



## **INTERNSHIP AGREEMENT**

Curricular Internship: **x** credits (ECTS) - **xxx** hours

Between:

**Company/Institution Name**

Address

Phone:

E-mail:

Represented by:

hereafter referred to as "The Company"

**POLITECNICO DI TORINO**

and: Corso Duca degli Abruzzi, 24

10129 - Torino

ITALIA

(C.F.: 00518460019)

represented by Mrs. Barbara Ballauri born on May 13, 1969 in Turin (Italy)

Head of Student Administrative and Academic Services Division

The following is agreed:

### **1. AIM**

This agreement sets the framework for accepting at the Company:

**Student Name**

Date of birth:

Birthplace:

student from Politecnico di Torino - Student ID Number (n. matricola): **xxxxxx**

### **2. SUBJECT OF THE PLACEMENT**

The student is received by the Company in order to develop the following research topic:

### **3. COMPANY AND ACADEMIC TUTOR**

The company appoints to supervise and assist the student during his period with the company:

**SUPERVISOR NAME**

e-mail:

Politecnico appoints to assist the student:

**SUPERVISOR NAME PROF.**

e-mail:

Politecnico di Torino  
Corso Duca degli Abruzzi, 24  
10129 - Torino (Italia)

#### **4. DURATION OF THE AGREEMENT**

The internship is scheduled from **xx/xx/xxxx** to **xx/xx/xxxx**

The timetable, agreed between host institution and trainee, will be stated every day on the timesheet

**5. LOCATION** (Changes in the location or temporary transfers will be stated on the timesheet) The internship will be held in:

Address:

City:

Country:

#### **6. STUDENT'S STATUS**

During his/her period with the Company, the student will maintain his/her status as student.

#### **7. WAGES, BENEFITS**

The internship has no financial costs for the Politecnico di Torino. During the internship the student could be entitled to an allowance in charged to the Company according to the national law or referring to specific internal policy of the Company.

#### **8. CONFIDENTIALITY**

For the purposes of this Agreement, "Confidential information" refers to all the knowledge, data, information, discovery (susceptible or not susceptible of patent protection), know-how and, more in general, any technical (i.e., related to R&D as well as industrial activities), corporate or commercial information owned by one of the Parties, which: 1 is considered and treated as Confidential Information by its owner and has an economic value; 2 is disclosed to the Intern orally, graphically, in writing, using magnetic or electronic tools or by any other media; 3 is identified as confidential by the Disclosing Party at the time of disclosure to the Receiving Party.

The Disclosing Party must indicate the confidential nature of the above mentioned information, data and knowledge by an appropriate legend, marking, stamp or other positive identification ("RESERVED", "CONFIDENTIAL", "CONFIDENTIAL INFORMATION"). If the Confidential Information is disclosed orally, the Disclosing Party must, within 15 days after disclosure, deliver to the Receiving Party a writing containing an adequate description of the oral information which shall be considered as confidential information.

The Student undertakes to hold in confidence Confidential information that was disclosed during the Internship. Nevertheless, the Student shall be given the possibility to write a final report on the activities carried out during the internship. The Internship report will be approved by the Company Tutor and submitted to Politecnico.

#### **9. HEALTH INSURANCE**

The student undertakes to complete all formalities concerning his/her health insurance.

#### **10. ACCIDENTS**

The student is insured by the following institutional insurance policies:

- Liability insurance: n. 2018/03/2322546, Reale Mutua Assicurazioni ([https://www.swas.polito.it/services/polizze/doc\\_RC.asp](https://www.swas.polito.it/services/polizze/doc_RC.asp))
- Accidents insurance n. 2018/05/2777677, Reale Mutua Assicurazioni ([https://www.swas.polito.it/services/polizze/doc\\_IC.asp](https://www.swas.polito.it/services/polizze/doc_IC.asp))

Should an accident occur on the Company's premises or while the Student is travelling to the workplace, the Company is required to immediately report the accident to Politecnico di Torino in order to ensure that all formalities are completed. The accident must be reported by sending an e-mail to [ruo.gestioneta@polito.it](mailto:ruo.gestioneta@polito.it) or a fax to +390110906068. Medical certificates and a detailed description of the accident (translated into Italian) must be included in the accident report.

## 11. RESPONSIBILITIES

The party unable or hindered in its capacity to fulfil its duties is exempt from compensation for damages against the other party, if such failure or delay to fulfil its duties derives from the impossibility of performing activities due to force majeure for example, but not only limited to, outbreaks of epidemic diseases, strikes, boycott, lockouts, fire, war (declared or not), civil war, riots and revolutions, requisitions, embargo, power outages, delays in the delivery of components or raw materials.

Date: xx/xx/xxxx

The Student

# FAC-SIMILE

Company representative

Academic tutor of Politecnico di Torino Prof.

Head of Student Administrative and Academic Services Division  
Mrs. Barbara Ballauri

