



**Politecnico
di Torino**

Privacy Policy – Economic operators, providers of goods and services, external collaborators and advisers (Art. 13 del Regolamento UE 2016/679)

Dear Provider, we provide you the following information on the processing of your personal data in accordance with the General Data Protection Regulation (Regulation EU 2016/679).

CONTACTS

The **Data Controller** is Politecnico di Torino, represented by the Rector, with statutory seat in Corso Duca degli Abruzzi, n. 24, 10129 – Turin.

You can contact the Data Controller at: politecnicoditorino@pec.polito.it

For further information and inquiries write to: privacy@polito.it

You can contact the **Data Protection Officer** (DPO) of Politecnico di Torino for inquiries on the processing of your personal data and your rights at:

dpo@polito.it; dpo@pec.polito.it.

PRICIPLES, LEGAL BASIS AND PURPOSES OF THE PROCESSING OF PERSONAL DATA

Politecnico di Torino (Data Controller) will process your personal data in accordance with the principles of data minimization, accuracy, storage limitation, integrity, confidentiality and accountability (article 5, paragraph 1 of the GDPR).

Politecnico di Torino will process your personal data pursuant to:

- art. 6, par. 1, let. b) [*“processing is necessary for the performance of a contract to which the data subject is party (...)”*] of the GDPR;
- art. 6, par. 1, let. e) [*“processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller”*] of the GDPR;
- with reference to special categories of personal data, art. 10 [*“Processing of personal data relating to criminal convictions and*



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offences or related security measures, (...) is authorised by Union or Member State law (...)] of the GDPR;

for compliance with pre-contractual, contractual and fiscal obligations under the contract.

The University will collect your data when you make a bid in response to a request for tender, when you express interest in cooperating with the University, when you enter into a contract/agreement with Polito or when you supply services or goods to the University.

Politecnico will process your personal data in electronic and paper format in pursuit of various aims such as: checking that bids meet the minimum mandatory criteria of the tendering process; checking that bids meet the requirements imposed by public procurement law or regulations (i.e., checking criminal records, possible incompatibilities, fiscal compliance, anti-mafia certificates); entering into contracts and agreements with the contractor; paying the amounts due for the services rendered to Politecnico by the contractor (i.e., examiners taking part in competitive examinations, commissioners involved in the tendering process, experts/external collaborators, missions).

PERSONS AUTHORISED TO PROCESS THE PERSONAL DATA, POSSIBLE RECIPIENTS OR CATEGORIES OF RECIPIENTS OF THE PERSONAL DATA AND DATA PROCESSOR

Your personal data can be disclosed by Politecnico di Torino, and are in any case visible, to its staff members and collaborators who will receive appropriate training from the Data Controller.

Politecnico di Torino can disclose personal data to other public authorities when they need to process these data in order to carry out procedures for which they are the responsible institutions. On specific grounds, Politecnico di Torino can also disclose personal data to other public bodies if the disclosure is provided for by Union or Member State law.

Personal data are stored in the university servers (located inside Politecnico) and/or in external servers which belong to providers of technical and administrative services. These service providers may have access to your



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personal data exclusively for the services they render. In this case, Politecnico engages them as Processors in accordance with article 28 of the GDPR.

TRANSFER OF PERSONAL DATA

Your personal data will not be transferred to non-EU countries (Third Countries).

PERIOD FOR WHICH PERSONAL DATA ARE STORED

Your personal data will be kept for no longer than is necessary for the purposes for which the personal data are processed, taking into account the achieving obligations imposed by the law depending on the type of goods and services under the contract.

PROVIDING PERSONAL DATA

You are required to provide your personal data to Politecnico di Torino. If you refuse to provide your personal data, Politecnico cannot pursue the above-mentioned aims.

RIGHTS OF THE DATA SUBJECT

You are the Data Subject and you have the right to obtain from the Data Controller (in accordance with articles 15 et seq. of the GDPR):

- access to your personal data and to the information referred to in art. 15 of the GDPR;
- rectification of inaccurate personal data (including the right to have incomplete personal data completed);
- erasure of your personal data (except for data which must be kept by Politecnico di Torino) unless there are overriding legitimate grounds for the processing;
- restriction of processing pursuant to art. 18 of the GDPR.

You also have the right to:

- object to the processing of your personal data, except when the processing is required for your use of services;



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- withdraw your consent given for non-compulsory processing of personal data, without affecting the lawfulness of processing based on consent before its withdrawal.

Please contact the Data Controller if you want to exercise your rights.

COMPLAINT

You have the right to contact the Italian Data Protection Authority (Garante per la protezione dei dati personali) following the instructions available at:

<https://www.garanteprivacy.it/web/guest/home/docweb/-/docwebdisplay/docweb/4535524>

This privacy statement has been updated on 22.11.2021

The English translation of this document is provided as a support to the student community and has no legal effects. The Italian version shall constitute the sole authentic text and will be referred to for any legal matters.