

VADEMECUM FOR STUDENTS WITH SPECIFIC LEARNING DISORDERS (SpLD)

The *Special Needs Unit* is responsible for giving support throughout the university career to students with Specific Learning Disorders (SpLD)

- ✓ The service can be contacted via **ticket**



After the enrolment it is necessary to book a **taking charge interview** with our service by opening a ticket.

The meeting can take place in presence or in Virtual Classroom.

- ✓ During the meeting, the most suitable **compensatory measures** will be identified;
- ✓ You can consult the compensatory measures chosen on your **personal page** (Portale della Didattica, Segreteria Online, Special Needs);
- ✓ You can accept the measures validated by the USN by putting a flag on them;
- ✓ You will have to proceed with the **signalation** to the teaching staff, selecting the compensatory measures you intend to use for each exam;
- ✓ It is necessary to request the compensatory measures by **October** for the first semester, by **March** for the second;
- ✓ In addition to signal the compensatory measures on your personal page, you are invited to **communicate directly to the professor**, with a **notice of not less than one week** from the start of the exam session, to define the most suitable declination of the compensatory measures with reference to the specific type of exam;
- ✓ If the **formulary** is included among the compensatory measures, you must upload it into the *Computerized Reporting Procedure* to submit it to the professor and obtain its **validation** (well in advance of the exam date).

The Special Needs Unit is always available for an interview, at any time of the year, to help you **overcome any difficulties**, both in the management of the study and in the management of the exams.



- ✓ Students who are not in possession of a specific certificate of **knowledge of the English language** will have to take a level test immediately after enrolment;
- ✓ Also in this case students with SpLD can benefit from compensatory measures;
- ✓ To request compensatory measures for the English exam, please contact the University Language Centre (CLA) at the e-mail address: ielts.specialneeds@polito.it

