



**Politecnico
di Torino**

**CALL FOR APPLICATIONS FOR ADMISSIONS TO THE
PROFESSIONAL BACHELOR'S DEGREE PROGRAMME IN
INDUSTRIAL MANUFACTURING TECHNOLOGIES -
ACADEMIC YEAR 2023/24
EU STUDENTS AND EQUIVALENT STUDENTS**



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Art. 1

(Initiation of the procedure and places available)

1. Applications are invited for admissions to the Bachelor's degree programme in **Industrial Manufacturing Technologies** (*Tecnologie per l'industria manifatturiera*) for a.y. 2022/23. Admissions are limited to the following number of student places:

Class	Programme name	Programme Language	Total programmed number of European Union and Equivalent students
L-P03	Industrial Manufacturing Technologies (<i>Tecnologie per l'industria manifatturiera</i>)	Italian	60

2. For the purposes of enrolment in the Bachelor's degree programme in Industrial Manufacturing Technologies, the following student categories have been given the following meaning:
European Union students: Italian citizens or other EU nationals;
Equivalent students:
 - students from Norway, Iceland, Lichtenstein, Switzerland and San Marino;
 - non-EU nationals legally residing in Italy with a valid residence permit for study, work or family reasons;
 - political refugees;
 - staff members of Foreign Diplomatic Missions (Embassies/Consulates) and International Organizations based in Italy, legally accredited to the Italian Government or to the Holy See (including family members: spouse and children);
 - non-EU nationals legally residing in Italy or diplomats who have an Italian high school diploma awarded in Italy or abroad.
3. Having considered recent trends and the number of withdrawals which have taken place before 31st October in the latest academic years, the number of student places that can be assigned for the programme could be higher than the number of places referred to in par. 1.
4. Applicants can register for the admission test on the Apply@polito platform starting from **Thursday 15th June 2023**.

Art. 2

(Admission requirements for the Professional Bachelor's degree programme in Industrial Manufacturing Technologies)

1. Without prejudice to the admission requirements referred to in Annex A and B to this Call, applicants must pass an admission test (TIL-LP- Test in Laib – Professional Bachelor's degree programme) in accordance with the instructions of art. 7 in order to be admitted to the Professional Bachelor's degree programme in Industrial Manufacturing Technologies (*Tecnologie per l'industria manifatturiera*).
2. Admissions to the above-mentioned programme are also subject to the accreditation of the programme itself in compliance with current legislation.
3. The score obtained by applicants in the TIL-LP test taken in person at the university is only valid for enrolment in academic year 2023/2024. For this reason, when applicants register for the TIL-LP test, they must have finished their last year of high school (i.e. they



should be getting their high school diploma in the summer of 2023 according to the Italian school calendar) or they must have already earned their high school diploma.

Art. 3 (Admission test dates and registration timeframes)

1. The admission test (TIL-LP) is administered in person at the university according to the following schedule. For each of the two test sessions there is a specific time frame for registration.

Month	TIL Date	Registration time frame - Apply@polito
July 2023	Thursday 20 th July	From Thursday 15 th June up to Thursday 13 th July 2023 at 2.00 p.m.
September 2023	Thursday 21 st September	From Thursday 15 th June up to Thursday 14 th September 2023 at 2.00 p.m.

2. Applicants are allowed to register for a TIL-LP session until all places are full. If a TIL session is full, applicants can register for the next session. The last session is scheduled on 21st September 2023.
3. The admission test is **held in the University's computer laboratories (LAIB) of the main campus of Politecnico di Torino**, located in Corso Duca degli Abruzzi, 24, or at other venues in Italy, as indicated on the [website](#) of Politecnico. Applicants will get more information about the specific test location (LAIB) on their personal page of the Apply@polito platform as soon as they pay the registration fee.

Art. 4 (How to register for and take the TIL-LP test)

1. Applicants are required to apply for the TIL-LP test by registering online on the Apply@polito platform. To complete their application, applicants are also required to pay the registration fee referred to in paragraphs 2, 3 and 4.
2. The TIL-LP registration fee is € 50.00. Applicants who have a residence permit for temporary international protection in Italy (D.R. n. 258 of 22/03/2022) are exempted from paying the registration fee for their first attempt. The amount paid cannot be reimbursed under any circumstances, nor can it be considered valid for TIL sessions other than the one for which the applicant has registered.
3. The registration fee can be paid with various payment methods, including:
 - a. Credit cards (or other payment methods available on the PagoPA platform) generating an **immediate payment**;
 - b. Pre-printed notice of payment (MAV on the PagoPA platform), generating a **deferred payment**.

Applicants who pay using the method illustrated under letter b) must go back to the Apply@polito platform and enter the date of the payment in a specific field (**self-declaration in compliance with art. 46 and 47 of DPR no. 445/2000**). Failure to specify the payment date on the Apply@polito platform entails that the payment is not valid.



- Both the payment and the self-declaration must take place before the deadlines illustrated in art. 3.
- Should the self-declaration be found to be false or incorrect, the registration for the test, or the test itself, will be cancelled.
4. We recommend all applicants to start the above-mentioned procedures well in advance of the deadlines in order to avoid that possible technical problems may hinder to complete the process.
 5. Applicants who take the TIL-LP test in July are free to decide whether they wish to retake the test in September. **The highest score will be considered valid. If applicants register for a new test session but do not show up, the score obtained in the previous test remains valid.**

Art. 5

(How to register for and take the TIL-LP test – candidates with disabilities or with Specific Learning Disorders)

1. In person TIL tests are organized in compliance with the current legislation on disabilities and specific learning disorders. The procedures to take the TIL test for the applicants referred to in this paragraph are illustrated in the present Call. Applicants can request more information on the special arrangements provided to students with disabilities and specific learning disorders to the Special Needs Unit of Politecnico di Torino (<https://www.polito.it/en/education/services-and-life-at-politecnico/welcome-inclusion-and-support/disabilities-and-specific-learning-disorders-spldd>) by sending a ticket through the Ticketing Support System.
In particular, for organizational purposes:
 - applicants with disabilities or with an invalidity certificate (art. 16 of Law no.104/92) must present **a valid certificate issued by the local medical board specifying the type of disability and/or the degree of invalidity** at least 15 days before the TIL test date. These applicants are entitled to get extra time to complete the test (normally 30% extra time, and in any case no more than 50% extra time) compared to standard test time
 - applicants with certified specific learning disorders (SpLD), referred to in Law no. 170/2010, must present **a valid certificate issued not later than 3 years ago (if the certificate was released before turning 18 years old) by the Italian Health Care System (SSN) or by a specialist or by a health care facility recognized by the Italian system.** This document must be submitted at least 15 days before the TIL test date. In accordance with art. 10 of [decreto ministeriale n.1107 del 24 settembre 2022](#)", applicants are allowed to present a certificate issued more than 3 years ago as long as they self-certify that they have requested a renewal to the ASL. These applicants are entitled to get maximum 30% extra time compared to standard test time (total test duration: 120 minutes) and to use a calculator;
 - applicants with disabilities or specific learning disorders (SpLD) who reside abroad and intend to request special arrangements for the TIL test must present a certificate of disability or SpLD issued in their country. These documents must be official documents stamped by the issuing institution, signed by an official of the institution and written in one of the following languages: Italian, English, French, Spanish. For documents written in other languages, applicants must provide both the original document and its translation into Italian or English in a single file. The university bodies in charge of examining the above-mentioned certificates will verify if the foreign documents provide evidence of a disability or a SpLD accepted by Italian law.



2. Applicants referred to in this article who require special arrangements to take the TIL test must **upload their certificate of disability or SpLD to the Apply@polito platform** ("Personal information" section) at least 15 days before the TIL test date. Applicants with an "expired" certificate must fill out a self-declaration declaring that they have requested a renewal to the ASL. This form will be displayed automatically by the platform.
3. The Special Needs Unit of Politecnico di Torino will examine the certificates which must be in line with the rules illustrated in the in the previous par. 1.
4. Applicants with a valid certificate who need further special arrangements on top of extra time and calculator to take TIL test (for example a person who helps them use the PC) must contact the Special Needs Unit by ticket at least 15 days before the TIL test date.
5. In order to make the TIL-LP test more accessible, Politecnico will provide the **voice recordings** of the questions of **some TIL-LP sections** that can be taken with extra time. Applicants are allowed to use their own devices (personal headphones with USB plug) to listen to the automatic reading of the questions.

Art. 6 (TIL-LP contents)

1. The TIL-LP test is an individual test, available in Italian. It is different for each applicant. It is made up of automatically and randomly selected computer interface questions. All tests have an equivalent level of difficulty.
2. Applicants have to solve 42 questions, divided into 4 sections. Each section has a certain number of questions to be finished in a pre-set time:
 - 18 Maths and Logic questions in 39 minutes
 - 8 Computer Science Technology questions in 17 minutes
 - 8 Culture of Technology questions in 17 minutes
 - 8 Design Knowledge questions in 17 minutes

The total time for the TIL-LP test is set at one hour and thirty minutes.

Each question has 5 possible answers marked with the letters A, B, C, D and E, only one of which is correct.

Art. 7 (Test evaluation and minimum admission threshold)

1. The evaluation of the admission test is based on the following criteria:
 - 1 point for each correct answer
 - 0 points for each unanswered question
 - A penalty of 0,25 points (-0,25) for each incorrect answer

The score is converted to hundredths and calculated up to the second decimal position.

At the end of the test, applicants will see their result on their screens. The test result will also be available on the applicant's personal page of the Apply@polito platform.

2. Applicants who score less than 13/100 out of 42/100 in the Maths and Logic section (which corresponds to less than 30% of the maximum score for the section) will have to fulfil some supplementary academic obligations (in Italian, *Obblighi Formativi Aggiuntivi - OFA*). In particular:
 - they will be encouraged to attend tutoring math classes during Year 1;
 - they will be required to attend a course called «C.I.A.O. - Corso Interattivo di Accompagnamento Online» (online interactive support course). This course is



normally offered in the week before the beginning of classes. It seeks to help applicants fill in the gaps in their Math knowledge through specific online tutoring sessions.

More details on this course will be available in the applicant's personal page of the Apply@polito platform, under the "TIL-LP" section.

The Student Guide and the Teaching Regulations of each Bachelor's degree programme will explain how students can fulfil their OFA.

3. Applicants must score more than zero (0) in the test in order to be considered for admission the Professional Bachelor's degree programme.

Art. 8

(Cases in which the test is declared invalid)

1. During the in-person test applicants must abide by the following conduct rules, otherwise the test may be declared invalid:
 - be absolutely silent during the test, except when asked a question to test supervisor.
 - exclusively make use of the blank sheets of paper and the pen provided by Supervision Committee;
 - it is forbidden to make use of personal materials such as sheets of paper, notebooks, notes, calculators, earphones or headphones (except for applicants entitled to extra time – art. 5) or other materials including mobile phones and smartwatches which must remain switched off at all times and must be placed on the desk; if the mobile phone makes any kind of sound (alarms, wake up alarms, vibrations etc.) the applicant will be invited to leave the room and will be excluded from the selection process.
2. When the test is declared invalid due to a violation of the conduct rules referred to in the previous paragraph, the applicant is not entitled to get any refund.
3. The provisions of art. 4, par. 3 of this Call (cases in which a test is considered invalid) remain in force.

Art. 9

(TIL-LP results and date of publication of the ranking list)

1. The TIL-LP results are made public with the **publication of a ranking list** of all students for the allocation of available places referred to in art. 1, par. 1.
The ranking list is going to be published on **Tuesday 26th September 2023**.
2. The above-mentioned TIL-LP results will be published in the online Bulletin (Albo online) and on the [website](#) of Politecnico.
3. The "[Enrolment regulations – A.Y. 2023-24](#)" illustrates the cases in which applicants need to reserve their student place before enrolling in the programme.

Art. 10

(How the ranking list is made)

1. The ranking lists referred to in article 9, paragraph 1 is made with the following criteria:
 - a. applicants are ranked in descending order according to their TIL-LP score;
 - b. in the event of equal ranking, the score obtained in the individual sections that make up the TIL-LP test shall prevail, considered in the following order: Mathematics and Logic, Computer science technology, Culture of Technology culture and Design Knowledge. In case of a further equal ranking, the younger student applicant will be chosen.



2. The ranking list referred to the art. 9 paragraph 1 and its updates referred to the art. 12 paragraph 3 classify students into the following categories:
 - ASSIGNED STUDENT: a student who **MUST** reserve his/her student place or enrol in the programme; failure to reserve the student place/enrol by the deadline will result in the allocation of his/her place to another applicant – **therefore, failure to reserve one's student place/enrol by the deadline entails permanent renunciation of the place.**
 - STUDENT ON WAITING LIST: a student who has not been offered a place in the programme, but could be assigned a place in the next call/s. This student must wait for the next call/s.
 - RENUNCIATION OF WAITING LIST: a student who explicitly renounced his/her right to be on the waiting list referred to in art. 11, paragraph 2.
 - RENUNCIATION OF ENROLMENT:
 - a student who has been ASSIGNED a place but has failed to reserve his/her student place/enrol in the programme by the deadline referred to in Art. 12, par. 3.
 - a student who has ENROLLED in a programme but has withdrawn from it before the closing date of the ranking list referred in art. 11, par. 3.
 - NOT ADMITTED STUDENT: a student for whom there are no more places available in the programme.

Art. 11 (How the ranking lists are updated)

1. Allocations of places to the applicants included in the ranking lists referred to in art. 9 are based on the updates of the ranking list which depend on the number of students who have reserved their student place / have enrolled by the deadline of art. 12, par. 3.
2. The applicants included in the ranking lists referred to in art. 9, par. 1 who are no longer interested in enrolling and **intend to renounce their right to be on the waiting list**, can do so from the Apply@polito platform; **when an applicant renounces his/her right to be on the waiting list, he/she irrevocably gives up his/her position on the ranking list**; therefore his/her student place is assigned to the next applicant on the ranking list.
3. The ranking list will be closed on **Tuesday 24th October 2023**. After the closing date of the ranking lists, enrolment will no longer be possible.

Art. 12 (Enrolment requirements and process)

1. The requirements for enrolment in the Professional Bachelor's degree programme in Industrial Manufacturing Technologies are listed in Annex A and B of this Call, of which they are integral parts.
2. **Applicants with a non-Italian high school diploma must meet the language requirements listed in Annex A before the deadline for reserving the student place**, as below specified in par. 3. Students must upload their Italian language certificate (admission requirement) to the Apply@polito platform by this deadline. Information on how to upload the language certificate are provided in the "[Enrolment regulations – A.Y. 2023-24](#)".
3. **All applicants are strictly required to meet the deadlines illustrated in the table below. Failure to meet these deadlines entails permanent exclusion from the enrolment process.**



Enrolment phases	Date
Ranking list publication	Tuesday 26 th September 2023
Time frame for student place reservation and enrolment for students who get an offer of admission after the publication of the ranking list	From Tuesday 26 th September to Monday 2 nd October 2023 at 2.00 p.m.
Publication of the first update of the ranking list	Tuesday 3 rd October 2023
Time frame for student place reservation and enrolment for students who get an offer of admission after the publication of the first update of the ranking list	From Tuesday 3 rd October 2023 to Thursday 5 th October 2023 at 2.00 p.m.
Publication of the second update of the ranking list	Friday 6 th October 2023
Time frame for student place reservation and enrolment for students who get an offer of admission after the publication of the second update of the ranking list	From Friday 6 th October 2023 to Monday 9 th October 2023 at 2.00 p.m.

- There might be more updates of the ranking list, if necessary. In this case, the new deadlines for enrolment will be published exclusively on the University [website](#).
- All applicants are required to enrol in the programme following the online procedure. They are also required to pay the first instalment of their tuition fees (standard amount: 161 €). Possible reductions or revisions of this amount will be announced in the Tuition Fee Guide for academic year 2023/4 which is going to be approved by the university bodies at a later date.
 - The procedure for student place reservation/enrolment referred to in the previous paragraph (including the payment of the first instalment) must be completed also by the students who are simultaneously enrolled in another university programme, in accordance with Law no. 33 of 12th April 2022.
 - Applicants who have reserved their student place by the deadline and meet the language requirements of Annex A must complete the online enrolment process by **Tuesday 10th October 2023 at 2.00 p.m.**
 - Applicants who do not meet the deadlines of this article or the admission requirements listed in Annex A and Annex B lose their right to enrol at Politecnico and will not be entitled to ask for refund of the first instalment of the tuition fees**, no matter the justification brought forward.
 - The general instructions for enrolment for all students** are illustrated in the "[Enrolment regulations – A.Y. 2023-24](#)" published on the University website.

Art. 13 (Applicants taking more than one admission test)

- Applicants who have taken more than one admission test for different Bachelor's degree programmes offered by Politecnico may be eligible for enrolment in the programme in Industrial Manufacturing Technologies and at the same time they may be on a waiting list for other programmes (Engineering, Architecture, Design or



Planning). In this case, they must enrol in the Industrial Manufacturing Technologies programme before the deadline of art. 12, Par. 3 in order to avoid losing their place. Subsequently, if they find out that they have been admitted to another programme (Engineering, Architecture, Design or Planning) and they prefer to enrol in that programme, they will have to choose one of the following options using the online system:

- withdraw from the Bachelor's degree programme in which they have enrolled ("withdrawal from studies"), following the steps:
 - a. They must fill out an online form available on their personal page of the Teaching Portal.
 - b. pay 16.00 Euro for the virtual revenue stamp required for the withdrawal form (this amount must be paid from the personal page of the Teaching Portal).
 - c. enrol in the new Bachelor's degree programme after they receive the withdrawal confirmation (an e-mail confirming their withdrawal will be sent to their Polito mailbox). To enrol in the new programme, students must go to their personal page of the Teaching Portal and log in to the Apply@polito platform using the Student Number they received when they have enrolled in the first programme.
- enrol in the Engineering programme and – during the enrolment process - declare on the Apply@polito platform that they also want to enrol in another Politecnico programme for which they have taken the admission test.

In both cases the process must be completed before the enrolment deadline (art.12, par. 3) following the instructions that will be provided in the "[Enrolment regulations – A.Y. 2023-24](#)" (art. 12, par. 8).

2. Applicants who have taken the TIL-LP test and are awaiting the results of the admission tests to other universities must enrol at Politecnico before the deadline in order to avoid losing their place. Subsequently, if these applicants find out that they have been admitted to another university, they will be able to request a withdrawal/transfer, or declare that they want to enrol in both university programmes. **Tuition fees previously paid by these applicants will not be refunded under any circumstances.**

Art. 14

(Applicants who enrol in two degree programmes simultaneously)

1. Applicants who want to simultaneously enrol in a Bachelor's degree programme at Politecnico and in a programme at another university must refer to the rules contained in Law no. 33 of 12th April 2022 and subsequent ministerial decrees (decree no. 930 of 29th July 2022 and no. 933 of 2nd August 2022) to verify if the two programmes are compatible for double enrolment.
2. Applicants referred to in paragraph 1 are required to take the TIL-LP test and be on the ranking list.
3. If the applicant has already enrolled at another University in previous academic years, when filling out the form available on the Apply@polito platform, he/she must enter the data relating to his/her current studies (University, degree programme denomination and class, any courses passed and registered with the corresponding number of credits and scientific-disciplinary sector). If the applicant is on the ranking list for admission to the programme, he/she must confirm his/her intention to enrol directly on the Apply@polito platform by paying the first instalment of the tuition fees (art. 12, paragraphs 3 and 4) before the deadlines, following the procedures for completing the enrolment process illustrated in the "Enrolment Regulations - A.Y. 2023/24". Failure to comply with these terms entails permanent exclusion from the admission process. After confirming the intention to enrol in the programme, the



previous academic records of the applicant will be sent to the Academic Advisor of the programme who will decide on the possible recognition of previously earned credits.

Art. 15

(Students currently enrolled in a Bachelor's degree programme/ Students with a university degree / **Students currently enrolled in an IFTS programme - Istruzione e Formazione tecnica superiore, Higher technical education and training**)

1. Students currently enrolled in a Bachelor's degree programme at Politecnico who intend to transfer to the Professional Bachelor's degree programme in **Industrial Manufacturing Technologies must take the TIL-LP test** and must conveniently place themselves on the ranking list.
During the application process on the Apply@polito platform, these students are required to choose the Professional Bachelor's degree programme in Industrial Manufacturing Technologies in the "Select your course" section.
Students who pass the admission test and are on the ranking list for admission to the programme must confirm their intention to transfer on the Apply@polito platform and they must pay the first instalment of the tuition fees (art. 12, par. 4). If they fail to comply with these terms, they will be excluded from the enrolment process. After confirming their transfer, the previous academic records of these applicants are sent to the Academic Advisor of the programme who decides on the possible recognition of previously earned credits. More information will be available in the Student Guide - a.y. 2023/24 – "Transfers" chapter.
2. Students currently enrolled in a Bachelor's degree programme at another University, graduates with an Italian or international university degree, and **students currently enrolled in an IFTS programme** who intend to continue their studies in the Professional Bachelor's degree programme in Industrial Manufacturing Technologies **must take the TIL-LP test** (also if they come from a programme belonging to the same class) and must conveniently place themselves on the ranking list.
During the application process on the Apply@polito platform, these students are required to choose the Professional Bachelor's degree programme in Industrial Manufacturing Technologies in the "Select your course" section and must provide the details of their current Bachelor's degree programme (*university, name and class of their degree programme, exams already passed with the corresponding number of credits and scientific disciplinary field, courses for which the exams are still pending, course syllabi*). Students currently enrolled in an IFTS programme must provide the details of their current IFTS programme (*institution name, city, denomination of the programme, exams already passed, courses for which the exams are still pending, course syllabi*).
Students who pass the admission test and are on the ranking list for admission to the programme must confirm their intention to enrol/transfer to Politecnico on the Apply@polito platform. They are required to accept their offer of admission and reserve their student place in accordance with the terms and deadlines of article 12. If they fail to comply with these terms, they will be excluded from the enrolment process. After confirming their intention to transfer/enrol, the previous academic records of these applicants are sent to the Academic Advisor of the programme who decides on the possible recognition of previously earned credits.
3. Applicants currently enrolled in a Bachelor's degree programme at Politecnico or at another University who also wish to enrol in the Professional Bachelor's degree in



Industrial Manufacturing Technologies (double enrolment) must refer to the provisions of art. 14.

Art. 16 (Students who are going to incur in forfeiture/ forfeited students)

1. Students who are currently enrolled in the Professional Bachelor's degree programme in Industrial Manufacturing Technologies incur in automatic forfeiture on 30th September 2023 if they **have not passed their compulsory first-year exams that are required to move to year 2 of the programme in a two-year period**. These students are allowed to re-enrol in the programme, but they must **retake the TIL-LP test** (dates are available in art. 3, par. 1) and be **on the ranking list**.
2. More information will be available in the Student Guide for a.y. 2023/24 – "Interruption, Suspension, Withdrawal, Forfeiture" chapter.

Art. 17 (Offices)

1. For information on this Call applicants can contact:
Recruitment and Admissions Unit
(Ufficio Promozione, Orientamento e Accesso)
Use the Ticketing Support System a Contact us | Politecnico di Torino (polito.it)

Art. 18 (Admissions process manager and Committees)

1. The person responsible for the admissions process to the Bachelor's degree programmes of Politecnico di Torino is Mrs. Francesca Maccario, Executive of the Division for Students, Education and International Affairs.
2. The Rector's Advisor for Orientation, Prof. Gianluca Piccinini, is appointed to chair the Central Committee for all TIL tests for admissions in a.y. 2023/2024. He is also in charge of designating the teaching staff who will provide support during the tests. Prof. Sandra Pieraccini and Mrs. Alessandra Berlese are appointed as members of the Central Committee for TIL tests a.y. 2022/23.
3. The members of the Lab Committees responsible for the practical implementation of the TIL-LP sessions will be appointed with a Rector's decree at a later date.

Art. 19 (Privacy policy)

1. In accordance with the General Data Protection Regulation (EU Regulation 2016/679) and the "Code regarding the protection of personal data" (Legislative Decree No. 196 of 30th June 2003), Politecnico di Torino will process applicants' personal data in pursuit of its institutional aims and in accordance with the transparency purposes imposed by the law. The processing of personal data is based on the principles of correctness, lawfulness and relevance of purposes.
2. The privacy policy is available at https://didattica.polito.it/privacy/index_en.html



Art. 20 (Access to documents)

1. Access to test-related documents is allowed in the forms provided for by current legislation and in accordance with the "Regulations on access to administrative documents pursuant to Law. No. 214/1990, civic access and general civic access pursuant to legislative decree no. 33/2013". The terms and forms to request access to test-related documents are also contained in the same Regulations ([Regolamento in materia di accesso ai documenti amministrativi ai sensi della Legge n. 241/1990, accesso civico e accesso civico generalizzato ai sensi del D.lgs. n. 33/2013](#)).

Art. 21 (Final provisions)

1. For all matters not expressly provided for in this Call for applications, reference is made to existing legislation concerning locally programmed admissions.
2. This Call for applications is published on the online University Bulletin available at https://www.swas.polito.it/dotnet/albo_online/. The same can be found at <https://www.polito.it/en/education/applying-studying-graduating/admissions-and-enrolment/bachelor-s-degree-programmes>.
3. Possible further amendments to this Call for applications and to Annexes A and B of which they are integral parts, might be approved with a specific Rector's decree and published at https://www.swas.polito.it/dotnet/albo_online/. The same information will be available at <https://www.polito.it/en/education/applying-studying-graduating/admissions-and-enrolment/bachelor-s-degree-programmes>.
4. Communication with applicants takes place primarily through the Apply@Polito platform. Specific messages might be sent via email or SMS using the contact details provided by the applicants during their registration on the platform.
5. Politecnico does not take any responsibility in case of unavailability of recipients and for loss of communications due to inexact indication of an applicant's e-mail address or telephone number or due to delay or failure to notify changes to the contacts provided during registration.
6. An appeal against this Call for applications can be made to the Regional Administrative Court (TAR) or to the President of the Republic, respectively, within 60 days or 120 days from the date of publication.

ab/FM

THE RECTOR
Prof. Guido Saracco

The English translation of this document is provided as a support to the student community and has no legal effects.

The Italian version shall constitute the sole authentic text and will be referred to for any legal matters.



ANNEX A

ADMISSION REQUIREMENTS FOR THE PROFESSIONAL BACHELOR'S DEGREE PROGRAMME IN INDUSTRIAL MANUFACTURING TECHNOLOGIES

ACADEMIC YEAR 2023/2024

STUDENTS WITH AN ITALIAN EDUCATIONAL QUALIFICATION

LANGUAGE REQUIREMENTS

No language requirements

OTHER REQUIREMENTS

High school diploma (self-certificate)

ORIGINAL DOCUMENTS TO BE PRESENTED FOR ENROLMENT

- a) Passport/ ID card
- b) Residence permit (*Permesso di soggiorno*) for non-EU citizens who reside in Italy
- c) Fiscal code (*Codice fiscale*) issued by the Italian Income Authority (*Agenzia delle Entrate*) or by the Embassy/Consulate for applicants who do not reside in Italy
- d) For underage applicants: self-certificate (*dichiarazione sostitutiva di certificazioni* - art. 5 and 46 of D.P.R. no. 445 of 28/12/2000) signed by a parent or a legal guardian and photocopy of the signer's identification document. This form is available on the applicant's Apply@polito personal page.

The procedures for uploading the certificates and presenting the documents for enrolment are illustrate in the “Enrolment Regulations - A.Y. 2023/24”, referred to in art. 12, par. 8 of this Call for Applications.



STUDENTS WITH A NON-ITALIAN EDUCATIONAL QUALIFICATION

LANGUAGE REQUIREMENTS

- For the Bachelor's degree programmes taught in Italian: **B1 level or above.**

The certificates or exemptions accepted by Politecnico di Torino for B1 level are available at: <https://didattica.polito.it/cla/en/certificates>.

OTHER REQUIREMENTS

- **High school diploma obtained after a period of at least 12 years of school education**
 - ***If you were awarded your high school diploma after attending less than 12 years of school:***
 - High school diploma awarded after a period of 11 years of school education + first-year university exams completed with a passing grade
 - or
 - High school diploma awarded after a period of 10 years of school education + first and second-year university exams completed with a passing grade
 - or
 - High school diploma awarded after a period of 10 or 11 years of school education + a post-secondary final qualification awarded by a non-university institution in a field of study related to the Bachelor's degree programme you have chosen
 - or
 - High school diploma awarded after 10 or 11 years of school education + foundation course (preparation year/s) successfully completed at an Italian university. Politecnico di Torino will assess the Foundation course certificate and decide on its eligibility for admission
 - ***You can enrol at Politecnico if you have one of the following qualifications:***
 - U.S. high school diploma with at least 3 Advanced Placement courses (APs) passed with a grade between 3 and 5 in three different subjects related to the Bachelor's degree programme you have chosen (see Annex B for further details)
 - or
 - UK General Certificate of Education (GCE) and International General Certificate of Education (IGCE), with at least 3 advanced courses (A level) with a passing grade in different subjects related to the Bachelor's degree programme chosen by the applicant (see Annex B for further details)
 - or
 - Scottish high school diploma with at least three Advanced Highers, or, alternatively, 2 Advanced Highers + at least 4 Highers in different subjects related to the Bachelor's degree programme chosen by the applicant (see Annex B for further details)



or

International Baccalaureate Diploma issued by a school/institution recognized by the Baccalaureate Organisation (IBO) in accordance with the specifications illustrated in Annex B

- **For countries where university admissions are regulated by a specific admission test: certificate stating that you passed the national admission test.**

ORIGINAL DOCUMENTS TO BE PRESENTED FOR ENROLMENT

- a) Identification document (for EU nationals or equivalent students) or passport
- b) Residence permit (*Permesso di soggiorno*) for non-EU citizens who reside in Italy
- c) Fiscal code (*Codice fiscale*) issued by the Italian Income Authority (*Agenzia delle Entrate*) or by the Embassy/Consulate for applicants who do not reside in Italy
- d) For underage applicants: self-certificate (*dichiarazione sostitutiva di certificazioni* - articles 5 and 46 of Presidential decree no. 445 of 28/12/2000) signed by a parent or a legal guardian and a photocopy of the signer's identification document. This form is available on the Enrolment personal page.
- e) High school diploma with official translation into Italian (official diplomas written in English, French or Spanish do not need to be translated)
- f) For applicants with a U.S. high school diploma: certificate stating that you passed 3 Advanced Placement courses (APs), as specified in Annex B
- g) For applicants with a UK diploma (General Certificate of Education - GCE and International General Certificate of Education – IGCE): certificate stating that you have 3 A-levels, as specified in Annex B
- h) For applicants with a Scottish high school diploma: certificate stating that you have three Advanced Highers, or, alternatively, 2 Advanced Highers + at least 4 Highers, as specified in Annex B
- i) For countries in which university admissions are regulated by a specific admission test: certificate stating that the applicant passed the national admission test
- j) In the event of school education lasting less than 12 years: university transcript of records (with official translation into Italian) with the results of the exams passed in the first year or in the first two years; or, post-secondary final qualification (with official translation into Italian) awarded by a non-university institution in a field of study related to the Bachelor's degree programme you have chosen; or, successful completion of a Foundation Course. The above-mentioned documents (official certificates and post-secondary diplomas) do not need to be translated into Italian if written in English, French or Spanish.
- l) Statement of validity (*dichiarazione di valore*) of the high school diploma or certificate issued by ENIC-NARIC
- m) Italian Language certificate required for admission

The procedures for uploading the certificates and presenting the documents for enrolment are illustrate in the “Enrolment Regulations - A.Y. 2023/24”, referred to in art. 12, par. 8 of this Call for Applications.



ANNEX B

**SPECIFIC REQUIREMENTS FOR UK ,U.S. , SCOTTISH HIGH SCHOOL DIPLOMAS AND
INTERNATIONAL BACCALAUREATE**

FOR A.Y 2023/24

UK HIGH SCHOOL DIPLOMAS <https://www.cambridgeinternational.org/programmes-and-qualifications/cambridge-advanced/cambridge-international-as-and-a-levels/subjects/>

The diplomas “General Certificate of Education (GCE)” and “International General Certificate of Education (IGCE)”, awarded by official examinations boards of the UK, are valid for admission/enrolment if they certify that the applicant has passed at least three advanced courses (A-level) in subjects related to the Bachelor's degree programme in Industrial Manufacturing Technologies, with a passing grade. The subjects which are currently considered by Politecnico di Torino as being related to its degree programmes are listed below.

LIST OF A LEVEL SUBJECTS

Ingegneria: 3 subjects from the list below	<u>Architecture; Territorial, Urban, Environmental and Landscape Planning; Design and Communication:</u> 3 subjects from the list below
Mathematics	Art and Design
Mathematics – Further*	Art and Design NEW cod. 9479
Biology	Classical Studies
Chemistry	Mathematics
Environmental Management (it is available only at AS level; for this reason, students must pass another AS subject in order to raise this subject to A-level)	Mathematics – Further
Physical Science	Biology
Physics	Chemistry
Business	Environmental Management (this is an AS-level course – applicants need to pass another AS-level to qualify as an A-level)
Economics	Physical Science



Applied Information and Communication Technology	Physics
Computer Science	Business
Computer Science NEW cod. 9618 (from 2021)	
Computing	Economics
Design and Technology	Applied Information and Communication Technology
Information Technology	Computer Science
	Computer Science NEW cod. 9618 (from 2021)
	Computing
	Design and Technology
	Information Technology
	Digital Media & Design - 9481 New
	Media studies – 9607 New

Politecnico di Torino, in compliance with the principles of university self-government, has determined that the A-level ITALIAN LANGUAGE cannot be **counted** as one of the related subjects necessary to fulfil Politecnico admission requirements.

The A-level ITALIAN LANGUAGE is valid as a substitute for the Italian language certificate (B1 level) for students who need to prove their knowledge of the Italian language for admission to Politecnico.

SCOTTISH HIGH SCHOOL DIPLOMAS

<https://www.sqa.org.uk/sqa/45625.html>

Applicants with a Scottish high school diploma must have at least 3 *Advanced Highers* or, alternatively, 2 *Advanced Highers* plus at least 4 *Highers* in different subjects related to the Bachelor's degree programme in Industrial Manufacturing Technologies. The subjects which are currently considered by Politecnico di Torino as related to its degree programmes are listed below.

LIST OF A LEVEL SUBJECTS

Engineering - elective subjects among the following:

HIGHERS	ADVANCED HIGHERS
Biology	Biology
Business Management	Business Management
Chemistry	Chemistry
Computing Science	Computing Science
Design and Manufacture	Design and Manufacture
Economics	Economics
Engineering Science	Engineering Science
Environmental Science	Mathematics
Mathematics	Mathematics of Mechanics
Physics	Physics
	Statistics

Architecture; Territorial, Urban, Environmental and Landscape Planning; Design and Communication → elective subjects among the following:

HIGHERS	ADVANCED HIGHERS
Biology	Art and Design (Design)
Business Management	Art and Design (Expressive)
Chemistry	Biology
Classical Studies	Business Management
Computing Science	Chemistry
Design and Manufacture	Classical Studies
Economics	Computing Science
Mathematics	Design and Manufacture
Physics	Economics
	Mathematics
	Mathematics of Mechanics
	Physics
	Statistics



**Politecnico
di Torino**

Politecnico di Torino, in compliance with the principles of university self-government, has determined that the Advanced Higher ITALIAN LANGUAGE cannot be counted as one of the related subjects necessary to fulfil Politecnico admission requirements.

The Advanced Higher ITALIAN LANGUAGE¹ is valid as a substitute for the Italian language certificate (B1 level) for students who need to prove their knowledge of the Italian language for admission to Politecnico.

¹ <https://www.sqa.org.uk/sqa/48456.html> ;
<https://www.sqa.org.uk/files/nq/AHCourseSpecModernLanguages.pdf>



US HIGH SCHOOL DIPLOMAS

<https://apstudents.collegeboard.org/course-index-page>

In order to be able to enrol in Year 1, applicants with a US high school diploma (HSD) must have completed 3 Advanced Placement (AP) courses with a grade between 3 and 5 in three different subjects that are related to the Bachelor's degree in *Industrial Manufacturing Technologies* chosen by the applicant. The subjects which are currently considered by Politecnico di Torino as being related to its degree programmes are listed below.

LIST OF AP COURSES

<p><u>Engineering:</u> 3 subjects chosen from those listed in the "Math and Computer Science/ Sciences (STEM)" section and in the "History & Social Sciences" section</p>		<p><u>Architecture; Territorial, Urban, Environmental and Landscape Planning; Design and Communication:</u> 1 subject among those listed in the "Arts" section, 1 subject among those listed in the "Math and Computer Science/ Sciences (STEM)" section + 1 subject chosen from those listed in the "Math and Computer Science/ Sciences (STEM)" section or in the "Arts" section</p>	
AREA	AP	AREA	AP
History & Social Sciences	AP Macroeconomics	Arts	AP Art History
	AP Microeconomics		AP Art and Design
Math and Computer Science / Sciences (STEM)	AP Biology		AP Studio Art 2-D Design
	AP Calculus AB		AP Studio Art 3-D Design
	AP Calculus BC		AP Studio Art Drawing
	AP Chemistry		AP 2-D Art and Design
	AP Computer Science A		AP 3-D Art and Design
	AP Environmental Science		AP Drawing
	AP Physics 1		AP Biology
	AP Physics 2		AP Calculus AB
	AP Physics C: Electricity and Magnetism	AP Calculus BC	
	AP Physics C: Mechanics	AP Chemistry	
	AP Statistics	AP Computer Science A	
	AP Computer Science Principles	AP Environmental Science	
	AP Physics 1 – Algebra Based	AP Physics 1	
AP Physics 2 – Algebra Based	AP Physics 2		
	AP Physics C: Electricity and Magnetism		
	AP Physics C: Mechanics		
	AP Statistics		
	AP Computer Science Principles		
	AP Physics 1 – Algebra Based		
	AP Physics 2 – Algebra Based		
		Math and Computer Science / Sciences (STEM)	



Politecnico di Torino, in compliance with the principles of university self-government, has determined that the AP ITALIAN LANGUAGE course cannot be **counted** as one of the related subjects necessary to fulfil Politecnico admission requirements. The AP ITALIAN LANGUAGE course is valid as a substitute for the Italian language certificate (B1 level) for students who need to prove their knowledge of the Italian language for admission to Politecnico



INTERNATIONAL BACCALAUREATE (IB)

The Diploma of the International Baccalaureate is valid for admission to Politecnico Bachelor's degree programmes IF the diploma was awarded after a period of 12 or 13 years of school education and IF the applicants meet the following general requirements:

- at least 24 points earned in six optional subjects (of which 12 points must have been earned in subjects taken at "Higher Level")
- passing grade in the three core subjects: Theory of Knowledge (TOK), Creativity, Action, Service (CAS) e Extended Essay (EE).