 200 €. Possible reductions or revisions of this amount are illustrated in the Tuition Fee Guide for academic year 2020/2021, which is available on the University website.

Tuition fees can be paid with various payment methods, including:

- a. Credit cards (or other payment methods available on the PagoPA platform) generating an **immediate payment**;
- b. Pre-printed notice of payment (MAV on the PagoPA platform), generating a **deferred payment**.

Applicants who pay their registration fee from abroad cannot use this payment method.

Practical details will be published exclusively on the University website <http://orienta.polito.it/>.

Applicants who pay using the method illustrated under letter b) must go back to the Apply@polito platform and specify the payment date (**self-declaration**). Failure to do so entails that their payment is not **valid**. Both the payment and the self-declaration must take place **before the deadlines** illustrated in paragraph 3 of this article.

Should the self-declaration be found to be false or incorrect, the first phase of online enrolment will be cancelled and the applicant will lose the right to enrol in the programme for academic year 2020/2021.

At the end of the first phase of online enrolment, applicants will be informed about its conclusion by e-mail. Applicants who do not receive the above-mentioned confirmation message must immediately contact the Offices referred to in art. 12 before the deadlines illustrated in paragraph 3 of this article.

At the end of the first phase of enrolment, applicants (who meet all the admission requirements and are not awaiting the evaluation of previous academic records) receive their ID student number and must move to the second phase of the enrolment process.

Applicants who are awaiting the evaluation of their previous academic records (article 10) are required to accept their offer of admission by paying the first instalment of their tuition fees before the enrolment deadline (see tables of paragraph 3). If they do not do so, they will be excluded from the enrolment process.

#### 4. **Enrolment second phase at the Office of the University Registrar – for students with an Italian educational qualification:**

To complete the enrolment process, **applicants must go to the Office of the University Registrar in person**. During this **second phase of the enrolment process** they will be identified and given their **Smart Card of the Sistema Universitario Piemontese**. In some cases, applicants will be required to show the documents listed in Annex A attached to this Call (“Original documents to be presented for enrolment” section). **All applicants** (except for applicants with a pending evaluation of their previous academic records - article 10) **must complete the enrolment second phase no later than Monday 16th November 2020**. **Applicants who do not meet these deadlines will be excluded from the enrolment process**.

After completing the first phase and before the end of the second phase of enrolment (i.e. until students get their Smart Card), students have limited access to the university services offered on their personal page of the Teaching Portal (for instance they cannot request enrolment certificates, register for exams, etc.).

Please note that the provisions of this article may be amended and modified following the evolution of the COVID-19 health emergency.

#### **Enrolment second phase: Special instructions for students with a non-Italian educational qualification**

To **complete the second phase of enrolment**, applicants with a non-Italian educational qualification **MUST go to the Incoming Mobility Office – International Affairs Department before Monday 16<sup>th</sup> November 2020**. They must bring the original documents listed in Annex A and Annex B for verification purposes. Subsequently, **these applicants must go to the Office of the University Registrar to complete the second phase of the enrolment process before Monday 16<sup>th</sup> November 2020 (identification and Smart Card delivery)**.

Please note that the provisions of this article may be amended and modified following the evolution of the COVID-19 health emergency.

#### 5. **Conditional enrolment**

In some cases, it is not possible to complete the second phase of the enrolment process by 16<sup>th</sup> November 2020. In these cases, applicants can enrol with condition (**conditional enrolment**). The **provisional condition must be dropped by 30<sup>th</sup> June 2021**.

- Applicants with a non-Italian educational qualification who do not bring the original document referred to in point 1) of Annex A (“Original Documents to be presented for enrolment” section) **will be enrolled with condition (conditional enrolment)**. This provisional condition must be dropped by **30<sup>th</sup> June 2021** by presenting the

missing document. If students do not to present the document referred to in point I) (statement of validity/ *dichiarazione di valore* of their high school diploma or Comparability Certificate issued by CIMEA or by ENIC-NARIC) before the deadline, they will be denied access to their personal page of the Teaching Portal and will be placed on a hold until they present these documents, without prejudice to the provisions of the Student Regulations on student forfeiture.

- Applicants with a non-Italian educational qualification who are still waiting for the Regional School Office to issue the declaration of equivalence of their high school diploma are considered enrolled with condition. This provisional condition must be dropped by **30<sup>th</sup> June 2021**. If these students do not present this declaration by the deadline, their enrolment in the programme will be cancelled with immediate effect on their previous academic progress.

**Applicants who do not meet or only partially meet the other admission requirements and/or do not have all the documents listed in Annex A and Annex B lose the right to move to the second phase of the enrolment process.** The ID student number received during the first phase of the enrolment process will be permanently revoked.

6. **Underage applicants:** applicants who are underage on the date of online enrolment must reserve their student place by paying the first instalment of the tuition fees. To complete the second phase of enrolment, applicants can:

- go to the Office of the University Registrar accompanied by an adult or by a legal guardian;
- or else,
- go to the Office of the University Registrar bringing a self-certificate (*dichiarazione sostitutiva di certificazioni - Art. 5 and 46 of Presidential Decree no. 445 of 28th December 2000*). The self-certificate can be downloaded from the applicant's Apply@polito personal page. It must be signed by a parent or legal guardian. A photocopy of the identification document of the signer must be attached as well.

Underage applicants with a non-Italian educational qualification are required to contact the **Incoming Mobility Office** – International Affairs Department. They must follow the instructions provided in the section “**Enrolment second phase: Special instructions for students with a non-Italian educational qualification**”).

Please note that the provisions of this article may be amended and modified following the evolution of the COVID-19 health emergency

7. **In the event of non-compliance with the deadlines referred to in this article or with the requirements listed in Annex A and Annex B of this Call, applicants lose the right to enrol in the programme and are not entitled to any refund of the first instalment of their tuition fees, whatever the reason brought forward as a justification.**

#### Art. 10

**(Students currently enrolled in a Bachelor's degree programme / Students with a university degree / Students currently enrolled in an IFTS programme - Istruzione e Formazione tecnica superiore, Higher technical education and training)**

1. Students currently enrolled in a Bachelor's degree programme at Politecnico or at another University who intend to transfer to the Professional Bachelor's degree programme in **Industrial Manufacturing Technologies** at Politecnico di Torino **must take the TIL-LP test**. EU students and Equivalent students (with an Italian or non-Italian university degree) as well as **students currently enrolled in an IFTS programme** who intend to continue their studies in the Professional Bachelor's degree programme in **Industrial Manufacturing Technologies must take the TIL-LP test** (also if they come from a programme belonging to the same class) and must conveniently place themselves on the ranking list.

During the application process on the Apply@polito platform, these students are required to choose the Professional Bachelor's degree programme in Industrial Manufacturing Technologies in the “Select your course” section and must provide the details of their current Bachelor's degree programme (*university, name and class of their degree programme, exams already passed with the corresponding number of credits and scientific disciplinary field, courses for which the exams are still pending, course syllabi*). Students currently enrolled in an IFTS programme must provide the details of their current IFTS programme (*institution name, city, denomination of the programme, exams already passed, courses for which the exams are still pending, course syllabi*).

Students who pass the admission test and are on the ranking list for admission to the programme must confirm their intention to enrol/transfer to Politecnico on the Apply@polito platform. They are required to accept their offer of admission in accordance with the terms and deadlines of article 9. **If they fail to comply with these terms, they will be excluded from the enrolment process.** After confirming their intention to transfer/enrol, the previous academic records of these applicants are sent to the Academic Advisor of the programme who decides on the possible recognition of previously earned credits.

More information and deadlines for enrolment will be available in the Student Guide - a.y. 2020/21 on the University website.

### **Art. 11** **(Applicants taking more than one admission test)**

1. Applicants who have taken more than one test for admission to various Bachelor's degree programmes offered by Politecnico may be eligible for enrolment in the Professional Bachelor's degree programme in Industrial Manufacturing Technologies and on a waiting list for other programmes. In this case, they must enrol before the deadline in order to avoid losing their place. Subsequently, if they find out that they have been admitted to another degree programme, they must go to the Office of Student Services in person to modify their choice **before the deadline for enrolment**.
2. Applicants who have taken the TIL-LP test and are awaiting the results of the admission tests to other universities must enrol before the deadline in order to avoid losing their place. Subsequently, if these applicants find out that they have been admitted to another university, they need to go to the Office of Student Services and make a request for withdrawal/transfer to the other university. Tuition fees previously paid by these students will not be refunded under any circumstances.

### **Art. 12** **(Offices and Admissions Procedure Manager)**

1. Offices:  
**Applicants with an Italian educational qualification can contact:**  
Ufficio Orientamento (Orientation Office)  
web: <http://orienta.polito.it/>  
contacts: [http://orienta.polito.it/it/ufficio\\_orientamento](http://orienta.polito.it/it/ufficio_orientamento)  
**Applicants with a non-Italian educational qualification can contact:**  
Incoming Mobility Office  
web: <https://didattica.polito.it/inte/en/home> or <http://international.polito.it/it/>  
contacts: [https://didattica.polito.it/segreteria/contatta/it/studenti\\_con\\_titolo\\_estero.html](https://didattica.polito.it/segreteria/contatta/it/studenti_con_titolo_estero.html)
2. The person responsible for the admissions procedure referred to in this Call is Mrs. Silvia Vacca, Head of the Division of Student Affairs (Rector's decree no. 1029/19).

### **Art. 13** **(Committees)**

1. The members of the Central Committee were appointed with Rector's Decrees no. 1029/19. Successive Rector's Decrees will appoint the members of the Laboratory Committees who will be responsible for administering the TIL-LP test.

### **Art. 14** **(Privacy policy and access to documents)**

1. In accordance with the General Data Protection Regulation (EU Regulation 2016/679) and the "Code regarding the protection of personal data" (Legislative Decree No. 196 of 30<sup>th</sup> June 2003), Politecnico di Torino will process applicants' personal data in pursuit of its institutional aims and in accordance with the transparency purposes imposed by the law. The processing of personal data is based on the principles of correctness, lawfulness and relevance of purposes. The privacy policy is available at [https://didattica.polito.it/privacy/index\\_en.html](https://didattica.polito.it/privacy/index_en.html)
2. Access to all documents is allowed in the forms provided for by current legislation.

### **Art. 15** **(Final provisions)**



1. For all matters not expressly provided for in this Call for applications, reference is made to existing legislation concerning locally programmed admissions.
2. This Call for applications is published on the online University Bulletin available at [https://www.swas.polito.it/dotnet/albo\\_online/](https://www.swas.polito.it/dotnet/albo_online/). The same can be found at <https://orienta.polito.it>.
3. Possible further amendments to this Call for applications and to Annexes A and B, of which they are integral parts, might be approved with a specific Rector's decree and published at [https://www.swas.polito.it/dotnet/albo\\_online/](https://www.swas.polito.it/dotnet/albo_online/). The same information will be available at: <https://orienta.polito.it>
4. Communication with applicants will take place primarily through the Apply@Polito platform. Specific communications might be sent via email or SMS using the contact details provided by applicants during their registration on the platform.
5. Politecnico does not take any responsibility in case of unavailability of recipients and for loss of communications due to inexact indication of an applicant's e-mail address or telephone number or due to delay or failure to notify changes to the contacts provided during registration.
6. An appeal against this Call for applications can be made to the Regional Administrative Court (TAR) or the President of the Republic, respectively, within 60 days or 120 days from the date of publication.

THE RECTOR  
Prof. Guido Saracco  
(f.to Saracco)

*The English translation of this document is provided as a support to the student community and has no legal effects. The Italian version shall constitute the sole authentic text and will be referred to for any legal matters.*